RASHTRIYA RAKSHA UNIVERSITY
(An Institution of National Importance)
Pioneering National Security and Police University of India
At & Post- Lavad, Taluka: Gandhinagar, Gujarat, India. Pin- 382305

Application No.:……
(To be filled by RRU)

APPLICATION FORM FOR NON-TEACHING POSITION

(Note: Please go through the Advertisement, Essential and Desirable Qualifications, General Conditions and Other Details given on the website www.rru.ac.in carefully before filling-up the Application Form)

SECTION – A: GENERAL

Application for the post of :……..……

Advertisement No.:…….

1. Full Name (In Block Letters): Dr./Mr./Mrs./Ms. ……

2. Field of specialization ……

3. Date of Birth: ……..…… (In words) ……

4. Place of Birth ……

5. Father's/Spouse's Name:……

6. Gender: Male/Female ……

Affix here a Recent Passport size Photograph

7. Mailing Address: ……

……

……

……Pin Code | | | | | | |

Tel. No (with STD code): …..……. Mobile: ……..

E-mail ID:…….

8. Permanent Address:……..……

……..……..…

……

…… Pin Code | | | | | | |

9. Marital Status:……

10. Nationality:……

11. Category: General / OBC/ SC/ ST/EWS - …….

Name of the Applicant:-_____

Signature with date:-_____

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12. Physical disability, if applicable ……..…….

SECTION B:

CATEGORY I:

13. Educational Qualifications (Use separate sheet if required):

S. No.	Examination/Degree	Name of Board/ University	Percentage of Marks/Final Grade	Subject(s)	Year of Passing
1	SSC (10th Standard)				
2	HSC (12th Standard)				
3	Bachelor's Degree (…….)				
4	Master's Degree (…….)				
5	Ph.D.				
6	Any other qualification				
7					

(Please attach self-attested photocopies of the mark sheet in support)

14. Whether Ph.D. awarded: Yes ☐ **No** ☐ If Yes, indicate the year of award…….

15. Title of Ph.D. thesis awarded…….....…….……

……..…

16. (a) Teaching professional/Research employment/Administrative (give particulars in descending order starting with the present post):-
(Attach supporting document of each entry and use separate sheet if necessary)

Sr. No.	Name of Office/ Institution/ Firm/ University	Post held	*Status of Institution /Firm/University	Pay Scale(Please specify revised or unrevised)	Period of Employment (from - to)	Total Period (In years)	Part Time/ Contract Basis/ Ad-hoc/ Regular/ Temporary/ Permanent	Nature of duties

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Name of the Applicant:-_____

Signature with date:-_____

1								
2								
3								
4								
5								

Total Experience: Year(s)…….Month(s)……Day(s)…….

16. (b) Post- Doctoral research experience:

Position Held	Emoluments (Per month)	Name of University/ Institution	Period of work (from - to)	Years	Remarks If any.

17. Contribution in organizing Training Course/Conference/Seminar/Workshop (If Any) :

S. No.	Particular	Institution
1		
2		

Name of the Applicant:-_____

Signature with date:-_____

3		
4		

18. Participation in Training Course/Conference/Seminar/ Workshop (If Any) :

S. No.	Particular	Institution
1		
2		
3		
4		

CATEGORY II: OTHER MISCELLANEOUS INFORMATION(S)

19. (a) Other activities/Institutional Responsibilities including membership of institutional Committees:

(b) Any other relevant information, if not given above:

20. Justify yourself in 100 words for the mentioned post :

Name of the Applicant:-_____

Signature with date:-_____

Name of the Applicant:-_____

Signature with date:-_____

21.

a.) Have you been punished during your service or convicted by a Court of Law/ Organization?

Yes/ No : ……

If yes, give details:

b.) Is any case/inquiry pending against you in any Court of Law/ Organization/ or by law enforcement agencies?

Yes/ No : ……

If yes, give details:

c.) Whether you were denied NOC by your previous or current employer for applying to other jobs?

Yes/ No : …….

If Yes, give details:

d.) Whether you have been issued memo/show cause/warning by your previous or current employer?

Yes/ No :……..

If Yes, give details:

e.) Whether any disciplinary proceedings are pending/initiated/conducted against you by your previous or current employer

Yes/ No : …….

If Yes, give details:

f.) Whether you were given any major/minor penalty by previous or current employer in any form pertaining to your employment

Yes/ No : ……..

Name of the Applicant:-_____

Signature with date:-_____

If Yes, give details:

g.) How you and your performance was assessed by your supervisors in last three years (If serving in government institution, please furnish the documentary evidence)

Year-I (Average/Good/Outstanding/Not upto the mark) : ……..

Year-II (Average/Good/Outstanding/Not upto the mark) : …….

Year-III (Average/Good/Outstanding/Not upto the mark) : ……

h.) If selected for appointment, the minimum period required for joining the post:

i.) Have you been declared medically unfit by any organization?

Yes/ No : ……..

j.) Have you at any time been asked to submit your resignation or discharged or dismissed on any ground by employer? If yes, give details

Yes/ No : ……

k.) How do you come to know about the said post at RRU:

l.) Do you know any RRU employee or student?

Yes/No : ……..

If Yes give details:

Name :

Relation :

For how long you are known…….

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22. Name and Addresses of Two Referees (Other than RRU) with phone and email ID

1. **Name :**
   Occupation :
   Email :
   Phone :
   Address :

2. **Name :**
   Occupation :
   Email :
   Phone :
   Address :

23. List of Enclosures: (Should be properly marked with annexure number, and use separate sheet if required)

Yes/No	Total No.	Annexure No.	
			(a) Copy of Marksheet(s) & certificate of educational Qualification
			(b) Copy of Experience Certificate(s)

Name of the Applicant:-_____

Signature with date:-_____

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24. <u>DECLARATION TO BE SIGNED BY THE CANDIDATE: (if candidate is from Government employee or employee working with autonomous body)</u>

I hereby, declare that the information given by me in the Application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted. If at any time, I am found to have concealed/distorted any information or given any false statement, my application/appointment shall be liable to summarily rejection/termination without notice or compensation.
I hereby declare that I possess the minimum qualification criteria for the post applied as per the advertisement.

Date: _____

Place: _____

_____
(Signature of the Applicant)

For use of applicant in employment (Certificate to be given by the present employer of the applicant).

Forwarded with the remarks that Mr./Ms._____ is working in this organization in the capacity as_____ from _____ to _____in pay scale_____and grade pay_____. The institution/ organization has no objection to the candidature of the applicant being considered for the post applied for as above.

He/ She will be relieved as per the rules, if selected for the said post. Further, it is also certified that no vigilance case or disciplinary proceeding or criminal proceedings is either pending or contemplated against the candidate applying for the post. His / Her integrity is beyond doubt.

_____
Signature of Head/Registrar of the Institution

Place:_____

Date:_____

Fax:_____

E-mail:_____

Name:_____

Designation:_____

Address:_____

_____

Name of the Applicant:-_____
Signature with date:-_____

(Office Stamp)

Name of the Applicant:-_____

Signature with date:-_____