

**DIRECTORATE OF TOWN & COUNTRY PLANNING, HARYANA**2<sup>nd</sup> Floor, Block-A, Nagar Yojna Bhawan, Plot No.-3, Sector-18A, Madhya Marg, Chandigarh - 160018Tel: 0172-2716986, 2710035, 2710112; Website: [www.tcpharyana.gov.in](http://www.tcpharyana.gov.in)**ADVERTISEMENT FOR CONTRACTUAL APPOINTMENT OF PLANNING OFFICERS**

|                                                                           |                                                                                                                                                                         |         |     |     |     |      |       |       |    |
|---------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-----|-----|-----|------|-------|-------|----|
| Organisation                                                              | Department of Town & Country Planning, Haryana                                                                                                                          |         |     |     |     |      |       |       |    |
| Post                                                                      | Planning Officers on contract: 31 Positions (max.)                                                                                                                      |         |     |     |     |      |       |       |    |
| Category wise details                                                     | GEN                                                                                                                                                                     | Gen-ESM | EWS | SC  |     | BC-A | BC-BE | Total | OH |
|                                                                           | 17                                                                                                                                                                      | 01      | 03  | DSC | OSC | 03   | 01    | 31    | 01 |
| Duty Station                                                              | Chandigarh/District HQs of Haryana                                                                                                                                      |         |     |     |     |      |       |       |    |
| Tentative start date and duration of contract                             | Start Date: 18.05.2026*                                                                                                                                                 |         |     |     |     |      |       |       |    |
|                                                                           | Duration: 11 months, extension based on requirement and performance of the candidate.                                                                                   |         |     |     |     |      |       |       |    |
| Type of contract and remuneration                                         | Purely temporary. No scope for regularization.<br>Fixed remuneration: Rs. 50,000/- Per month (all inclusive)<br>Transferable throughout Haryana at District HQ/State HQ |         |     |     |     |      |       |       |    |
| Last date of application                                                  | 06.04.2026*                                                                                                                                                             |         |     |     |     |      |       |       |    |
| Proforma for CV                                                           | Annexure-A                                                                                                                                                              |         |     |     |     |      |       |       |    |
| E-mail id on which application is to be sent                              | <a href="mailto:planningofficer.2627@gmail.com">planningofficer.2627@gmail.com</a>                                                                                      |         |     |     |     |      |       |       |    |
| Date of publication of provisional result                                 | 20.04.2026*                                                                                                                                                             |         |     |     |     |      |       |       |    |
| Verification of documents of short listed candidates                      | 28.04.2026*                                                                                                                                                             |         |     |     |     |      |       |       |    |
| Date of publication of final result including wait listed candidates list | 01.05.2026*                                                                                                                                                             |         |     |     |     |      |       |       |    |
| Issuance of offer letter, acceptance and contractual engagement           | 08.05.2026*                                                                                                                                                             |         |     |     |     |      |       |       |    |

**NOTE (\*):** The dates indicated are tentative and subject to change based on procedural requirements. All such changes, if any shall be intimated on the Department Website, [www.tcpharyana.gov.in](http://www.tcpharyana.gov.in) All candidates are advised to visit the Department website regularly for further updates.

**Eligibility Criteria:**

| Name of Post     | Educational Qualification                                                                                                                                                                                                                                                                                                                                                    | GATE Paper                | GATE Paper Code | GATE Year            |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-----------------|----------------------|
| Planning Officer | A post graduate degree in urban and regional planning / urban planning / regional planning/ M. Tech. in Planning (Urban, Traffic and Transport, Housing Infrastructure, Environment), or equivalent making the holder eligible for associate membership of the Institute of Town Planners, India.<br>Or<br>B. Tech degree in planning from a recognized institute/university | Architecture and Planning | AR              | 2024 or 2025 or 2026 |

**Documents to be uploaded with Application Form (MANDATORY)**

The details of the documents, to be uploaded with the application form (category-wise) is mentioned as below:-

| Sr. No. | Category                                                      | Documents to be uploaded (Mandatory)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---------|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1       | General                                                       | <ol style="list-style-type: none"><li>1. Scanned Copy of all the educational qualification certificates from Matriculation onwards (Certificate/Diploma/Degree etc.)</li><li>2. Latest Scanned colored photograph with white background clearly mentioned date and name of the candidate on the photograph.</li><li>3. Scanned signature of the Candidate.</li><li>4. Scanned copy of Aadhar Card.</li></ol>                                                                                                                                                                                                                                                                                                                                                           |
| 2       | Deprived Scheduled Castes (DSC)/ Other Scheduled Castes (OSC) | <ol style="list-style-type: none"><li>1. Scanned Copy of all the educational qualification certificates from Matriculation onwards (Certificate/Diploma/Degree etc.)</li><li>2. Latest Scanned colored photograph with white background clearly mentioned date and name of the candidate on the photograph.</li><li>3. Scanned signature of the Candidate.</li><li>4. Scanned copy of Aadhar Card.</li><li>5. Haryana Bonafide Resident certificate.</li><li>6. Scanned Copy of DSC or OSC certificate of Haryana as per Govt. instruction issued vide no. 22/163/2024-5HRIII, dated 13.11.2024.</li><li>7. Any Other Reservation Certificates, if applicable.</li></ol>                                                                                               |
| 3       | BC-A (Non-Creamy Layer)                                       | <ol style="list-style-type: none"><li>1. Scanned Copy of all the educational qualification certificates from Matriculation onwards (Certificate/Diploma/Degree etc.)</li><li>2. Latest Scanned colored photograph with white background clearly mentioned date and name of the candidate on the photograph.</li><li>3. Scanned signature of the Candidate.</li><li>4. Scanned copy of Aadhar Card.</li><li>5. Haryana Bonafide Resident certificate.</li><li>6. Scanned copy of BC-A (Non-Creamy Layer) certificate issued on or after 01.04.2025 as per Haryana Government instructions No. 22/132/2013-1GS-III dated 22.03.2022, Government notification No. 40/13/2024-1SW dated 16.07.2024</li><li>7. Any Other Reservation Certificates, if applicable.</li></ol> |

|    |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4  | BC- B (Non-Creamy Layer)                  | <ol style="list-style-type: none"> <li>1. Scanned Copy of all the educational qualification certificates from Matriculation onwards (Certificate/Diploma/Degree etc.)</li> <li>2. Latest Scanned colored photograph with white background clearly mentioned date and name of the candidate on the photograph.</li> <li>3. Scanned signature of the Candidate.</li> <li>4. Scanned copy of Aadhar Card.</li> <li>5. Haryana Bonafide Resident certificate.</li> <li>6. Scanned copy of BC-B(Non-Creamy Layer) certificate issued on or after 01.04.2025as per Haryana Government instructions No. 22/132/2013-1GS-III dated 22.03.2022, Government notification No. 40/13/2024-1SW dated 16.07.2024.</li> <li>7. Other Reservation Certificates, If applicable</li> </ol> |
| 5. | Economically Weaker Section (EWS)         | <ol style="list-style-type: none"> <li>1. Scanned Copy of all the educational qualification certificates from Matriculation onwards (Certificate/Diploma/Degree etc.)</li> <li>2. Latest Scanned colored photograph with white background clearly mentioned date and name of the candidate on the photograph.</li> <li>3. Scanned signature of the Candidate.</li> <li>4. Scanned copy of Aadhar Card.</li> <li>5. Haryana Bonafide Resident certificate.</li> <li>6. Scanned copy of EWS certificate issued as per Govt. Instruction dated 22/12/2019-1GS-III dated 14.06.2026</li> <li>7. Other Reservation Certificates, If applicable.</li> </ol>                                                                                                                    |
| 6. | General Ex-Serviceman                     | <ol style="list-style-type: none"> <li>1. Scanned Copy of all the educational qualification certificates from Matriculation onwards (Certificate/Diploma/Degree etc.)</li> <li>2. Latest Scanned colored photograph with white background clearly mentioned date and name of the candidate on the photograph.</li> <li>3. Scanned signature of the Candidate.</li> <li>4. Scanned copy of Aadhar Card.</li> <li>5. Haryana Bonafide Resident certificate.</li> <li>6. Discharge certificate/Discharge Book showing the date of entry into military and date of Release, Discharge, and Clause of Discharge &amp; Cause of Discharge.</li> <li>7. Other Reservation Certificates, If applicable.</li> </ol>                                                               |
| 7. | Persons with Benchmark Disabilities (PWD) | <ol style="list-style-type: none"> <li>1. Scanned Copy of all the educational qualification certificates from Matriculation onwards (Certificate/Diploma/Degree etc.)</li> <li>2. Latest Scanned colored photograph with white background clearly mentioned date and name of the candidate on the photograph.</li> <li>3. Scanned signature of the Candidate.</li> <li>4. Scanned copy of Aadhar Card.</li> <li>5. Haryana Bonafide Resident certificate.</li> <li>6. Scanned copy of person with disability (PWD)certificate.</li> <li>7. Any Other Reservation Certificates, if applicable.</li> </ol>                                                                                                                                                                 |

Note:-The certificate(s) attached with the advertisement, if applicable, have to be uploaded by the candidates at the time of submission of the application form.

## **General Terms & Conditions:**

### **i. Filing of Application**

- a. Only Indian Nationals fulfilling eligibility criteria can apply for the above posts.
- b. Candidates can apply for the posts of Planning Officer on the prescribed proforma (Annexure-A) on the basis of either GATE 2024 or GATE 2025 or GATE 2026 (Architecture & Planning).
- c. In case, candidate has qualified GATE (Architecture & Planning) more than once in eligible years then he/she may apply with GATE score card bearing highest score.
- d. All eligibility criteria shall be reckoned as on the last date of submission on application.
- e. Before submitting the application, the candidate must ensure that he/she fulfils all the eligibility criteria as laid down in this notice.
- f. All the documents (such as CV, Photograph, Signature, Certifications, Work experience Certificate etc.) shall be submitted alongwith application through email only. No documents sent vide post/any other offline medium shall be entertained.

### **ii. Provisional Result of Successful Applicants & Document Verification:**

- a. Screening and eligibility for publication of provisional result of successful candidates will be based on the details provided by the candidate.
- b. Candidates shortlisted on the basis of GATE 2024 or 2025 or 2026 score will be published on the Department website i.e. [tcpharyana.gov.in](http://tcpharyana.gov.in) and they shall be called directly for document verification which will be held at Directorate of Town & Country Planning, Haryana, Plot NO. 3, Sector 18A, Madhya Marg, Chandigarh.
- c. Equal weightage will be given to GATE 2024/GATE 2025/GATE 2026 (Architecture & Planning) Scores.
- d. Application number of the candidates shortlisted including wait listed candidates for Document Verification will be posted on website only.
- e. Call Letters to the shortlisted candidates (including wait listed candidates) for appearing for document verification will be sent at their registered e-mail IDs also. Candidates will not be allowed to appear for document verification without a copy of the Call Letter.
- f. During document verification, the candidate will have to produce his/her Original Certificates along with a proof of identity and one set of self-attested photocopies of the Certificates. If the identity of the candidate is in doubt or he/she is not able to produce the requisite documents or there is mismatch of information in the documents, his/her candidature will be rejected. No additional time will be given for producing original documents.

### **iii. Declaration of Final Result:**

- a. On finalization of document verification, the final results shall be declared as per merit list prepared on the basis of GATE Score obtained by the candidates who appeared for document verification and were found to be in order, including satisfying of eligibility criteria.
- b. Resolution of tie cases:

- The score obtained in the relevant GATE examination will be taken as the first deciding factor of merit i.e. Candidates having higher scores will be Ranked higher.
- In case more than one candidate secures equal GATE Score, tie will be resolved by applying the following methods one after another:
  - ❖ Where GATE scores are tied, candidates older in age to be placed higher in the merit list.
  - ❖ Where both GATE score and date of birth are tied, candidates with higher marks in Bachelor's degree in Engineering/Technology/Architecture/Masters in Geography to be placed higher in the merit list.
- c. The offer letter shall be issued to the selected candidates on Registered email IDs in the order of merit.
- d. The waiting list shall be valid for six months from the date of its publication, to enable issuance of offer letter against the same in case of withdrawal of candidature or resignation by those higher on the merit list.

#### **iv. General Conditions**

- a. The decision of the Director, Town & Country Planning Department, Haryana about the eligibility, acceptance or rejection of applications, mode of selection to the post etc. shall be final and irrevocable. No correspondence will be entertained in this regard.
- b. No correspondence will be entertained from the candidates found to be ineligible and not called for document verification or for non-selection.
- c. Director, Town & Country Planning Department, Haryana reserves the right to raise the minimum eligibility standards as well as the right to fill or not to fill all or any of the above given vacancies without assigning any reason whatsoever.
- d. No separate communication will be issued regarding results except to the selected candidates.
- e. Subsequent changes if any, made in the contractual recruitment advertisement shall be communicated through the Town & Country Planning Department, Haryana website only. Hence, the candidates are advised to visit their email account/Town & Country Planning Department, Haryana website regularly for further updates.
- f. Director, Town & Country Planning Department, Haryana reserves the right to terminate contract of any of the applicant at any point of time in between the contract period.
- g. Any selected candidate in the contractual service who desires to terminate the contract before the completion of contract period shall submit a notice of resignation one month prior to issuance of relieving order failing which salary of last working month shall be forfeited.
- h. No interim enquiry or correspondence will be entertained.

**CURRICULUM VITAE (CV) PROFORMA**  
**CONTRACTUAL ENGAGEMENT AS PLANNING OFFICER**

CV should be submitted summarizing the personal details and certification as below:

|    |                                                               |   |                                                                                                                |                      |                    |
|----|---------------------------------------------------------------|---|----------------------------------------------------------------------------------------------------------------|----------------------|--------------------|
| 1. | <b>Name &amp; Contact details</b>                             | : | Name :<br>Address :<br>E-mail id :<br>Mobile no. :                                                             |                      |                    |
| 2. | <b>DATE OF BIRTH</b>                                          | : | (DD/MM/YYYY)                                                                                                   | <b>CITIZENSHIP</b>   |                    |
| 3. | <b>EDUCATION<br/>(Graduation &amp; above)</b>                 | : | <b>Institution/<br/>University</b>                                                                             | <b>Degree, Class</b> | <b>Year</b>        |
| 4. | <b>MEMBERSHIP IN PROFESSIONAL ASSOCIATIONS</b>                | : | <ul style="list-style-type: none"> <li>• [XXXXXXXX]</li> <li>• [YYYYYYYY]</li> <li>• [ZZZZZZZZZZZZ]</li> </ul> |                      |                    |
| 5. | <b>OTHER TRAINING</b>                                         | : | <ul style="list-style-type: none"> <li>• [XXXXXXXX]</li> <li>• [YYYYYYYY]</li> <li>• [ZZZZZZZZZZZZ]</li> </ul> |                      |                    |
| 6. | <b>Passing year of GATE (Arch &amp; Planning)</b>             | : |                                                                                                                |                      |                    |
| 7. | <b>GATE score (highest score, if appeared more than once)</b> | : |                                                                                                                |                      |                    |
| 8. | <b>LANGUAGE &amp; DEGREE OF PROFICIENCY</b>                   | : |                                                                                                                | <i><b>Speak</b></i>  | <i><b>Read</b></i> |
|    |                                                               |   |                                                                                                                | <i><b>Write</b></i>  |                    |
|    |                                                               |   | Language 1                                                                                                     | XXXX                 | XXXX               |
|    |                                                               |   | Language 2                                                                                                     | XXXX                 | XXXX               |
|    |                                                               |   | Language 3                                                                                                     | XXXX                 | XXXX               |

**9. ENCLOSURE SUBMITTED (Please tick as applicable)**

|           |                                                                                                                                                                                                                                                                                                                                                                   |            |           |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|
| <b>A</b>  | <b>Enclosure 1 :</b> Photograph image (*Photograph must be a recent passport size colour picture [not more than 3 months old]<br>* Photograph in cap/hat/dark glasses will not be acceptable. Religious headwear is allowed but it must not cover the face.<br>* Size of scanned photograph file should be between 20kb-50kb and Dimensions 200X230 pixels, only) | <b>YES</b> | <b>NO</b> |
| <b>B</b>  | <b>Enclosure 2 :</b> Signature image(*The applicant has to sign on white paper with Black ink pen.<br>* Size of signature file should be between 10kb-20kb dimensions 140x60 pixels [preferred])                                                                                                                                                                  | <b>YES</b> | <b>NO</b> |
| <b>C</b>  | <b>Enclosure 3 :</b> One PDF format file containing self attested copy of all documents in proof of satisfying eligibility criteria (educational qualification and GATE score)                                                                                                                                                                                    | <b>YES</b> | <b>NO</b> |
| <b>D.</b> | <b>Enclosure 4:</b> One PDF format file containing self attested all documents in proof of satisfying criteria for claiming reservation.<br><b>Category:</b> _____                                                                                                                                                                                                | <b>YES</b> | <b>NO</b> |

I understand that any willful misstatement described herein may lead to disqualification or dismissal, and/or any other disciplinary action being taken by the Employer. Further, I undertake that I have not accepted any offer from other organization as on date for either permanent or contractual engagement.

**Dated:**

**Name & signatures**