



Prime Minister Internship Scheme

Ministry of Corporate Affairs

**User Manual:
Candidate Journey**

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1. Purpose of the Manual

The Prime Minister Internship Scheme (PMIS) provides young eligible candidates with opportunities to gain hands-on industry experience through internships offered by participating organizations.

Under the Rolling Model, participating companies post internship opportunities regularly on the PMIS portal with defined start and end date. Candidates can explore available opportunities, apply as per portal rules and eligibility criteria, track their applications, and complete joining steps if selected.

This manual explains the complete journey of a candidate, from exploring internships, creating profile and applying to internships.

1.1 Who should use this manual?

- ▶ New candidates who want to register and complete e-KYC and profile creation.
- ▶ Existing/New candidates who want to apply to internships, track applications, manage offers and complete joining steps.

1.2 Before you begin (Recommended)

For ease of navigation, read these instructions before you begin:

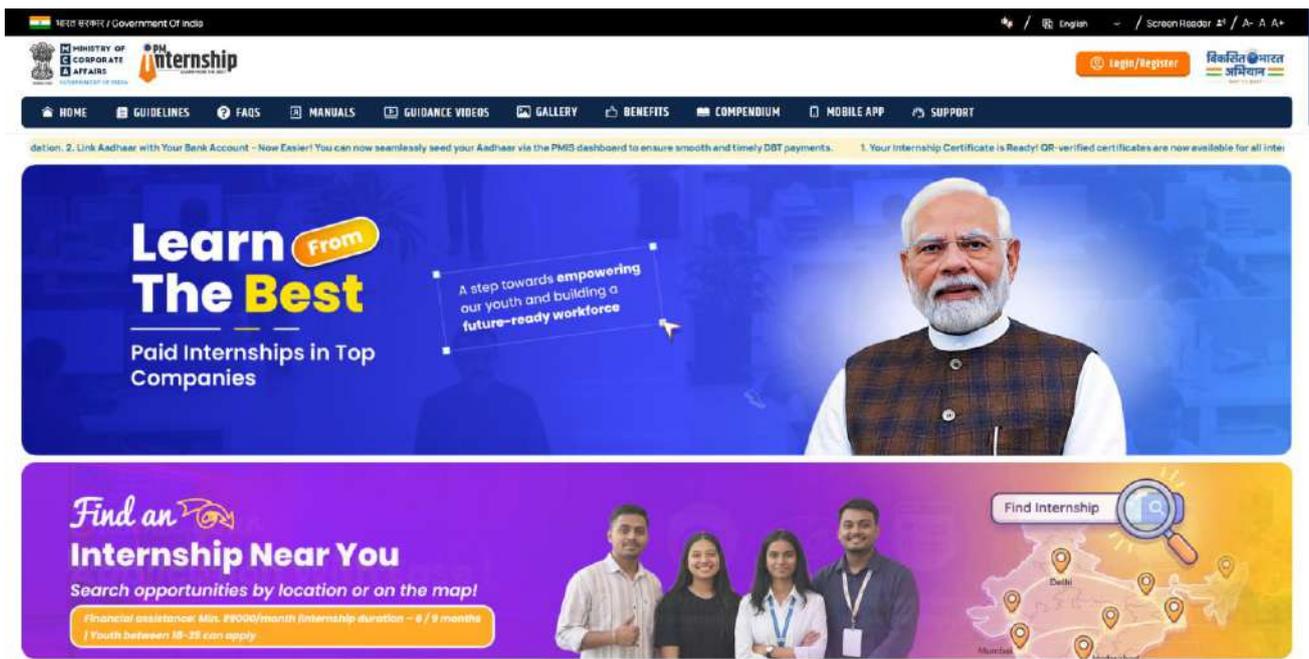
- ▶ There is **no registration or application fee** on the PMIS portal.
- ▶ Keep these documents handy for upload where required: **Aadhaar card, educational certificates/marksheets, and any additional certifications.**
- ▶ You may also refer to **guidance videos/tutorials** available on the portal (where provided).

1.3 Language & accessibility

The portal may be available in multiple languages. Use the language selector to view content in your preferred language. Accessibility features (such as screen reader support or text-size controls) are also available on the portal.

1.4 Support & grievance

If you face issues during registration, e-KYC, profile completion or internship application, use the **Help/Support** or **Complaint** options on the portal **to raise a ticket/request**. If a helpline number is displayed on the portal/manual, you may contact it as applicable for any query.



2. PMIS Rolling Model - Key Features for Users

Under the Rolling Model:

A. Browse and Apply

- ▶ Internship opportunities are published regularly by the participating companies with defined start and end dates.
- ▶ Candidates can browse available internships and apply to opportunities that are currently open.

B. Application Limit (Important)

- ▶ A candidate can apply a maximum of three active internship applications at one time.
- ▶ If one of your applications is not shortlisted or rejected, you may apply to more internships, but you can only have up to 3 active applications at a time.

Meaning of "Active" application: An application is active when it is still in progress (for example: Applied by you, Shortlisted, Waitlisted by Company, Selected by Company, Offer Accepted and Joined).

C. Offer Rules and Timelines

- ▶ A candidate can receive a maximum of two active internship offer letters at one time. However, he/she can only accept one offer.
- ▶ If an internship offer is received, it must be accepted within 14 days, failing which it will lapse.

- ▶ Once you accept an offer, you cannot apply to more internships (other applications/offers will be blocked).

D. Switching Between Two Offers (Limited Window)

- ▶ If you receive 2 offers and have accepted one, you may withdraw the accepted offer and accept the other offer only within 15 days from your offer acceptance date.
- ▶ All activities on the portal are governed by system-driven rules to ensure fairness, transparency, and equal opportunity for all candidates.

E. Joining Rules

- ▶ You must join on or before the reporting date mentioned in the offer letter.
- ▶ If you do not join by the reporting date, you get a 14-day grace period to join.
- ▶ If you still do not join within the grace period, the system will mark you as Did Not Report (DNR) automatically on the 15th day.

F. Eligibility Rules (Important)

- ▶ If you are terminated by the company during the internship, you are not allowed to participate again in PMIS.
- ▶ If you drop out once, you get only one more chance to join another PMIS internship. If you drop out a second time, you become permanently ineligible to participate in PMIS.

3. Quick Start (End-to-End Journey)

- ▶ Explore internships (limited details are visible before e-KYC).
- ▶ Register with your mobile number and OTP (or log in if already registered).
- ▶ Complete e-KYC (via Aadhaar or DigiLocker) to unlock full internship details and enable applications.
- ▶ Complete your profile (personal, education, skills details) and generate your CV.
- ▶ Search and apply to internships.
- ▶ Track your application status under “Candidate Dashboard”.
- ▶ If selected, manage your offer–accept within 14 days and complete joining steps within timelines.

4. PMIS Landing Page

4.1 Accessing the PMIS Portal

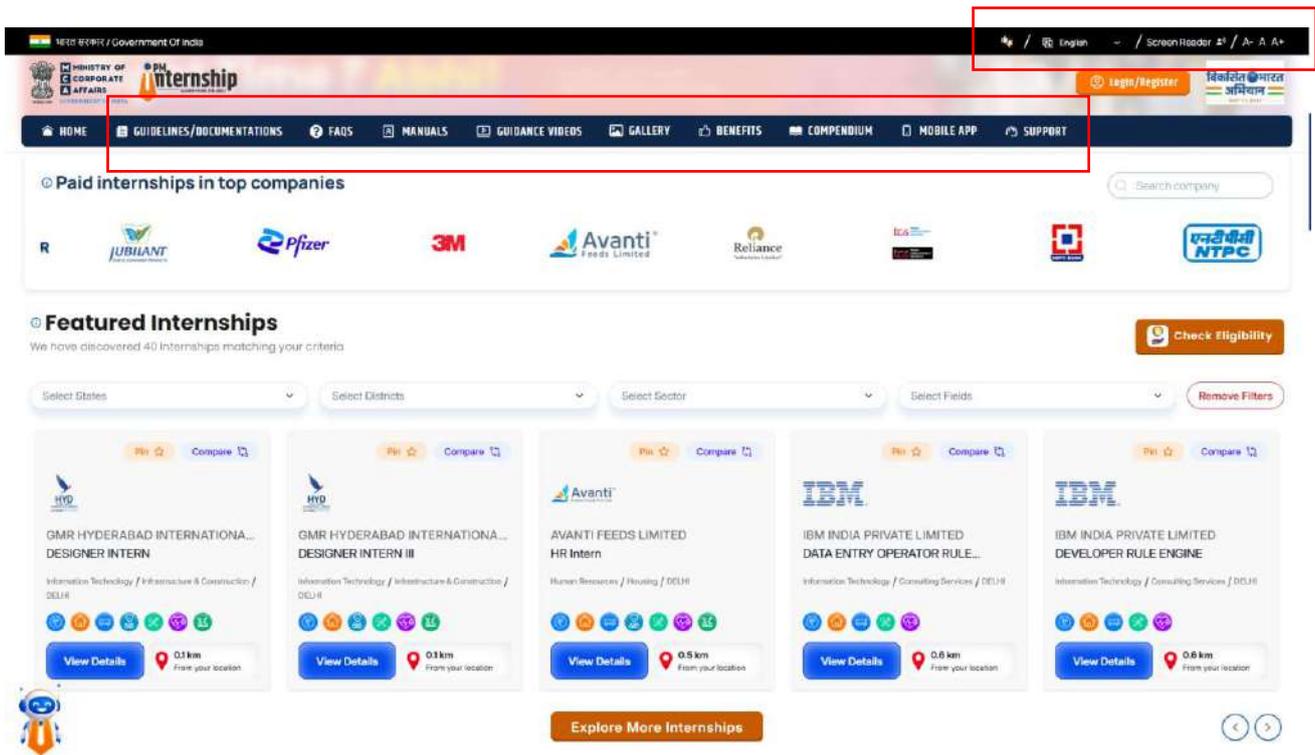
To access the PMIS Portal:

- ▶ Open a web browser (Chrome, Edge, Firefox, etc.).

- ▶ Enter the PM Internship Scheme (PMIS) Portal URL in the address bar. URL: [Prime Minister Internship Scheme](#)
- ▶ The PMIS Home Page will be displayed.

On the Home Page, the candidate can view:

- ▶ Top navigation menu with the following options:
 - Home
 - Guidelines
 - Manuals, FAQs, Videos
 - Gallery
 - Benefits
 - Mobile App
 - Support
 - Language selection option
 - Accessibility options (Screen Reader, Text Size controls)
- ▶ Important scheme-related announcements and notifications
- ▶ **Login / Register** button displayed at the top-right corner



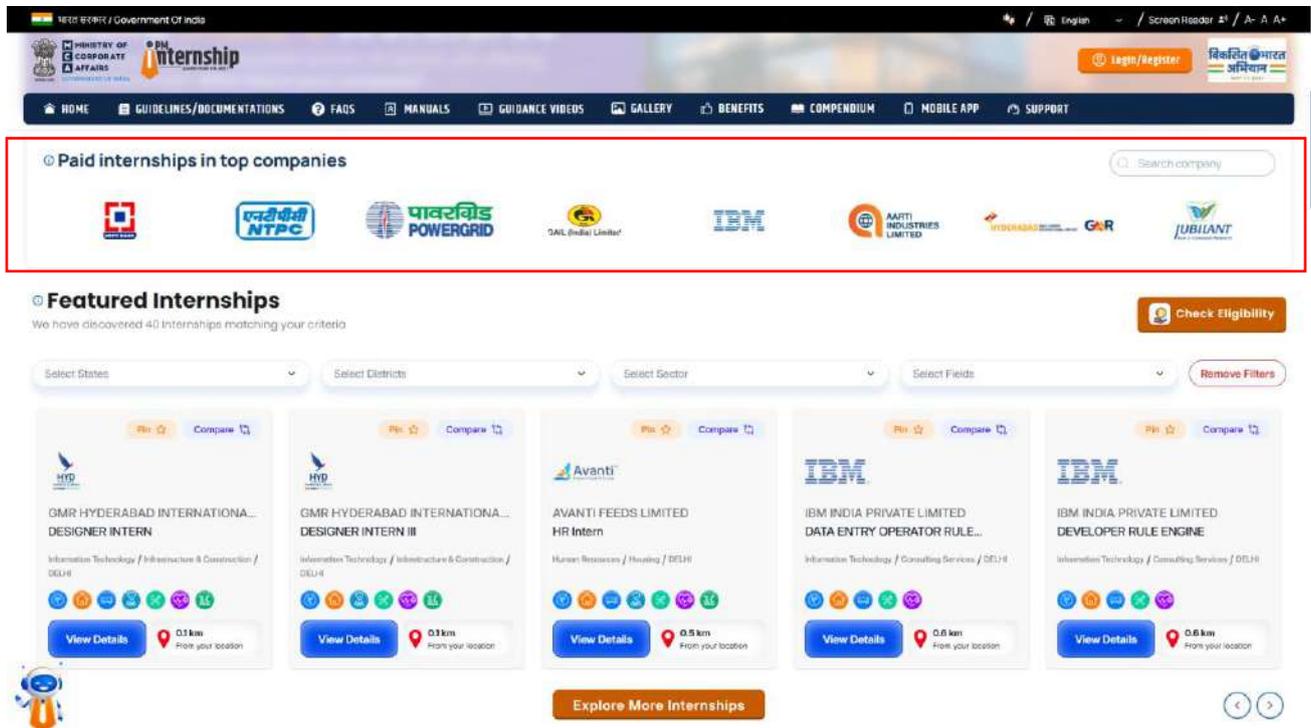
The “Login / Register” button is the common entry point for both:

- ▶ New candidates who want to register and
- ▶ Existing candidates who want to log in

Tip: i-buttons and videos are available across portal for your help.

4.2 Learn More About a Company

When you are exploring internships on PMIS, you can quickly learn more about a company by opening its Company Page.



The screenshot displays the PMIS website interface. At the top, there is a navigation bar with links for HOME, GUIDELINES/DOCUMENTATIONS, FAQs, MANUALS, GUIDANCE VIDEOS, GALLERY, BENEFITS, COMPENDIUM, MOBILE APP, and SUPPORT. Below this, a section titled "Paid internships in top companies" features a row of logos for various organizations: NTPC, POWERGRID, OIL India Limited, IBM, ANITI INDUSTRIES LIMITED, HYDRABAD GAR, and JUBILANT. Below this section, there is a "Featured Internships" section with a search bar and filters for States, Districts, Sector, and Fields. A grid of five internship listings is shown, each with a company logo, title, location, and a "View Details" button. The listings include: GMR HYDERABAD INTERNATIONAL... DESIGNER INTERN, GMR HYDERABAD INTERNATIONAL... DESIGNER INTERN III, AVANTI FEEDS LIMITED HR Intern, IBM INDIA PRIVATE LIMITED DATA ENTRY OPERATOR RULE..., and IBM INDIA PRIVATE LIMITED DEVELOPER RULE ENGINE. An "Explore More Internships" button is located at the bottom of the grid.

- ▶ How to open it:
 - a. Go to the section where company logos are shown (“Paid internships in top companies”) or wherever logos appear on internship listings.
 - b. Click on the company’s logo.
 - c. You will be redirected to the Company Landing Page.
- ▶ What you’ll find on the Company Landing Page
 - a. A brief company overview (what the organization does)
 - b. Company values and areas of work
 - c. Internship opportunities available with that company
 - d. Interns who are undergoing/complete internships in that company.
 - e. Virtual tours to get a glimpse of the organization.
- ▶ Why this helps you
 - a. You can understand the organization better before applying
 - b. You can explore all internships from the same company in one place
 - c. You can decide more confidently whether the company and roles match your interests.

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Hands-on exposure to food-tech
- Grow with Mentors**
Guidance, feedback, and skills that make you industry-ready

Featured Internships

Explore Internships across multiple domains including Banking Operations, Digital Transformation, Data Analytics, Marketing, Risk Management, and more. Filter by location, duration, or qualification to find your perfect fit.

Select States | Select Districts | Select Sector | Select Fields | Remove Filters

Job Title	Location	Fields
Admin Associate	Uttar Pradesh	Purchase / procurement / Accounting / HR/HRIS
fgf	Uttar Pradesh	Distribution / FMCG (Fast-Moving Consumer Goods)
manager	Jammu and Kashmir	Sales & Marketing / Agriculture and allied / JAMMU AND KASHMIR
Delivery person	Uttar Pradesh	Distribution / Agriculture and allied / UTTAR PRADESH
Pizza maker	Uttar Pradesh	Maintenance / Agriculture and allied / UTTAR PRADESH

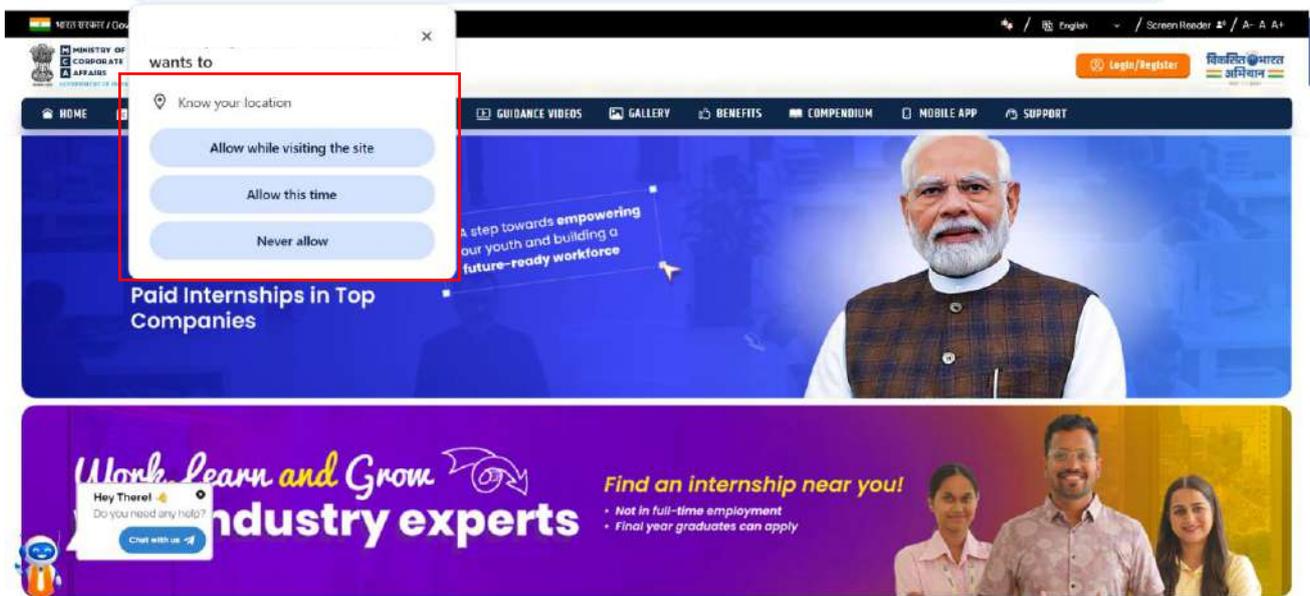
4.3 Explore Internships

4.3.1 View Nearby Internships

When you open the portal for the first time, the portal may request device location permission:

- ▶ If you allow location access, internships nearest to you are shown first and distance is displayed (e.g., "12 km").
- ▶ If you deny location access, you will see a reminder to enable location for nearby internships and listings may appear in a random order.

We recommend enabling the device location to find internships near-by your location.



4.3.2 What you can see before e-KYC

You CAN see:

- ▶ Internship listing tiles/cards and basic filters
- ▶ Basic internship details such as number of opportunities, application start/end dates, location, required qualification, duration, benefits, mode of internship, and interns' gallery.

You CANNOT see (locked until e-KYC):

- ▶ Full internship description (key responsibilities, skills you will acquire, expected learning outcomes), videos/images if any.
- ▶ The Apply button (attempting to apply prompts you to complete e-KYC)

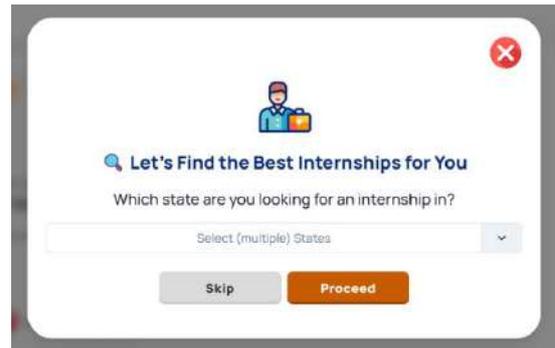
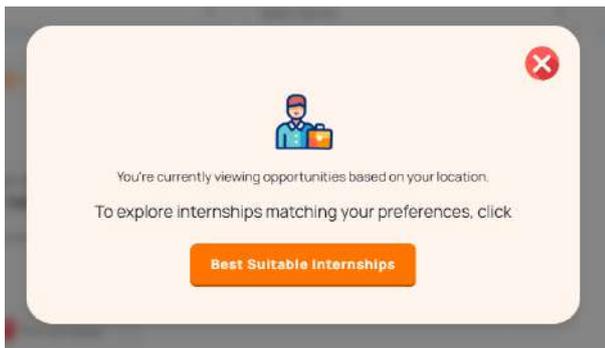
4.3.3 Optional preferences (Best Suitable Internship)

When you select "Explore More Internships", the portal may ask for optional preferences to improve recommendations:

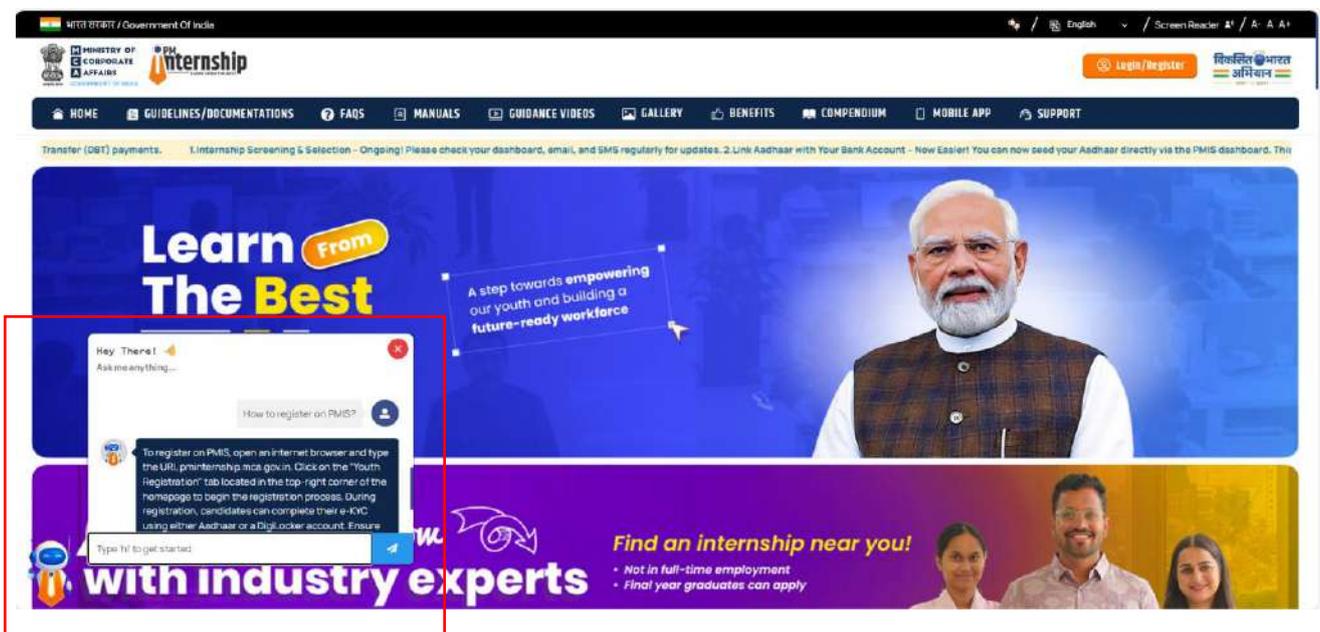
- ▶ State
- ▶ District
- ▶ Course
- ▶ Field

These preferences are optional. You can proceed without selecting them.

Upon entering the preferences, you will be redirected to Featured Internships.



4.4 PMIS Buddy



The **PMIS Buddy** is an in-portal virtual assistant that helps you get quick answers and guidance while using the PMIS platform.

How to use it

- ▶ Click the **chat icon** to open the chatbot window.
- ▶ Type your question (for example, *"How do I complete e-KYC?"*) and follow the on-screen suggestions.
- ▶ Use the chatbot for step-by-step help, common FAQs, and navigation guidance.

What the chatbot can help you with

- ▶ Registration/login support (OTP, password reset, login issues).
- ▶ e-KYC and profile completion guidance.
- ▶ Internship search and application process help.
- ▶ Offer and joining-related queries (timelines, next steps).
- ▶ Directing you to relevant portal sections, manuals, or support options.

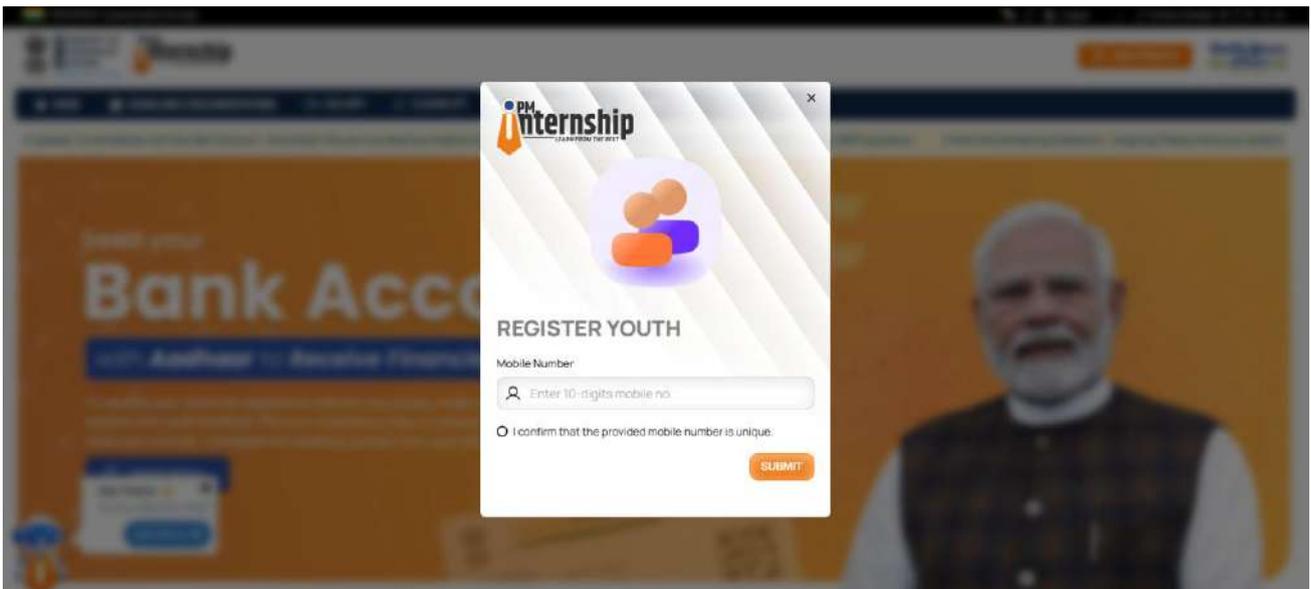
Example questions you can type

- ▶ *"How do I register on PMIS?"*

- ▶ “Where can I complete e-KYC?”
- ▶ “Why is the Apply button not working?”
- ▶ “How do I track my application status?”
- ▶ “How long do I have to accept an offer?”

Tip: If your query is not resolved, use the chatbot prompts to reach the **Help/Support/Complaint** option available on the portal.

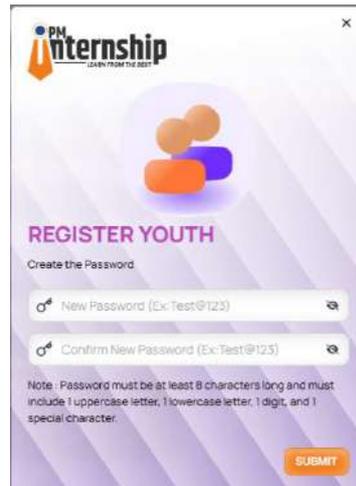
5. Registration for New Candidates



Candidates who are visiting the PMIS Portal for the **first time** must complete registration to create their account.

Steps to Register:

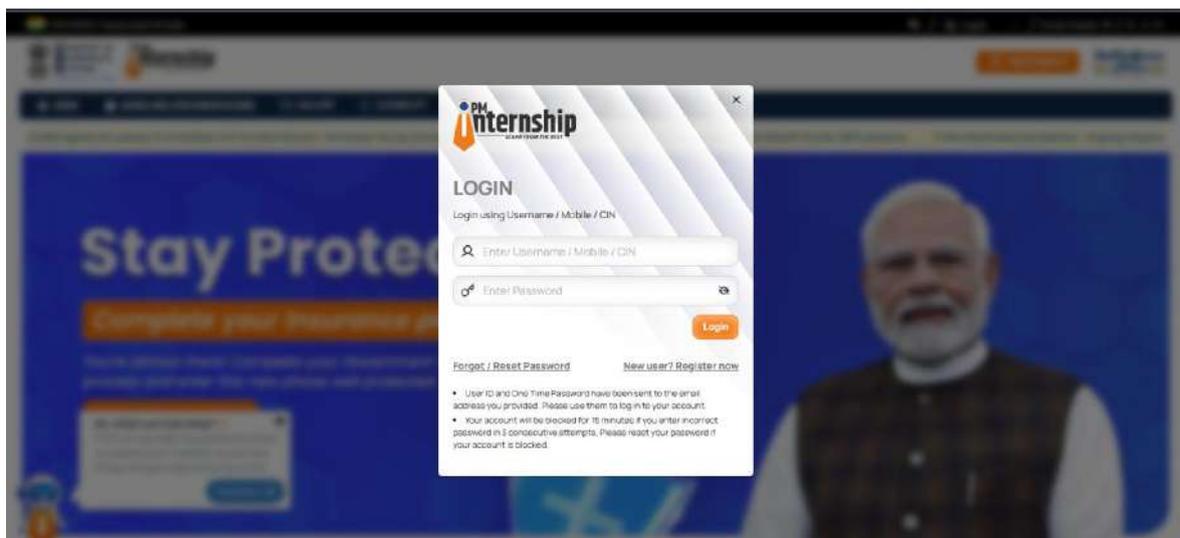
1. Click on the “Login / Register” button available on the Home Page.
2. Select the **New User/Register Now** as indicated above in red box.
3. Enter the Mobile Number and provide the consent.
4. Click on Submit Button
5. Enter the OTP received on your registered mobile number and submit it
6. Create a new password, confirm it, and submit:
 - ▶ *The password must be at least 8 Characters long and must include 1 Uppercase letter, 1 lowercase letter, 1 Digit and 1 Special Character. Example: Password@12, passWord@1, password@1 etc.*
7. On successful authentication, the candidate is redirected to the **Explore Internships**.



Your registration is now complete.

Post Registration, user will be re-directed to **Explore Internships** page.

5.1 Login for Existing Candidates



5.1.1 Who can log in?

Candidates who have:

- ▶ Already registered on the PMIS Portal, and
- ▶ Have valid login credentials

Steps to Login:

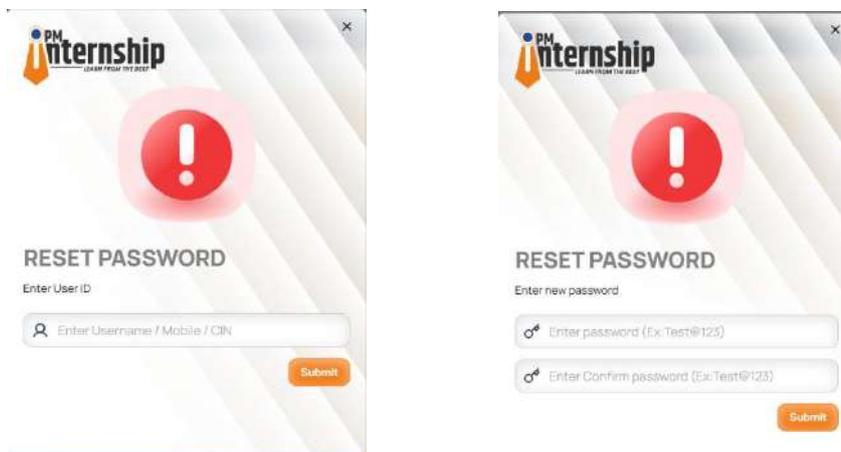
1. Click on the **“Login / Register”** button available on the Home Page.
2. On the Login page, locate the field **“Enter Username / Mobile / CIN”**.
3. Enter the registered Mobile Number.
4. Enter the password in the **“Enter Password”** field.
5. The password can be viewed or hidden using the visibility icon, if required.
6. Click on the **“Login”** button.

7. Enter the captcha as displayed on the screen and click on “Login” Button
8. Enter the OTP shared on the registered phone and click on “Login” Button
9. If the candidate didn't receive the OTP, click on Resend OTP. Upon successful authentication, the candidate will be redirected to the Candidate Dashboard.

If you enter wrong password in 3 consecutive attempts your account will be blocked for 15 minutes. Please reset your password if your account is blocked.

5.1.2 Forgot Password

Candidates who have forgotten their password can click on “Forgot / Reset Password” to reset their password.

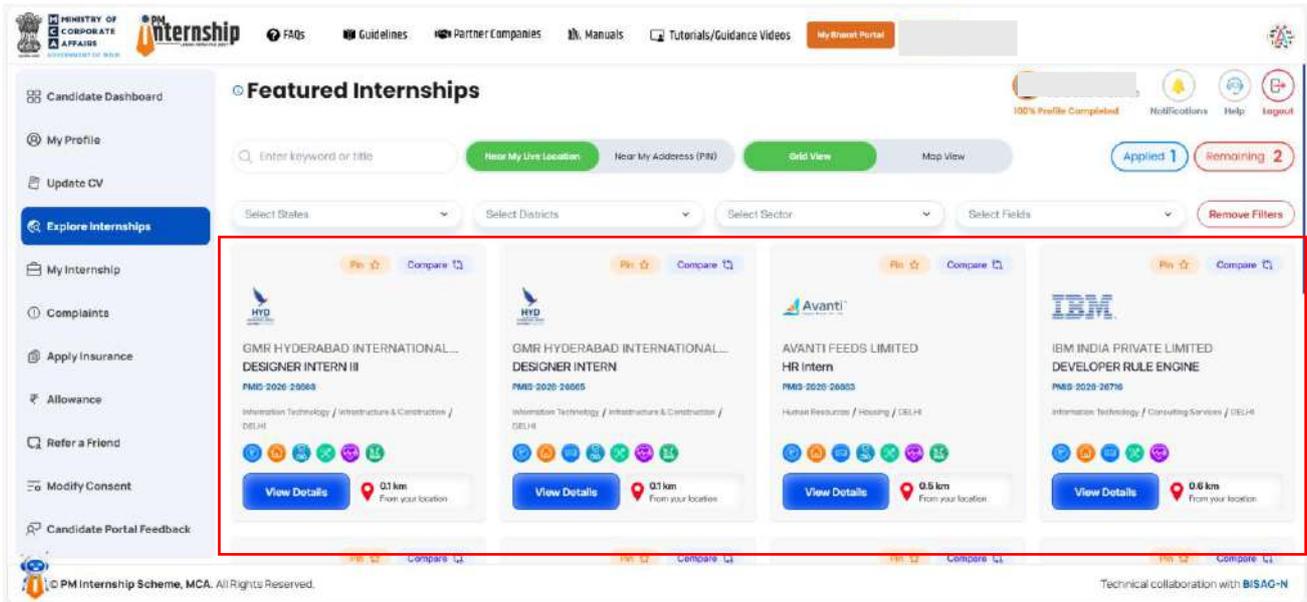


The image displays two sequential screenshots of the PM Internship 'RESET PASSWORD' form. Both screenshots feature the PM Internship logo at the top left and a large red exclamation mark icon in the center. The left screenshot is titled 'RESET PASSWORD' and has the label 'Enter User ID' above a search input field containing the placeholder text 'Enter Username / Mobile / CIN'. An orange 'Submit' button is located at the bottom right. The right screenshot is also titled 'RESET PASSWORD' and has the label 'Enter new password' above two password input fields. The first field has the placeholder 'Enter password (Ex: Test@123)' and the second has 'Enter Confirm password (Ex: Test@123)'. An orange 'Submit' button is located at the bottom right.

1. Enter registered mobile number.
2. Enter Captcha
3. Enter OTP (sent to the registered mobile number).
4. Enter New Password & Confirm Password
5. Click Submit

6. Explore Internships - Overview

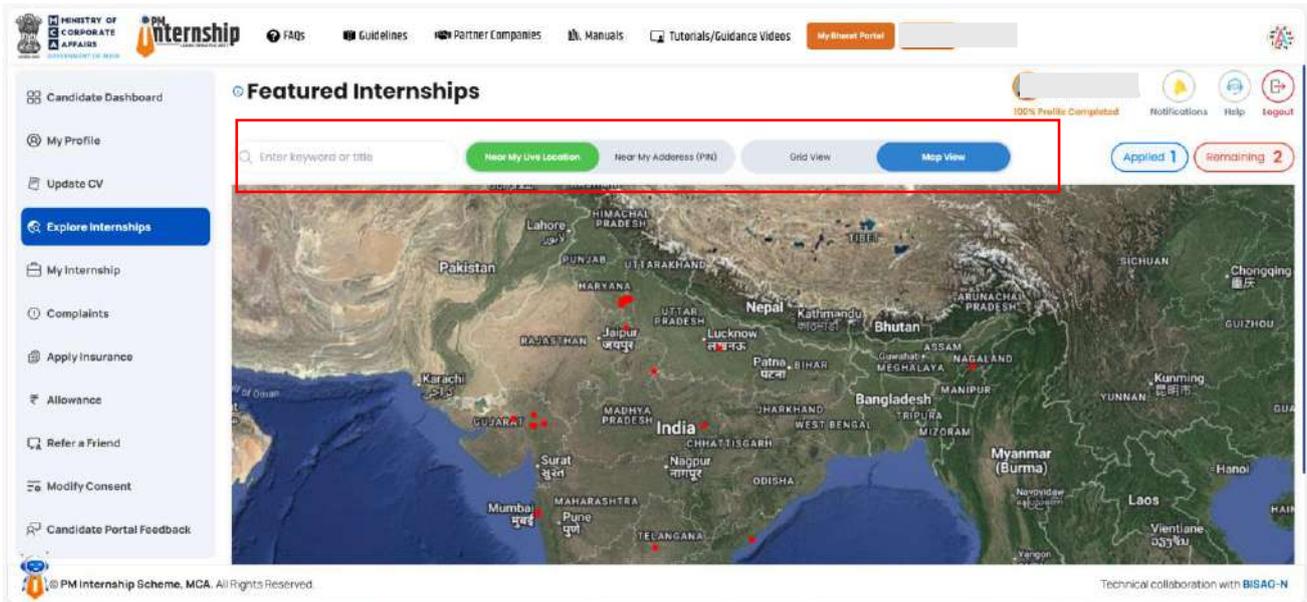
After registration, candidates land on the **Explore Internships** Page, from where candidates can search for suitable internships.



6.1 Filter Internships

The “**Explore Internships**” section displays available internship opportunities published on the portal to the candidate.

1. Candidates can search internships using keywords, such as role, skill, or organization name in the search bar. Enter the keyword in the search bar and view matching results.
2. Candidates can search internships based on location using:
 - a. **Near My Live Location** - Displays internships near the candidate’s current device location
 - b. **By My Address (Pin code)** - Displays internships based on candidate’s address (Pin code).
3. Map View lets candidates explore internships visually on a map instead of a list. Click **Map View** to see internship locations marked as pins. Select a pin to view the internship and open details.
4. Use **Near My Live Location** or **Near My Address (PIN)** to focus the map around your preferred area, and switch back anytime to the tile view using **Grid View**.

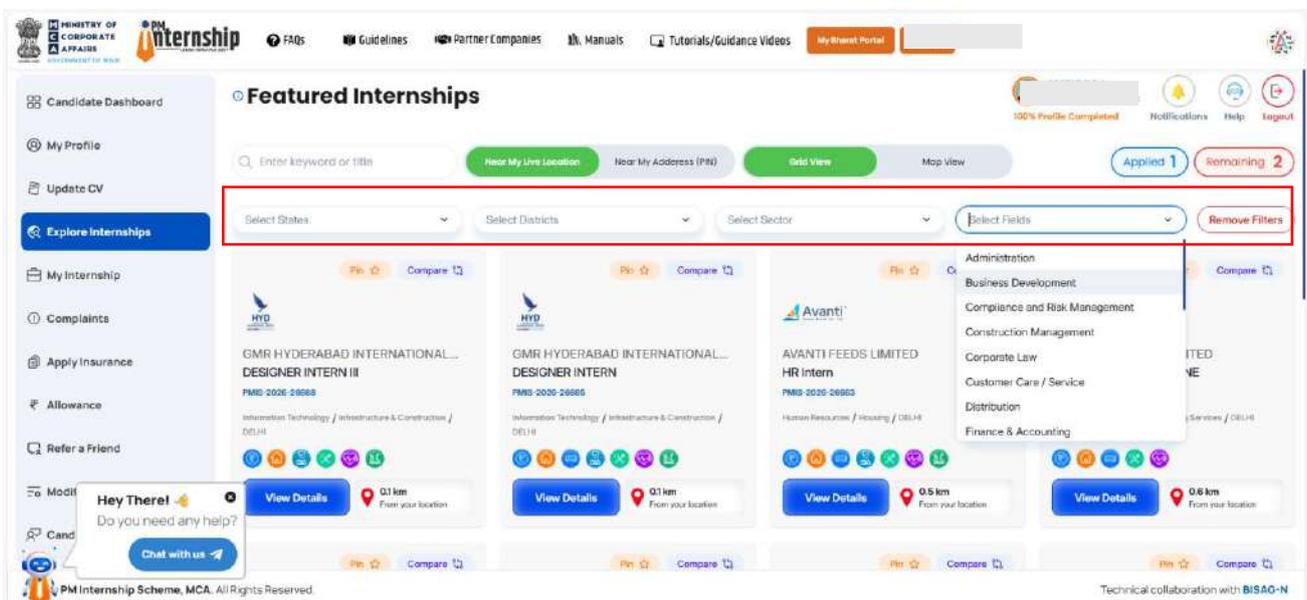


5. Candidates can refine internship results using the following filters:

- a. State
- b. District
- c. Sector
- d. Field

6. After selecting the required filters, the internship list is updated accordingly.

7. Click Remove Filters to clear all selected filters and view all internships again.



6.2 Internship Listing Cards

Each internship is displayed in a card format with key details, such as:

- ▶ Organization / Company Name

- ▶ Internship role or title
- ▶ Internship ID
- ▶ Sector and field
- ▶ State
- ▶ Additional Benefits in this internship
- ▶ Distance from candidate's location (if device location is enabled)

From each internship card, candidates can:

- ▶ View Details - To see complete internship information
- ▶ Wishlist - To save the internship for future reference
- ▶ Compare - To compare multiple internships side-by-side

6.3 Viewing Internship Details

1. Click on the View Details button on an internship card.
2. The detailed internship page opens with complete information, including:
 - ▶ No. of opportunities
 - ▶ Required Qualification
 - ▶ Application Start & End Date
 - ▶ Duration of Internship
 - ▶ Mode of Internship
 - ▶ Benefits (if the company is providing any)
 - ▶ Complete location of Internship with View on Map feature.
 - a. Internship description (If the candidate's **e-KYC is not completed**, the description is displayed as locked)
 - b. The Gallery section provides additional visual of the interns of the company.
 - c. Apply Now Button (In Right corner of the description)


✕

Quality Assurance Intern Apply Now

Internship ID PMIS-2026-26719	No of Opportunities 2	Required Qualification 10th
Location Gautam Buddha Nagar, UTTAR PRADESH	Candidates Already Applied 2 Candidate(s)	Application Start Date 06 Mar 2026
Application End Date 22 Mar 2026	Duration of Internship 6 months	Mode of Internship In-Person

Benefits



Total Financial Assistance (per month)
₹14000



Meal Benefits
Subsidized



Transportation Support
₹7002



Recreational Facilities
Park

Internship Location View on Map

Address Line 1 HT HOUSE	Address Line 2 BARAKHAMBA ROAD	State DELHI	District NEW DELHI
Block Chanakya Puri	Village NDMC (Part)	Zip / Postal Code 110001	Distance

Qualification Details

Required Qualification Graduation	Course B.Tech/B.E.
Specialization ANY	Preferred Certification -
Preferred Skills -	

Description



Description Locked
Description will be available once your e-KYC is completed.

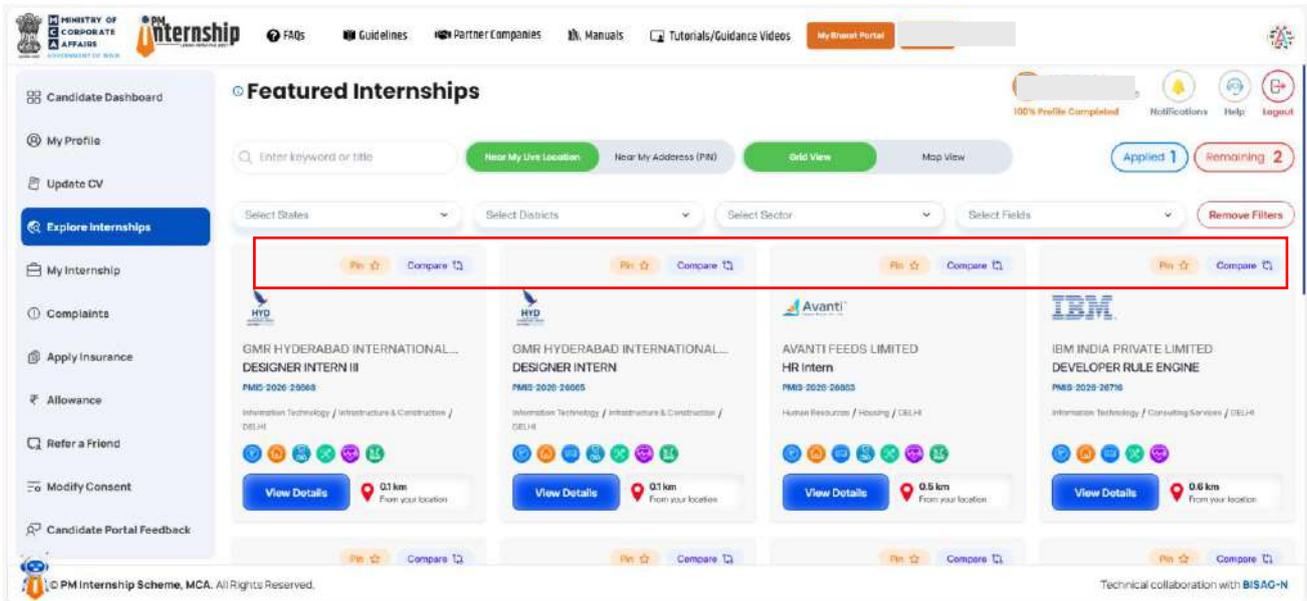
Complete e-KYC

The internship description will be locked, and user can see only after the e-kyc is completed.

When a candidate clicks on “**Apply Now**” for an internship, the system first verifies whether the candidate’s profile and mandatory verifications are complete.

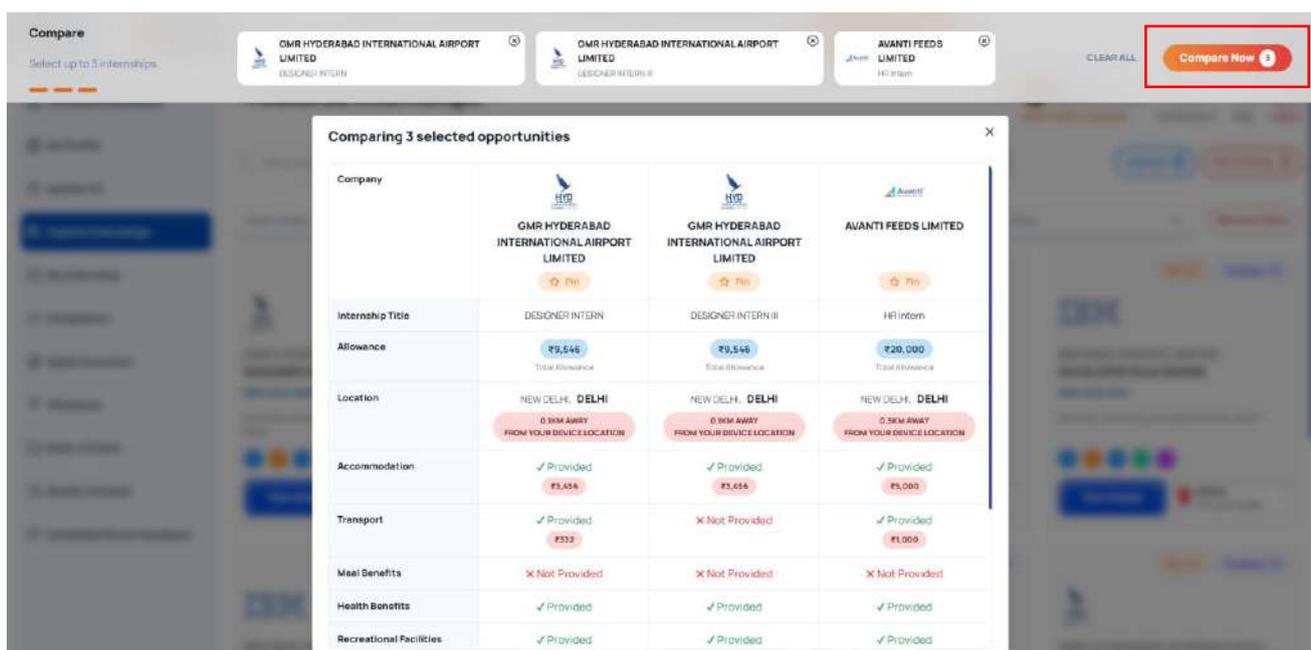
If the profile is incomplete, the candidate needs to complete the e-KYC to proceed further.

6.4 Compare & Pin Internships



A. Compare Internships

- ▶ **Compare Internships** helps you view up to 3 selected opportunities side-by-side so you can make a quicker, informed choice.
- ▶ The comparison highlights key details like **Company, Internship Title, Allowance, Location (with distance), Accommodation, and Transport** in one view.
- ▶ You can **add/remove internships, clear all selections, or click “Compare Now”** to instantly see differences.
- ▶ If you like an option, you can also **add it to your pinned internships** directly from the comparison screen.



B. Pin Internships

- ▶ Pin Internship lets users mark important opportunities to keep them at the top of the list for quick access.
- ▶ Users can click the Pin icon on an internship card to add it to pinned and revisit it anytime.
- ▶ Pinned internships remain visible while browsing, and users can unpin them whenever they're no longer a priority.

7. My Profile

7.1 e-KYC

- ▶ The candidate needs to complete identity verification (e-KYC) to proceed further with application.
- ▶ Candidate will be redirected to My Profile section for Aadhar e-KYC OR Verification through DigiLocker.

7.1.1 e-KYC via Aadhaar

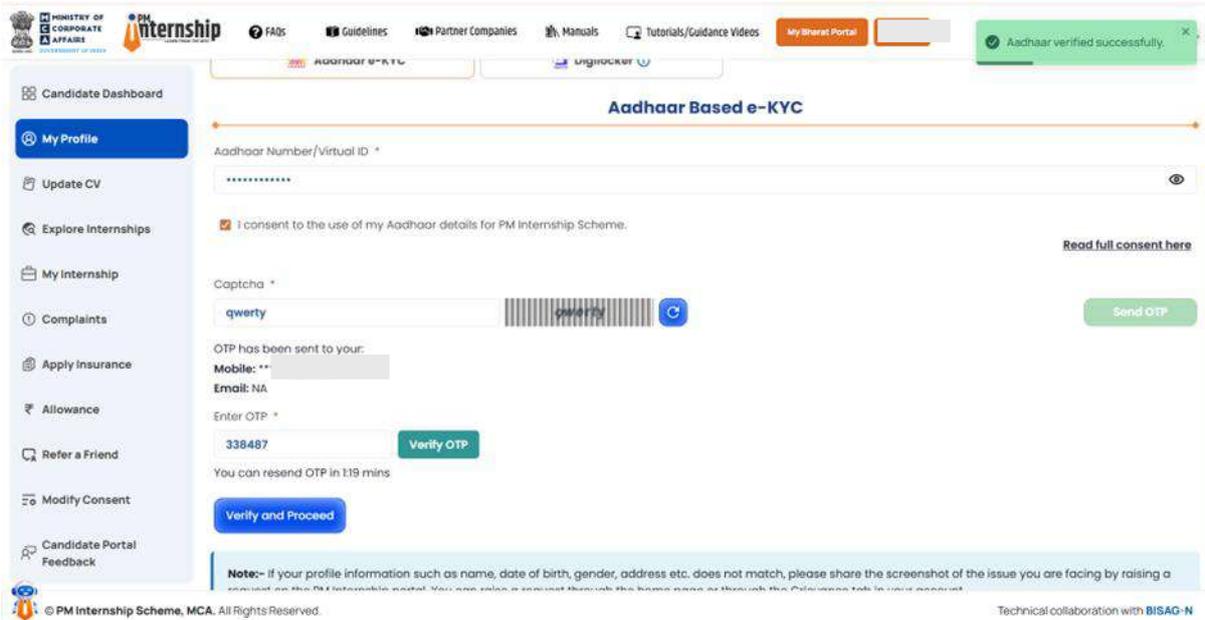
The screenshot shows the 'My Profile' section of the PM Internship portal. The 'Candidate profile' area is highlighted with a red box, showing the 'Aadhaar e-KYC' section. Below this, there is a form titled 'Aadhaar Based e-KYC' with the following fields and options:

- Aadhaar Number/Virtual ID * (with a text input field and a 'DigiLocker' link)
- Aadhaar Number/Virtual ID * (with a text input field and a 'DigiLocker' link)
- I consent to the use of my Aadhaar details for PM Internship Scheme. (with a 'Read full consent here' link)
- Captcha * (with a text input field and a 'Send OTP' button)
- Verify and Proceed (button)

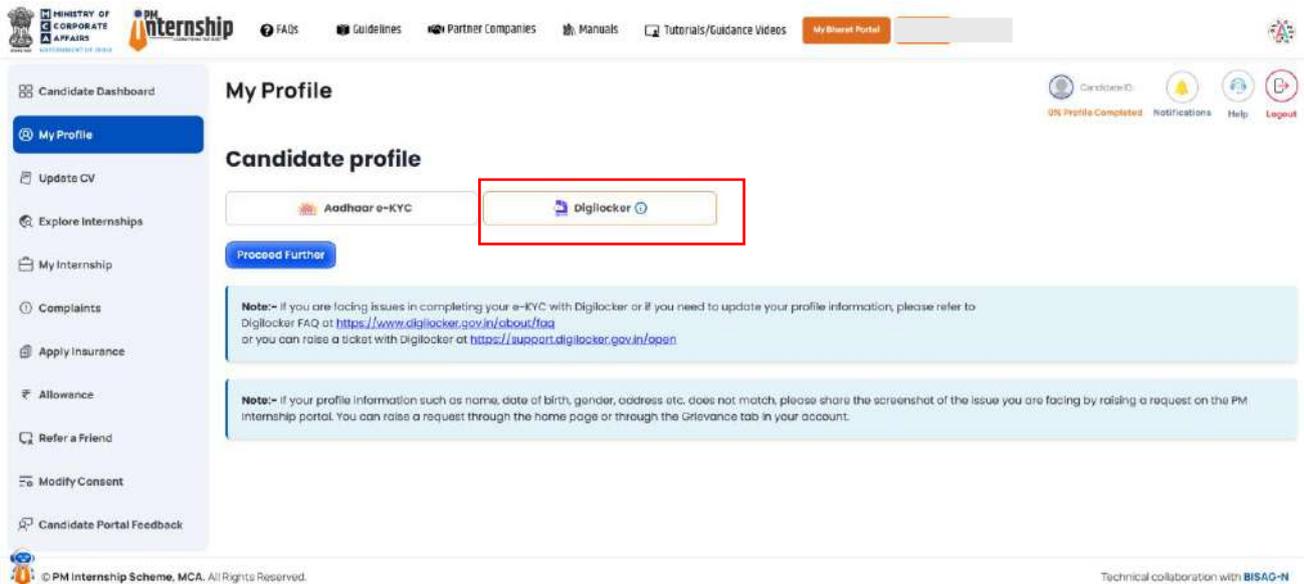
At the bottom, there is a note: "Note:- If your profile information such as name, date of birth, gender, address etc. does not match, please share the screenshot of the issue you are facing by raising a request on the PM." and footer information: "© PM Internship Scheme, MCA. All Rights Reserved. Technical collaboration with BISAG-N".

To complete Aadhaar e-KYC:

1. Enter your Aadhaar Number/Virtual ID.
2. Tick the consent checkbox (read "Read Full Consent Here" if needed).
3. Enter the captcha.
4. Click "Send OTP" to receive an OTP on your Aadhaar-linked mobile number.
5. Enter the OTP and click "Verify OTP".
6. Click "Verify and Proceed" to complete e-KYC.



7.1.2 e-KYC via DigiLocker



You can also complete e-KYC using DigiLocker. Click on Proceed further and it will redirect to the DigiLocker page.

Before you start

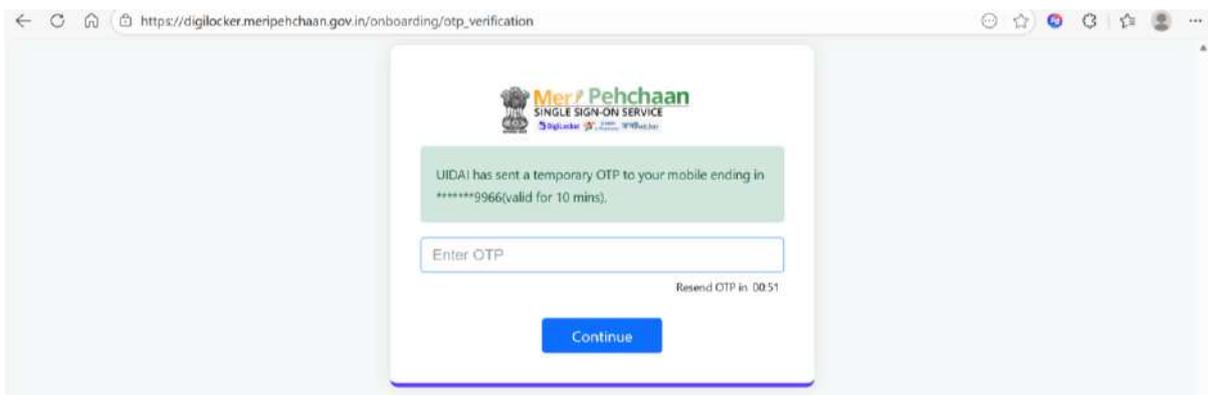
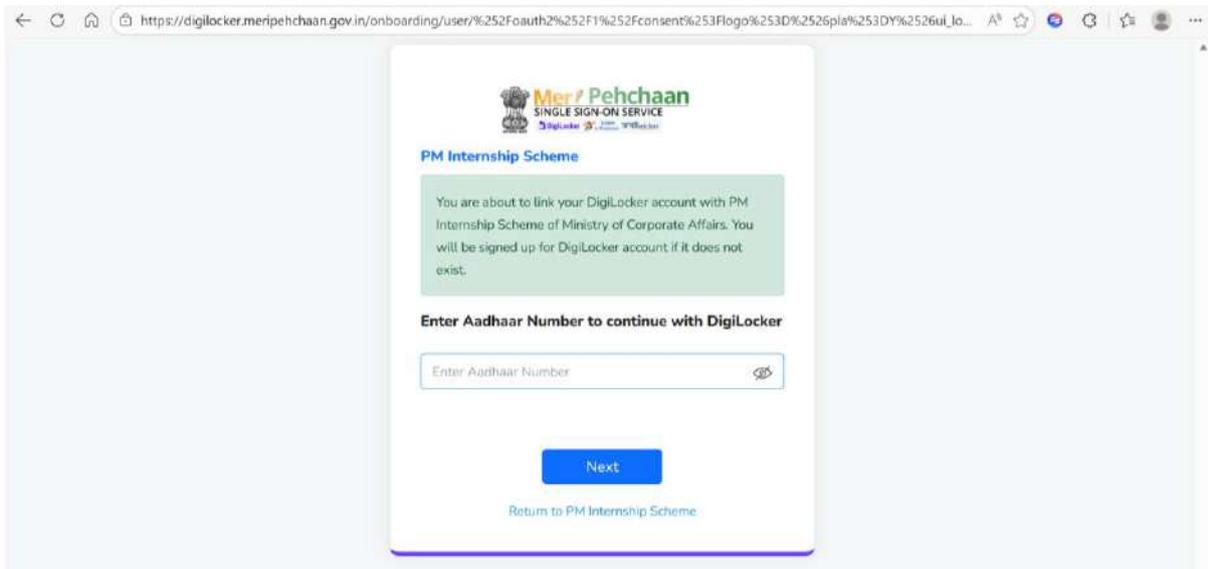
- ▶ *Ensure your DigiLocker account uses the same mobile number as your PMIS registration, and your Aadhaar is linked to DigiLocker.*

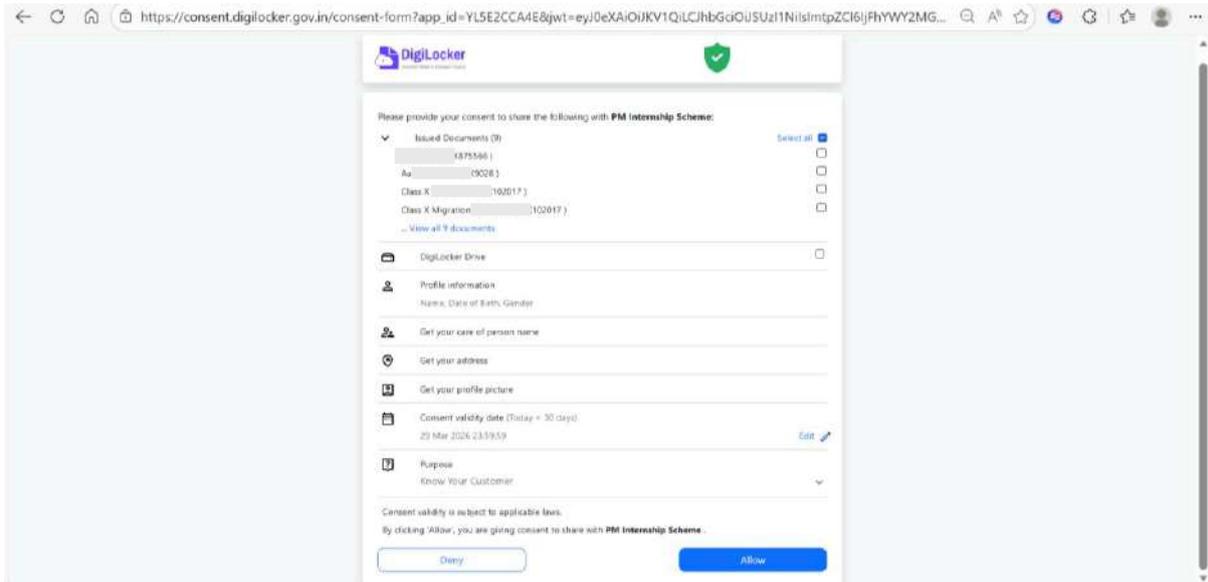
Steps:

1. On the **Meri Pehchaan** page, enter your **Aadhaar Number** in the input box. Click **“Next”** to proceed.

Tip: Use the **eye icon** (if visible) to show/hide the Aadhaar number while typing.

2. Enter the **OTP received on your Aadhaar-linked mobile number** in the **“Enter OTP”** field. Click **“Continue.”**
3. On the **DigiLocker Consent** page, review the information being requested (e.g., **Issued Documents, Profile Information**, etc.). Select the required items (or use **“Select all”** if enabled and appropriate).
4. Click **“Allow”** to share details and continue e-KYC.





Once Aadhaar e-KYC is completed, the candidate has to complete **Personal Details**.

7.2 Personal Details

After you complete e-KYC, you will move to the **Personal Details** step. Your Name, Gender, and Date of Birth are auto fetched from the e-KYC. Complete the remaining details to proceed.

A. Basic Details

- ▶ **Father/Mother/Guardian Name:** Enter the name of your father, mother, or guardian. A guardian is someone who looks after you.
- ▶ **Category:** Select your category from the dropdown (SC / ST / OBC / General)
- ▶ **Differently Abled** - Select "Yes", otherwise select "No".

B. Address

Enter your current address. Current Address is where you live right now.

Voice notes/tooltips are available to guide you.

User must enter:

- ▶ House/Apartment No.
- ▶ Address Line 1 - Primary part of your address such as house/building/area name.
- ▶ City- Additional details of your address, such as landmark, town, city.
- ▶ State/UT (select from dropdown)
- ▶ District (select from dropdown)
- ▶ Block (if applicable)
- ▶ Village (if applicable)
- ▶ Zip/Postal/PIN Code - must be a 6-digit code.

The screenshot displays the 'Address Details' section of the PM Internship Scheme portal. The form is titled 'Address Details' and includes a note: 'Note - Enter your current address in the Address line below. Current address is where you live now.' The form fields are as follows:

House / Apartment No. *	Address Line 1 *	City *
HT HOUSE	BARAKHAMBA ROAD	DELHI
State / UT *	District *	Block
DELHI	NEW DELHI	DELHI
Village	Zip / Postal Code *	
NDMC	110001	

Below the address details is the 'Contact Details' section, which includes a note: 'Note - Check the spam/junk folder for OTP.' The fields are:

Registered Mobile Number *	Alternate Mobile Number	Email *
	Alternate Mobile Number	gmail.com
OTP *		
Enter OTP sent on email	Verify OTP	

At the bottom of the form, there are two buttons: 'Previous/Edit' and 'Save & Next'.

C. Contact Details

In the Contact Details section, provide and verify your contact information:

- ▶ Registered Mobile Number (Auto-populated).
- ▶ Alternate Mobile Number: Enter if you want to add one alternate mobile number.
- ▶ Email ID: Enter your email address. Click Send OTP to receive an OTP on your email for verification.

Tip: Check your junk/spam for OTP. If you still do not receive OTP, click on resend OTP button.

S

MINISTRY OF CORPORATE AFFAIRS
PM Internship Scheme

JOHN DOE GENERAL Yes No

Address Details

Note - Enter your current address in the Address line below. Current address is where you live now.

House / Apartment No. * Address Line 1 * City *

HT HOUSE BARAKHAMBA ROAD DELHI

State / UT * District * Block

DELHI NEW DELHI DELHI

Village Zip / Postal Code *

NDMC 110001

Contact Details

Note - Check the spam/junk folder for OTP.

Registered Mobile Number * Alternate Mobile Number Email *

[Redacted] Alternate Mobile Number [Redacted] 72@gmail.com

Previous/Edit Save & Next

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7.3 Educational Qualifications & Skills

User must add their education details and upload supporting documents for the academic details. For best results, add your qualifications in the order you completed them. For example,

(In case of Graduation: Start with Class 10, followed by Class 12, ITI/Diploma (if applicable) and then Graduation).

(In case of ITI, Start with Class 10, followed by Class 12 and then ITI).

(In case of Diploma, Start Class 10, followed by Class 12 and then Diploma).

(In case of Postgraduation: Start with Class 10, followed by Class 12, ITI/Diploma (if applicable), Graduation and the postgraduation).

The screenshot shows the 'Add Your Details' section of the TQM Internship portal. The 'Education Qualification' form is highlighted with a red border. It contains the following fields:

- Qualification ***: A dropdown menu with a search icon and a plus sign.
- Course ***: A dropdown menu.
- Stream / Specialization**: A dropdown menu.
- Name of Board / University ***: A text input field.
- Name of Institute ***: A text input field.
- Year of Passing ***: A dropdown menu.
- Score Type ***: A dropdown menu.
- CGPA / Grade / Percentage ***: A radio button selection.
- Upload Certificate ***: A file upload button labeled 'Choose File' and 'No file chosen'.

A note at the top of the form reads: "Note - Enter the qualifications in order of Completion. For instance, enter details of class 10th, followed by class 12th, ITI Diploma and Graduation (as applicable). Click on Add Qualification option to add qualifications." A green 'Add Qualification' button is located at the bottom right of the form.

Educational Qualifications:

Steps:

1. In **Qualification**, choose your qualification level from the dropdown (**10th/12th/ITI/Diploma/Graduation/Post Graduation**).
 - 1.1 If you select **Graduation or Post Graduation**, the form will display an extra field: **Education Status**.
 - 1.2 Choose one option:
 - **Final Year (Currently Pursuing)** - chose this option if you are a final year student of graduation or post-graduation.
 - **Course Completed** - chose this option if you have completed the course.
2. In **Course**, select the relevant course.
3. In **Stream/Specialisation**, select your stream/specialisation (if applicable).
4. Enter the **Board/University** name.
5. Enter the **institute name**.
6. Enter the Year of Passing.
7. Select the Score Type. (CGPA/Percentage/Grade)
8. Enter the Score. CGPA must be between 1.0 to 10.00; Grade must be A, A+, B, B+, C etc.; Percentage must be between 0%-100%.

Tip: Make sure your score matches the selected Score Type (e.g., CGPA vs Percentage).
9. Upload the Certificate(degree/marksheet). Click **Choose File** under Upload Certificate/Document. Select the correct file from your device (pdf/jpg).

Confirm the file is within the format/size limits shown on the screen. The file size must be less than 7 mb.
10. Click **Add Qualification** to save the entered qualification.
11. Repeat the same steps to add other qualifications (if required).

For Final year students (Graduates/Postgraduates):

If you are a **final year student of graduation or post-graduation**, fill the following details:

- ▶ Name of Board/University
- ▶ Name of Institute
- ▶ **Expected Year of Completion** - *ensure expected year of completion is the current year or a future year.*
- ▶ Score Type (CGPA / Grade / Percentage)
- ▶ **Last Year / Last Semester Score** - *upload previous semester marksheet/certificate.*

Quick tips:

- ▶ Add qualifications in completion order to keep your profile accurate and easier to review.
- ▶ Double-check Year and Score before saving.
- ▶ If upload fails, verify file size/format and try again.

The screenshot shows the 'Add Your Details' form for Education Qualification on the PM Internship Scheme portal. The form includes a sidebar with navigation options like 'My Profile', 'Update CV', and 'Explore Internships'. The main form area has a title 'Add Your Details' and a sub-heading 'Education Qualification'. A note instructs users to enter qualifications in order of completion. The form fields are: Qualification (dropdown menu), Education Status (radio buttons for 'Final Year (Currently Pursuing)' and 'Course Completed'), Course (dropdown menu), Stream / Specialization (dropdown menu), Name of Board / University (text input), Name of Institute (text input), Year of Passing (dropdown menu), Score Type (dropdown menu), and Enter score (text input). There is also an 'Upload Certificate' section with a 'Choose File' button and a note that only PDF or image files are allowed, up to 7MB. An 'Add Qualification' button is at the bottom right.

Skills and Languages:

1. Select your Skills from the dropdown (you can choose multiple skills). Adding relevant skills helps the portal match you with suitable internships.
2. In Languages Known, select the languages you know (multiple selections allowed).

Education Qualification

Note - Enter the qualifications in order of Completion. For instances, enter details of class 10th, followed by class 12th, ITI, Diploma and Graduation (as applicable). Click on Add Qualification option to add qualifications.

Qualification * Course * Stream / Specialization

Name of Board / University * Name of Institute * Year of Passing *

Score Type * CGPA / Grade / Percentage * Upload Certificate *

Skills & Languages

My Skill(s) * Languages Known

Once the profile is completed, the following options are available on the My Profile page:

A. Edit Profile:

1. Click on the Edit option to modify or update any profile information.
2. You will land to modify the educational details and option to save the details.
3. You can update your profile information only if you do not have any active applications.

B. Preview:

1. Click on the Preview option to view the complete profile.
2. This allows the candidate to review all submitted details before applying for internships.

My Profile

Hi, [Name]

You have successfully completed your profile.

[Click here for Aadhaar Seeding](#)

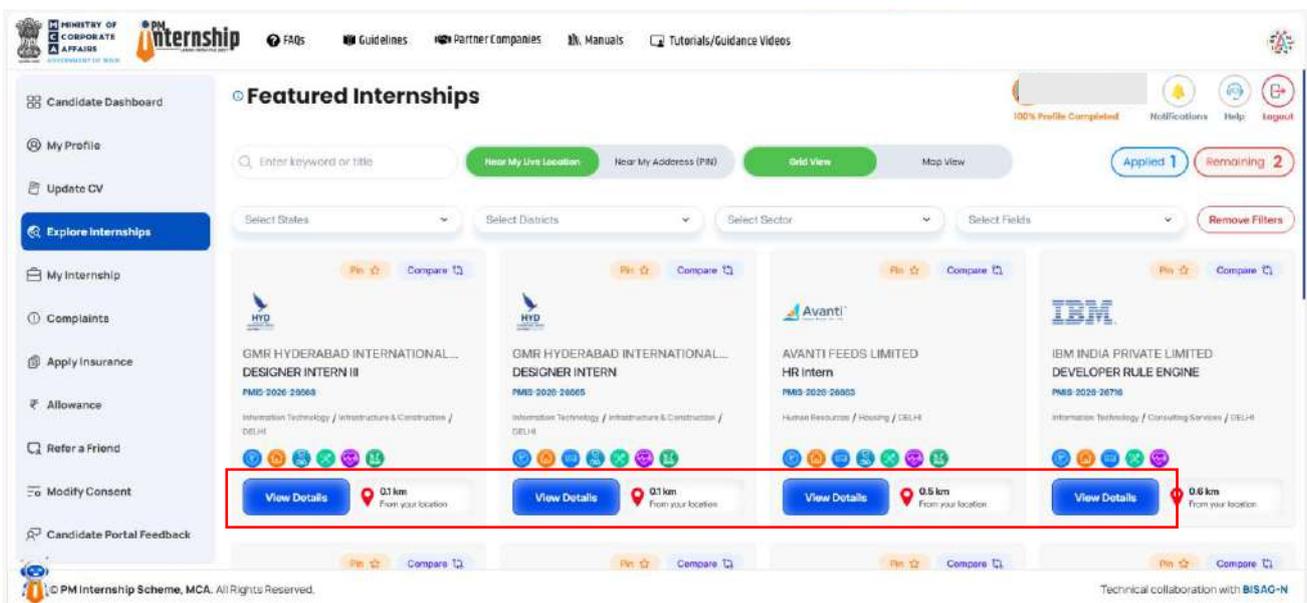
C. Apply for Internships:

1. Click on **Apply for Internship** to proceed with internship applications.
2. The candidate can:
 - a. Browse available internships, and/or
 - b. Continue applying to a selected internship.

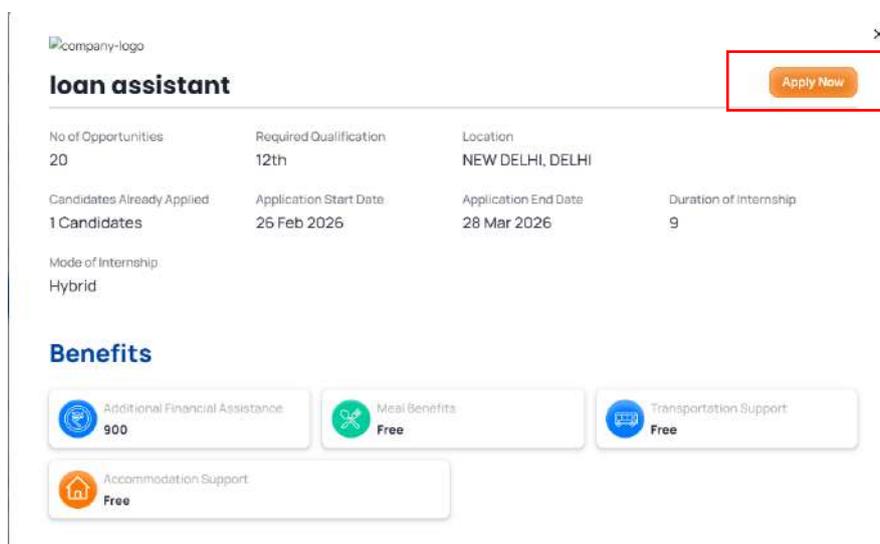
The dashboard displays the **Profile Completion Percentage** at the top. Your profile must be 100% complete in order to apply for internships.

8. Application

To view any internship, click on the View Details, internship description page will open.



The screenshot shows the PM Internship Scheme dashboard. At the top, there is a navigation bar with the Ministry of Corporate Affairs logo and the PM Internship Scheme logo. Below the navigation bar, there is a sidebar with various options like 'Candidate Dashboard', 'My Profile', 'Update CV', 'Explore Internships', 'My Internship', 'Complaints', 'Apply Insurance', 'Allowance', 'Refer a Friend', 'Modify Consent', and 'Candidate Portal Feedback'. The main content area is titled 'Featured Internships' and contains a search bar, filters for location, sector, and fields, and a grid of four internship listings. Each listing includes the company logo, name, PMIS ID, sector, and a 'View Details' button. A red box highlights the 'View Details' buttons for the first four listings. At the bottom of the dashboard, there is a footer with the PM Internship Scheme logo and the text 'PM Internship Scheme, MCA. All Rights Reserved.' and 'Technical collaboration with BISAG-N'.



The screenshot shows the details page for an internship titled 'loan assistant'. At the top right, there is a close button (X) and an 'Apply Now' button. Below the title, there is a table with the following information:

No. of Opportunities	Required Qualification	Location
20	12th	NEW DELHI, DELHI

Candidates Already Applied	Application Start Date	Application End Date	Duration of Internship
1 Candidates	26 Feb 2026	28 Mar 2026	9

Mode of Internship: Hybrid

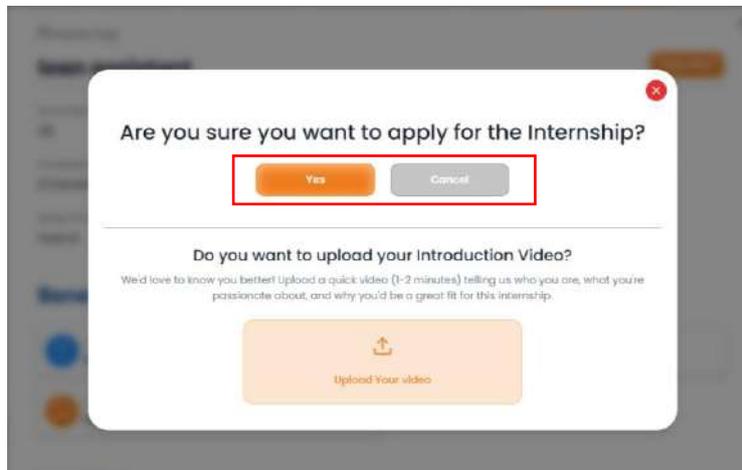
Benefits

- Additional Financial Assistance: 900
- Meal Benefits: Free
- Transportation Support: Free
- Accommodation Support: Free

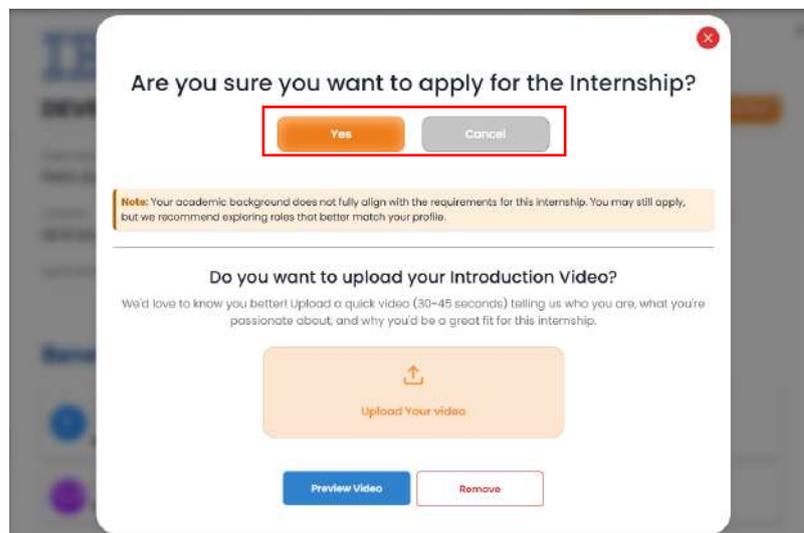
8.1 Internship Application

Once the profile is completed, you can apply in any internship.

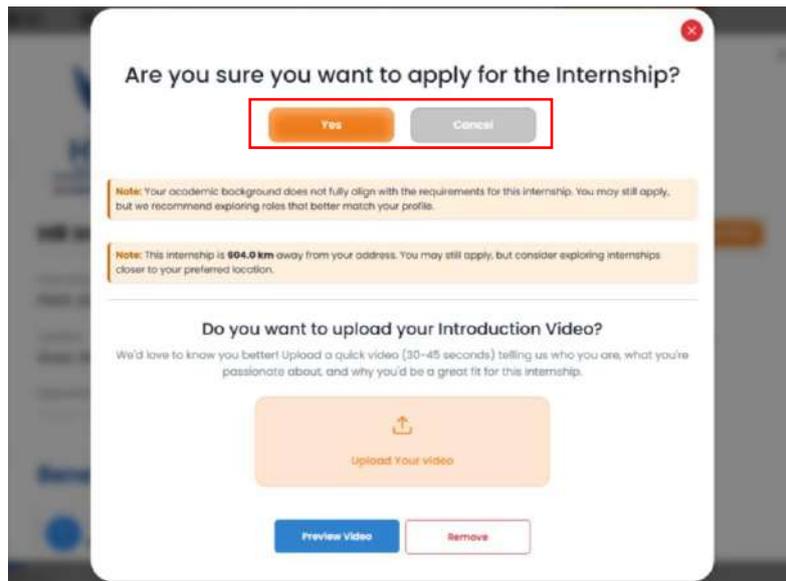
- ▶ When a candidate clicks on “**Apply Now**” for an internship, a confirmation screen is displayed. This screen helps the candidate confirm their action before submitting the application.



- ▶ If your qualification/course/ specialisation does not match the defined internship requirement, you will see a note telling you to apply to internship which will be better fit.
- ▶ *“Your academic background does not fully align with the requirements for this internship. You may still apply, but we recommend exploring roles that better match your profile.”*



- ▶ If your current location is far from the internship location, you will see a note telling you to apply to internship which is closer to you. This helps you to apply to nearby internships.
- ▶ *“This internship is xx km away from your current location. You may still apply but consider exploring internships closer to you.”*



Confirm Internship Application

The confirmation message asks: "Are you sure you want to apply for the Internship?"

1. Available Options:
 - a. Yes- Click **Yes** if you want to proceed with the internship application.
 - b. Cancel- Click **Cancel** if you do not want to apply at this stage
2. After confirming the application, the system asks if the candidate wants to upload an **Introduction Video**. You can upload a video of up to 10 mb.
Tip: Keep the video short (about 30-45 seconds). Start with your name, course, and a brief line on why you want this internship. Mention 2-3 relevant skills and one quick example (project/coursework). End with your availability and a positive closing (e.g., "I'm excited to learn and contribute—thank you.")
3. As the user clicks on Apply Button; candidate will be redirected to submit the declaration.

Declaration

×

I, declare that

- 1) None of my family members (self, spouse & parents) is a permanent/regular government employee.
- 2) Income of none of my family members (self, spouse & parents) exceeded Rs 12 lakh for FY 2024-25.
- 3) I am not in full-time employment as on date of submitting this application.
- 4) I am not in full-time education as on date of submitting this application(except final year Graduates or Post Graduates).
- 5) I have not graduated from any of the IITs, IIMs, National Law Universities, IISER, NIDs, and IIITs.
- 6) I am not undergoing any skill, apprenticeship, internship or student training programme under Central Government or State Government schemes.
- 7) I do not have any of the following qualifications: CA /CMA/ CS/ MBBS/ BDS/ MBA/ PGDM/PGP.
- 8) I have not completed apprenticeship training under National Apprenticeship Promotion Scheme (NAPS) and/or National Apprenticeship Training Scheme (NATS) at any point.
- 9) I understand that an internship opportunity offered to me under the PM internship programme does not guarantee full time employment or will result in a full-time employment.
- 10) I hereby certify that the information provided in this application and profile is true, complete, and accurate to the best of my knowledge and belief. I understand that any false statements, omissions, or misrepresentations may result in the rejection of my application for internship and action as per the code of conduct policy.

I hereby give my consent to receive information, updates, and notifications through my preferred communication channels (Tick on appropriate boxes).

- SMS
- WhatsApp

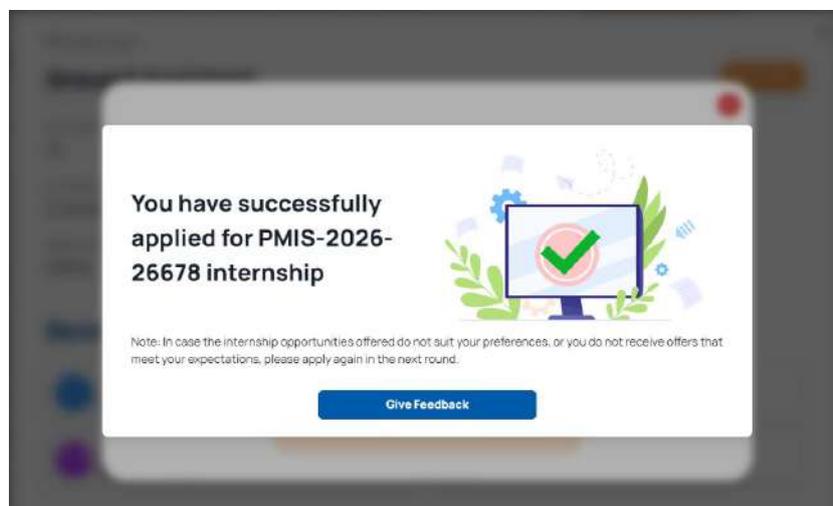
I understand that this information may include newsletters, promotional material, scheme updates and other relevant communications. I acknowledge that I can withdraw this consent at any time by opting out through the available unsubscribe options.

By participating in the **Prime Minister's Internship Scheme (PMIS)**, you acknowledge and consent to the collection and processing of your personal data as outlined in the consent notice below. Your data will be used for registration, eligibility verification, internship facilitation, financial assistance, and monitoring progress during the internship. You have the right to withdraw your consent at any time, and your data will be processed in accordance with the applicable laws and security measures. [Read Notice](#)

I consent (By toggling this switch, you confirm your consent.)

Submit

4. After submission of the declaration, The message confirms that the internship application has been successfully submitted.



After seeing the successful application message, the candidate can:

1. Click on **Give Feedback** to share feedback about the application experience.
2. Close the confirmation message to return to the dashboard
3. Check application status under Candidate Dashboard.

8.2 Application Tracking

The dashboard shows application-related indicators, such as:

- ▶ **Applied** - Number of internships already applied for
- ▶ **Remaining** - Number of applications remaining, as per scheme rules.
- ▶ **Status of each application** along with Action Buttons.

The screenshot displays the PM Internship Candidate Dashboard. At the top, there is a navigation bar with links for FAQs, Guidelines, Partner Companies, Manuals, and Tutorials/Guidance Videos. The main header includes the PM Internship logo and a search bar. The dashboard is divided into a left sidebar with navigation options like My Profile, Update CV, Explore Internships, My Internship, Complaints, Apply Insurance, Allowance, Refer a Friend, and Modify Consent. The main content area shows a profile summary with a 100% profile completion indicator and buttons for Applied (1) and Remaining (2). A note states, "You can apply for upto 3 internships at a time." Below this is a table titled "Internships Applied" with columns for Actions, Status, Internship ID, Internship Title, Company Name, Internship Type, State / UT, App Start Date, and App End Date. A single record is shown for an internship at GMR Hyderabad International Airport Limited. The dashboard also includes a footer with copyright information and technical collaboration details.

ACTIONS	STATUS	INTERNSHIP ID	INTERNSHIP TITLE	COMPANY NAME	INTERNSHIP TYPE	STATE / UT	APP START DATE	APP END DATE
View Details Withdraw Applied by Candidate		PMIS-2026-26698	TWELFTH RULE ENGINE CHECK	GMR HYDERABAD INTERNATIONAL AIRPORT LIMITED	Regular	DELHI	02 Mar 2026	17 Mar 2026

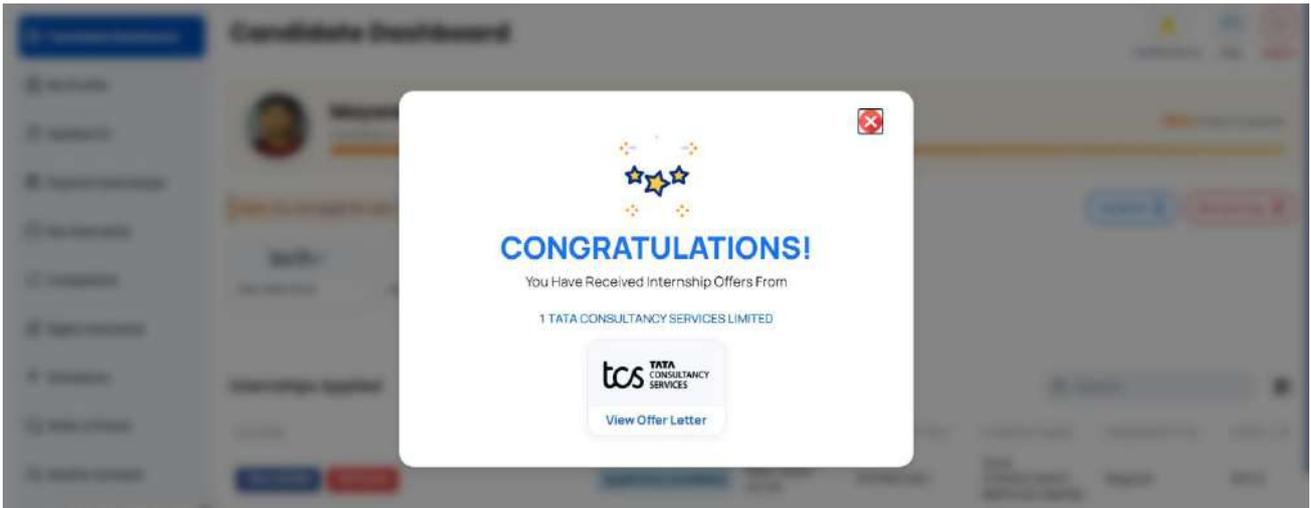
9. View and Accept Offer

When a company selects your application, you will see **offer actions** directly against that internship entry (for example, buttons like **View Letter**, **Accept Offer**, and **Reject Offer**).

Important: You have 14 days to accept the offer. If you do not take any action within 14 days, the offer will automatically lapse.

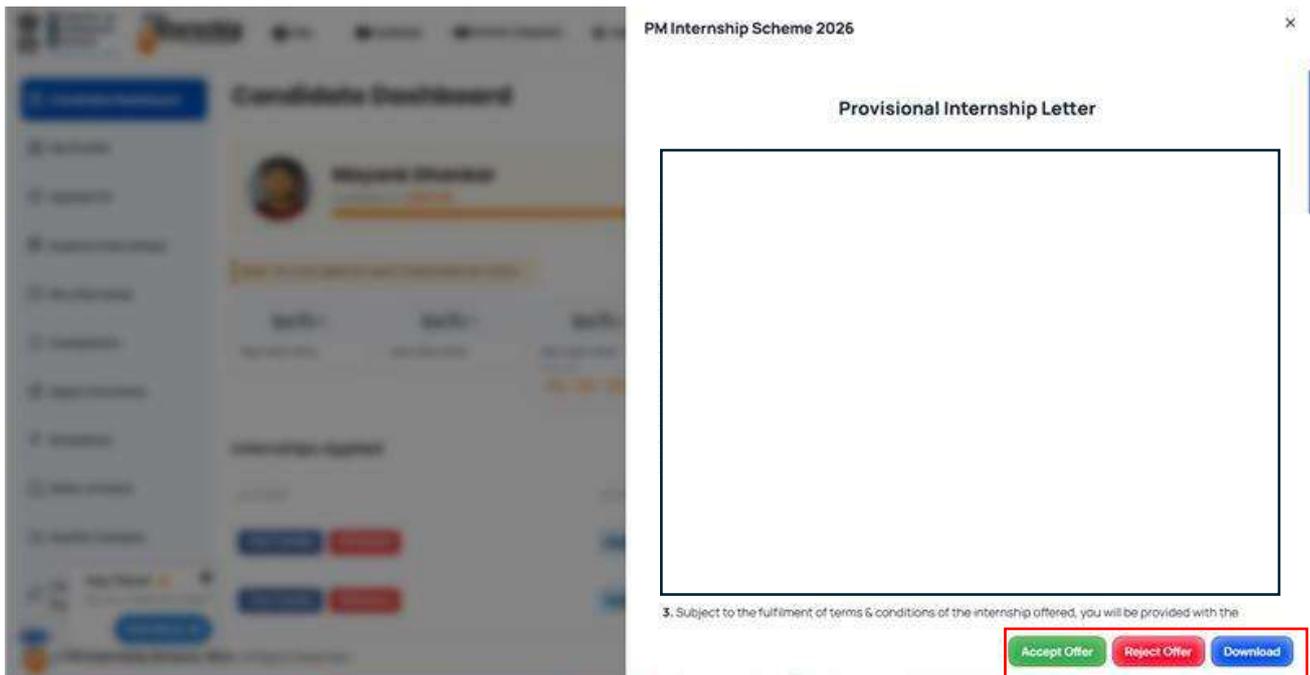
Where you can see the offer:

1. Log in to PMIS and open the **Candidate Dashboard**.
2. Once a company extends offer to you, you will receive a congratulatory pop-up about the selection.



3. In the **Internships Applied** list, look for the internship with a selection status (for example, **Selected by HR**).
4. In the **Actions** column for that internship, you will see:
 - **View Details** - click to view the internship details.
 - **View Letter** - click to view the offer letter.
 - **Accept Offer** - Button to accept the offer.
 - **Reject Offer** - Button to reject offer.

ACTIONS	STATUS	INTERNSHIP ID	INTERNSHIP TITLE	COMPANY NAME	INTERNSHIP TYPE	STATE / UT	AP
View Details View Letter Accept Offer Reject Offer Selected by HR		MIS-2026-26725	TESTING MD 1	TATA CONSULTANCY SERVICES LIMITED	Regular	DELHI	DE



View the Offer Letter:

1. Find the internship row where the status indicates you have been selected.
2. Click **View Letter**.
3. Read the offer carefully (role, location, joining/reporting instructions, timelines, and any documents required).
4. Close the letter window/screen and return to the internship row.

Tip: Always read the offer letter before accepting to avoid missing joining timelines or reporting requirements.

Accept the Offer:

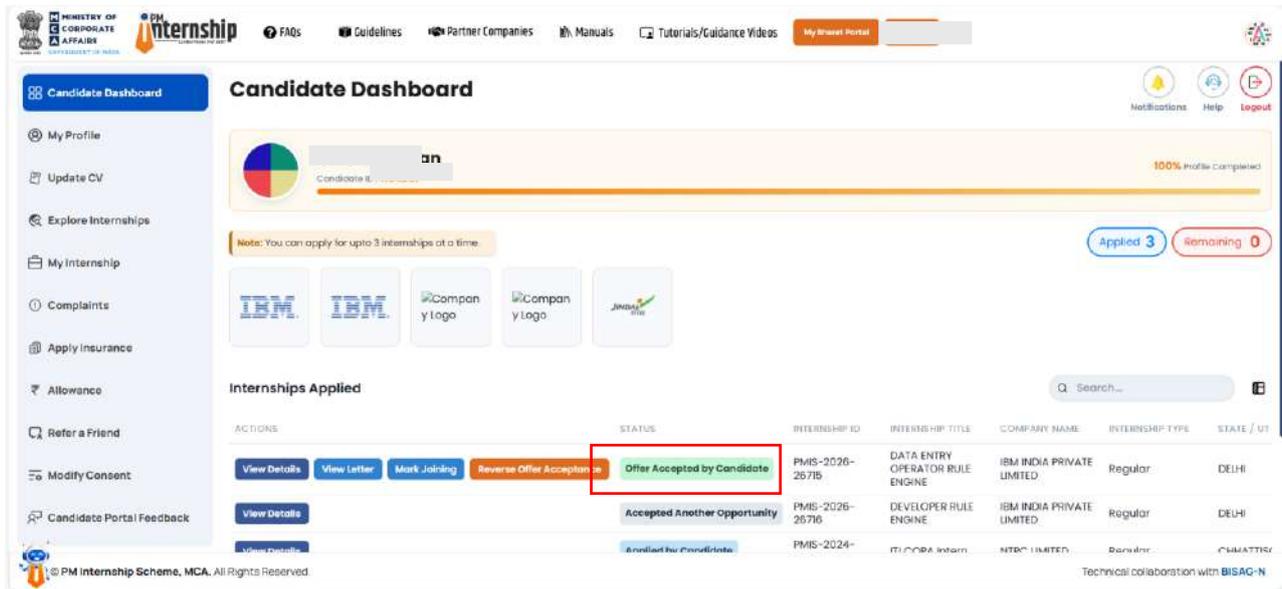
1. In the same internship row, click **Accept Offer**.
2. A confirmation message will appear ("Are you sure you want to accept this offer?").
3. Click **Confirm/Yes** to proceed.
4. After successful acceptance:
 - ▶ The offer status will update to Offer Accepted by Candidate.
5. The portal will guide you to the next steps for joining (as applicable).

Offer Acceptance Reversal (Switch Accepted Offer):

- ▶ If you receive two offers and have already accepted one, you can withdraw the accepted offer and accept the other offer instead.

- ▶ This reversal is allowed only within 15 days from the date you accepted the first offer.

Tip: Make sure you accept the offer where you are sure about joining the internship.



10. Dashboard Layout

The top navigation bar provides direct access to the following sections:

- ▶ **FAQs**
A dedicated space for commonly asked questions to help candidates get instant clarity on eligibility, application steps, timelines, and common issues—reducing the need for support escalation.
- ▶ **Guidelines**
Contains official guidelines of PMIS scheme.
- ▶ **List of Partner Companies**
Displays participating/partner organizations so candidates can understand available opportunities, explore options, and make informed choices while applying.
- ▶ **User Manuals**
Step-by-step documentation that explains how to use each feature of the portal (registration, profile setup, application submission, tracking status, etc.) in a structured and easy-to-follow format.
- ▶ **Tutorials / Guidance Videos**
Video-based walkthroughs that help candidates learn faster through visual guidance, especially useful for first-time users or those needing extra support.

▶ **Notifications**

A centralized section for important updates such as announcements, deadlines, application status changes, and scheme-related communication—keeping candidates informed in real time.

▶ **Help (Support Hub)**

Provides multiple support channels such as:

- **Helpline Number** for urgent assistance.
- **Email Support** for detailed queries or document-related issues.
- **YouTube Videos** for self-help learning and troubleshooting.

▶ **Logout**

Allows users to safely exit the portal.

The **left navigation panel** displays the main candidate service options:

- ▶ **Candidate Dashboard** - Use this section to view all applications submitted, check status updates, and access key actions from a single place.
- ▶ **My Profile** - Use this section to view, verify, and complete personal, academic, and contact information. Ensure all details are accurate before applying.
- ▶ **Update CV** - Use this section to create or update the CV using the resume builder. Save the latest version for internship applications.
- ▶ **Explore Internships** - Use this section to browse available internships. Apply filters to shortlist opportunities based on preference and eligibility.
- ▶ **My Internship** - Use this section to track internship details including joining information, progress updates, and related communications.
- ▶ **Complaints** - Use this section to raise a complaint and track resolution status for issues related to the internship or portal experience.
- ▶ **Apply Insurance** - Use this section to avail and track insurance benefits under PMIS, when applicable after your internship journey has started.
- ▶ **Allowance**- Use this section to check allowance details, payment status, and any related updates or remarks.
- ▶ **Refer a Friend** - Use this section to invite others to join the portal, explore internships, and earn rewards as per the referral policy.
- ▶ **Modify Consent** - Use this section to manage consent preferences for data sharing and communication settings.
- ▶ **Candidate Portal Feedback** - Use this section to submit feedback and suggestions to help improve the overall portal experience.

Candidates can click on any option to navigate to the respective section.

11. Complaints

Use the **Complaints** section to report any issue and track its progress until it is resolved.

The screenshot displays the 'Complaints' section of the Candidate Portal. At the top, there is a navigation bar with links for 'FAQs', 'Guidelines', 'Partner Companies', 'Manuals', and 'Tutorials/Guidance Videos'. The main content area is divided into two parts. On the left is a sidebar menu with options like 'Candidate Dashboard', 'My Profile', 'Update CV', 'Explore Internships', 'My Internship', 'Complaints' (highlighted), 'Apply Insurance', 'Allowance', 'Refer a Friend', 'Modify Consent', and 'Candidate Portal Feedback'. The main area shows a 'Complaints' dashboard with a grid of status cards: 'All Complaints', 'Pending for action', 'Complaints resolved', 'Action needed from you', 'Temporary update', 'Resubmitted by you', 'Appeal raised by you', and 'Final resolution'. Below this is a 'File a Complaint' form with the following fields: 'Main Category' (dropdown), 'Sub Category' (dropdown), 'Sub Sub Category' (dropdown), 'Description' (text area), and 'Upload Document' (file upload button). A 'Submit Complaint' button is located at the bottom right of the form.

11.1 Raise a complaint

Steps:

1. Go to the **Complaints Section**

- ▶ From the left menu, click **Complaints**.
- ▶ The Complaints page opens with a quick summary of complaint statuses at the top.

2. File a New Complaint (Raise a new Issue)

3. Fill in the Complaint Details

Under **File a Complaint**, complete the following fields:

i. **Main Category**

Choose the type of issue (options shown):

- DBT Related
- Internship Related
- Portal Related

ii. **Subcategory**

Select the relevant sub-category (*mandatory field*).

- iii. **Sub Subcategory***
Select the relevant sub-subcategory (*mandatory field*).
- iv. **Description***
In the description box, clearly explain your issue.

5. Upload a Supporting Document (Optional)

- ▶ Click Choose File to attach proof (if required).
- ▶ Allowed file types: **PDF or Image**
- ▶ File size limit: **Up to 7 MB**

Tip: Attach screenshots or documents if available–this helps quicker resolution.

6. Submit the Complaint. Click **Submit Complaint**.

- ▶ After submission, you can track your complaint status using the tiles at the top of the page.

11.2 Check complaint status

At the top of the page, you can see tiles showing complaint counts such as:

- **All Complaints** - Count of all complaints raised by you till date.
- **Pending for action** - Implies your complaint is under process and not yet resolved.
- **Complaints resolved** - Implies your complaint has been resolved.
- **Action needed from you** - Implies your complaint has been returned to you for clarification/document. Please provide required details.
- **Temporary update** - Implies temporary update has been provided. Further updates/resolution to follow.

- **Resubmitted by you** - Implies your complaint has been re-submitted after your action. Further updates/resolution to follow.
- **Appeal raised by you** - Appeal raised by you on the previously submitted complaint. Further updates/resolution to follow.
- **Final resolution** - Your complaint has been resolved, and no further action is required.

Tip: If you see “Action needed from you”, open that complaint and provide the required details to avoid delays.

Good Practices:

- ▶ Choose the **correct category** (DBT/Internship/Portal) to route the issue correctly.
- ▶ Keep the **description clear and specific**.
- ▶ Upload supporting files wherever possible.

12. Update CV

Follow the steps below to access and update your CV:

1. Log in to the PMIS Portal using your registered mobile number and password.
2. After you log in, you will arrive at the **Candidate Dashboard**.
3. From the left-side menu, click on **Update CV**.

The screenshot displays the 'Update CV' interface on the PMIS Portal. The top navigation bar includes the Ministry of Corporate Affairs logo, 'PM Internship' branding, and various utility links like 'FAQs', 'Guidelines', and 'Partner Companies'. The left sidebar contains a 'Candidate Dashboard' menu with 'Update CV' selected. The main content area shows a multi-step progress indicator (1-5) and a form titled 'Update CV'. The 'Personal Details' section is highlighted with a red border and contains the following information:

Candidate Name *	Date of Birth *
Kanishka Malik	28-10-2002
Gender *	
Female	

At the bottom of the form, there are 'Cancel' and 'Download CV' buttons. A 'Next' button is located at the bottom right of the 'Personal Details' section. The footer of the page includes the copyright notice '© PM Internship Scheme, MCA. All Rights Reserved.' and 'Technical collaboration with BISAG-N'.

4. The **Update CV** page will open. Here, you can view your automatically generated CV based on your profile information.
5. On this page, you will see:
 - a. Your basic profile details (Name, Mobile Number, Email, Location)
 - b. CV sections such as: Summary, Skills, Education, Experience (if any), Certificates (if added)
 - c. Action buttons: **Edit CV** and **Download CV**

This page allows you to review how your information appears in your CV and make updates whenever needed.

12.1 Edit, Update & Download CV

Step-by-Step: How to Edit Your CV

1. Click on the **Edit CV** button.

The screenshot displays the 'Update CV' interface. At the top, there is a navigation bar with logos for the Ministry of Corporate Affairs and PM Internship Scheme, along with links for FAQs, Guidelines, Partner Companies, Manuals, and Tutorials/Guidance Videos. A 'MyBharat Portal' button is also visible. On the right, there are icons for '100% Profile Completed', Notifications, Help, and Logout. The main content area is titled 'Update CV' and shows a candidate's profile with the following details:

- Profile:** Kanishka Malik, Email: [redacted]@gmail.com, Location: NEW DELHI, DELHI
- SUMMARY:** Kanishka Malik is a senior program management professional with strong experience in leading large scale government and digital transformation initiatives.
- EXPERIENCE:** (Empty section)
- SKILLS:**
 - 1. Analytical Skills
 - 2. Communication Skills
 basic computer knowledge, customer handling.
- EDUCATION:**

Graduation	Stream / Specialization	Board / University
Course		

At the bottom of the profile card, there are two buttons: 'Edit CV' (highlighted with a red box) and 'Download CV'.

At the bottom of the page, there is a footer with the text: '© PM Internship Scheme, MCA. All Rights Reserved.' and 'Technical collaboration with BISAG-N'.

2. Your CV will open in an editable format.
3. You can modify or update the following sections:
 - a. **Summary:** This is a short introduction about yourself. If you are not sure what to write, you may add a simple statement like: *“Motivated student looking for internship opportunities to learn new skills and gain work experience.”*

b. **Skills:** Add skills you have learned in school, college, or through your hobbies.

Examples:

- MS Office
- Communication Skills
- Basic Computer Knowledge
- Sales & Customer Service
- HTML, Excel, AutoCAD (if applicable)

Tip: Add only the skills you are confident about.

c. **Experience (If Any):** If you have done any previous internships, part-time jobs, or volunteer work, you can add it here. If you have no work experience, leave this section blank – that is perfectly fine for students.

d. **Additional Information**

4. You may also update:

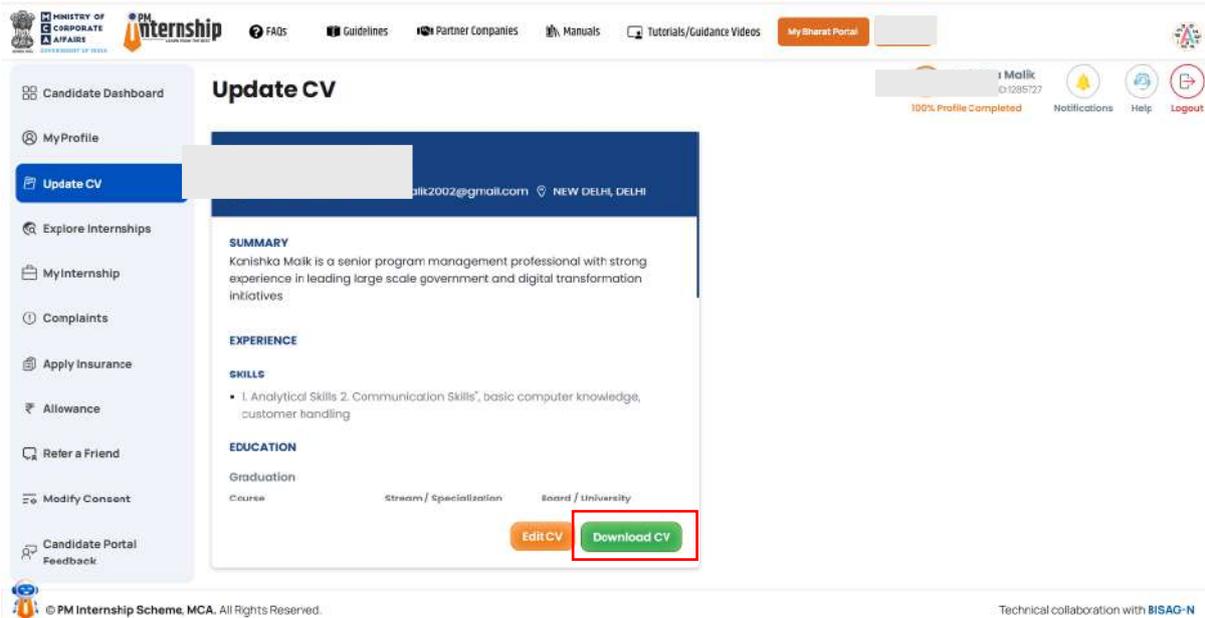
- Certifications (e.g., computer courses, language courses)
- Achievements (e.g., competitions, awards)
- Languages you speak

5. After you make your edits, click **Save**.

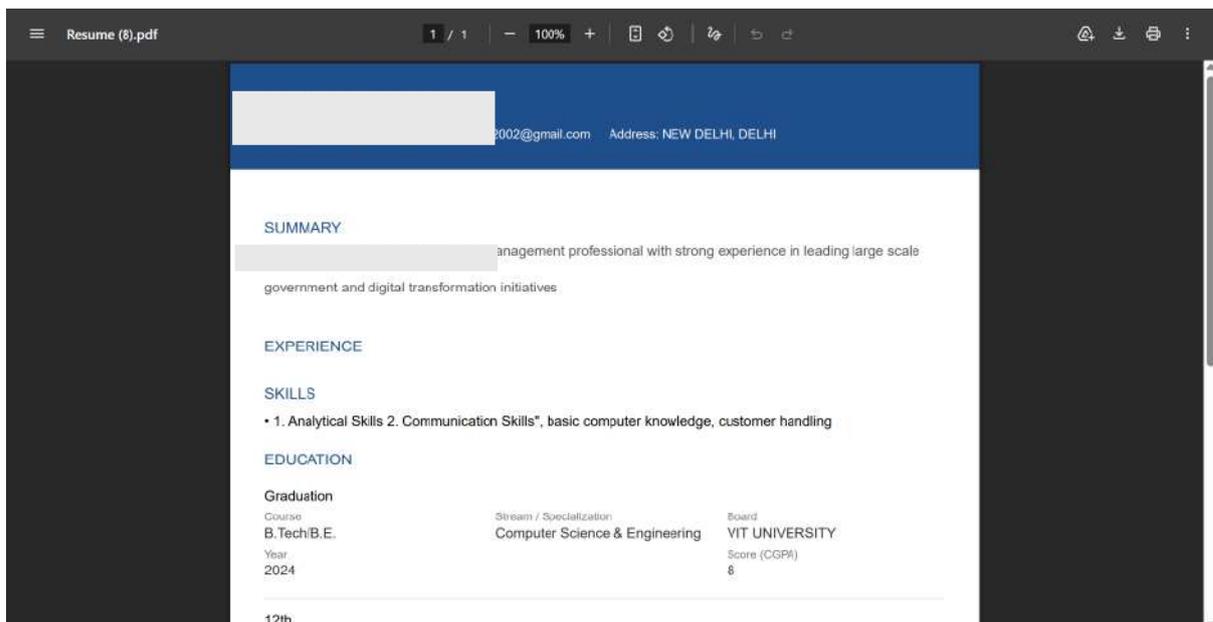
6. The system will confirm that your CV has been updated successfully.

12.2 How to Download Your CV

1. After saving your changes, click on the **Download CV** button.



2. Your CV will be downloaded automatically in the available format (PDF).



3. You can share this CV with companies, mentors, or keep it for your personal records.

12.3 Tips for a Good CV (Especially for First-Time Users)

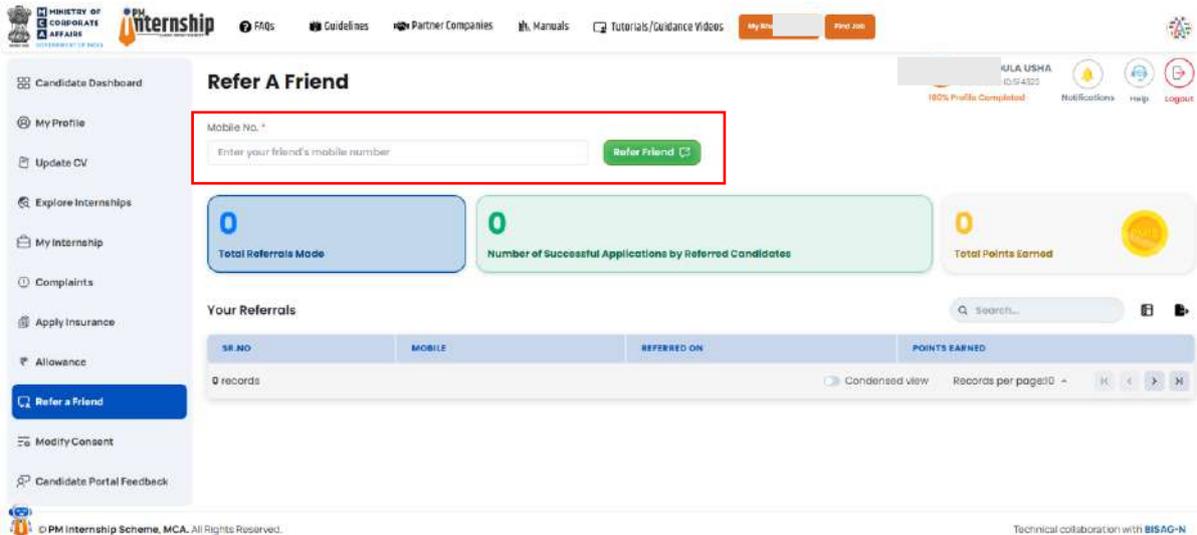
- ▶ Keep sentences short and simple.
- ▶ Use clear skill names (Example: “Basic Excel” instead of “Proficient in MS tools”).
- ▶ Do not add false information – companies may verify details.
- ▶ If you have no experience, focus on skills, education, and certifications.
- ▶ Update your CV regularly as you complete courses or learn new skills.

Why the PMIS CV Builder Helps You?

- ▶ You don’t need to format a CV manually – the system does it for you.

- ▶ Your CV looks clean and professional even if you are creating a CV for the first time.
- ▶ All the information you enter in your profile automatically reflects here.
- ▶ Helps you apply faster and more confidently to internships.

13. Refer a Friend



The Refer a Friend feature allows candidates to:

- ▶ Refer the PM Internship Scheme to friends
- ▶ Help others apply for internships on the PMIS Portal
- ▶ Track referrals and points earned (if applicable)

How to Refer a Friend?

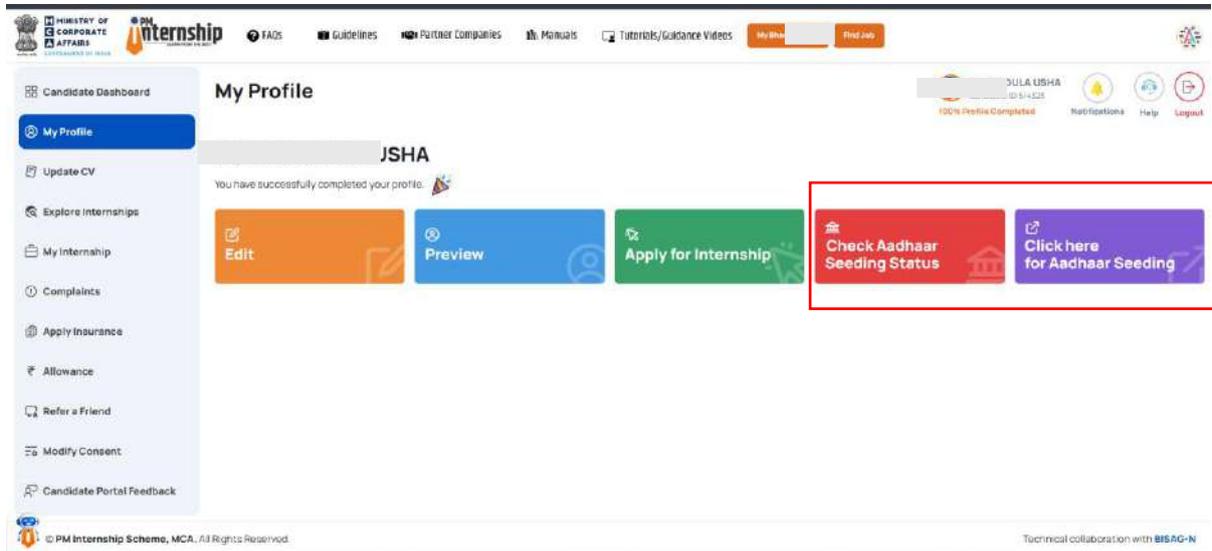
1. In the field "Mobile No.", enter your friend's valid mobile number.
2. Click on the **Refer Friend** button.
3. The referral is sent successfully to the entered mobile number.
4. The referred user must register and apply for internships on the PMIS portal.
5. Upon successful application, you will earn points.

The page displays a summary of your referrals, including:

1. **Total Referrals Made**-Shows the total number of friends you have referred.
2. **Number of Successful Applications by Referred Candidates**-Shows how many referred candidates have successfully applied.
3. **Total Points Earned**-Displays points earned through referrals, if applicable under the scheme.

14. Aadhaar Seeding

Aadhaar seeding is necessary to receive the benefits of this scheme. It seeds your Aadhaar number with your bank account so eligible monthly allowances can be transferred smoothly.



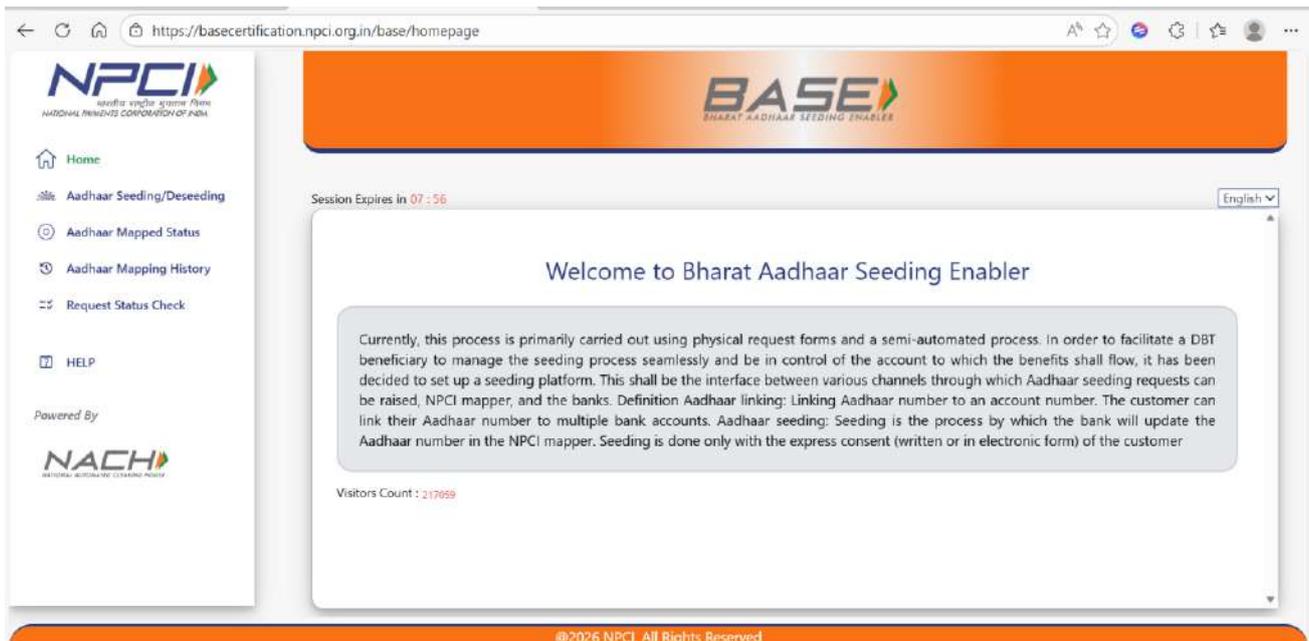
14.1 Check Aadhaar Seeding Status

- ▶ Click on “**Check Aadhaar Seeding Status**” in the “**My Profile**” to view the Aadhaar seeding status with the bank account.
- ▶ Upon clicking the status will be reflected to the candidate.

14.2 Aadhaar Seeding via Portal

Steps for Aadhaar Seeding:

- ▶ Click on “**Click here for Aadhaar Seeding**” under “**My Profile**” to initiate or complete the Aadhaar seeding process.
- ▶ You will be redirected to the **NPCI BASE (Bharat Aadhaar Seeding Enabler)** website (external page).



- ▶ Open the seeding request page on NPCI.
- ▶ On the left menu, click **Aadhaar Seeding/Deseeding**.
- ▶ Fill the seeding request form:
 - Enter your **Aadhaar number**.
 - Under Request for Aadhaar, select Seeding.
 - Select your **Bank** from the dropdown.
 - Enter your **Account Number** and re-enter it in **Confirm Account Number**.
- ▶ Provide consent and complete verification.
 - Read the consent text and tick the **consent checkbox**.
 - Enter the characters shown in the **captcha field** (as displayed on your screen).
(Always type the captcha yourself exactly as shown.)
- ▶ Click the **Submit/Continue** button shown on the NPCI page to submit your Aadhaar seeding request.
- ▶ Return to PMIS and verify status
 - Go back to PMIS → My Profile.
- ▶ - Click **Check Aadhaar Seeding Status** to confirm whether your seeding is updated.



BASE
SMART AADHAAR SEEDING ENABLEE

English

Request for Aadhaar Seeding/Deseeding

Session Expires in 05 : 41

Enter your Aadhaar

Request for Aadhaar

 Seeding De-Seeding

Select Your Bank :

Account Number

Confirm Account Number

By submitting my Aadhaar number, bank account number and other details ((aadhaarNumber)/(accountNumber)) on this Platform, I voluntarily and with my own free will, agree and give my consent for the use of Information, including my Aadhaar number, for the purpose of authentication from UIDAI and for carrying out seeding enquiry or seeding it with the bank of my choosing (BANK). I agree with and understand that, for the purpose of such authentication and Aadhaar seeding, the details submitted by me shall be sent to UIDAI and the Bank, to confirm the authenticity of my Aadhaar number and link the Aadhaar number with the bank account held with the Bank as per the Information submitted by me, respectively. I agree with and acknowledge that I shall not hold NPCI responsible for the Bank rejecting my request due any reason whatsoever, and I agree that NPCI shall not be held liable for any loss resulting therefrom. I wish to seed my Aadhaar number with NPCI mapper to enable me to receive Direct Benefit Transfer (DBT) including LPG Subsidy from Govt. of India (GOI) in my above account. I understand that if more than one Benefit transfer is due to me, I will receive all the benefit transfers in the same account. (only for customer who have not so far seeded account with NPCI Mapper).

Helpful tips:

- ▶ **The NPCI page shows a session timer. If the session expires, restart the process from PMIS and try again.**
- ▶ **If your status does not update immediately, check again later. If it still doesn't update, raise a ticket via PMIS Help/Support.**
- ▶ **Follow the on-screen instructions to complete the seeding.**



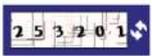
BASE
SMART AADHAAR SEEDING ENABLEE

English

Request for Aadhaar Seeding/Deseeding

Session Expires in 05 : 24

By submitting my Aadhaar number, bank account number and other details ((aadhaarNumber)/(accountNumber)) on this Platform, I voluntarily and with my own free will, agree and give my consent for the use of Information, including my Aadhaar number, for the purpose of authentication from UIDAI and for carrying out seeding enquiry or seeding it with the bank of my choosing (BANK). I agree with and understand that, for the purpose of such authentication and Aadhaar seeding, the details submitted by me shall be sent to UIDAI and the Bank, to confirm the authenticity of my Aadhaar number and link the Aadhaar number with the bank account held with the Bank as per the Information submitted by me, respectively. I agree with and acknowledge that I shall not hold NPCI responsible for the Bank rejecting my request due any reason whatsoever, and I agree that NPCI shall not be held liable for any loss resulting therefrom. I wish to seed my Aadhaar number with NPCI mapper to enable me to receive Direct Benefit Transfer (DBT) including LPG Subsidy from Govt. of India (GOI) in my above account. I understand that if more than one Benefit transfer is due to me, I will receive all the benefit transfers in the same account. (only for customer who have not so far seeded account with NPCI Mapper).



Enter above captcha

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