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**GOVERNMENT OF NCT OF DELHI**  
**Delhi Subordinate Services Selection Board**  
**(D.S.S.S.B)**

**FC-18, INSTITUTIONAL AREA, KARKARDOOMA, DELHI-110092**  
Website: <https://dsssb.delhi.gov.in>

No. F.1(443)/P&P/DSSSB/2025/Advt./4618

Dated: 25/02/2026

**VACANCY NOTICE**  
**ADVERTISEMENT NO. 02/2026**

The opening date and closing date for receipt of online applications are as under :-

Opening Date for Submission of Online Applications: - <b>27/02/2026 (27<sup>th</sup> February, 2026) (From 12.00 Noon)</b>
Closing Date for Submission of Online Applications : - <b>28/03/2026 (28<sup>th</sup> March, 2026) (Till 11.59 PM)</b>

Online applications are invited for recruitment to the following posts under different Departments/Local/Autonomous Bodies of Govt. of NCT of Delhi: -

S No.	Post Code	Name of the Post	Name of Deptt.	Group	Vacancies*								
					UR	OBC	SC	ST	EWS	Total	PwBD (incl.)	ESM (incl.)	MSP (incl.)
1	01/26	Assistant Manager (Tourism)	Delhi Tourism & Transportation Development Corporation Ltd.	B	5	1	0	0	0	6	0	--	--
2	02/26	Assistant Manager (General)	Delhi Tourism & Transportation Development Corporation Ltd.	B	5	1	0	0	0	6	0	--	--
3	03/26	Assistant Manager (Accounts)	Delhi Tourism & Transportation Development Corporation Ltd.	B	3	0	0	0	0	3	0	--	--
4	04/26	Assistant Manager (Legal)	Delhi Tourism & Transportation Development Corporation Ltd.	B	1	0	0	0	0	1	0	--	--
5	05/26	Assistant Manager (Air Ticketing)	Delhi Tourism & Transportation Development Corporation Ltd.	B	1	0	0	0	0	1	0	--	--
6	06/26	Assistant Manager (Public Relation)	Delhi Tourism & Transportation Development Corporation Ltd.	B	1	0	0	0	0	1	0	--	--
7	07/26	Assistant Grade – I (IT)	Delhi Tourism & Transportation Development Corporation Ltd.	B	5	1	0	0	0	6	1	--	--
8	08/26	Radiographer	Health & Family Welfare Department	C	51	16	7	10	12	96	10	0	6
9	09/26	Optometrist	Health & Family Welfare Department	C	8	3	2	1	1	15	1	1	0
10	10/26	Junior Radiographer	New Delhi Municipal Council	C	5	4	0	0	1	10	1	0	0

11	11/26	Meter & relay Tester Grade-II	New Delhi Municipal Council	C	16	9	4	2	3	34	0	3	1
12	12/26	Reporter	Legislative Assembly Secretariat	B	4	2	2	1	1	10	1	--	--
13	13/26	Katib (Calligrapher)	Urdu Academy	C	1	0	0	0	0	1	0	0	0
14	14/26	Patwari	Delhi Urban Shelter Improvement Board	C	8	3	2	1	1	15	0	1	1
15	15/26	Junior Law Officer	Delhi Urban Shelter Improvement Board	B	1	0	0	0	0	1	0	--	--
16	16/26	Chemical Assistant	Office of the Commissioner of Excise, Entertainment & Luxury Tax	C	2	0	0	0	0	2	0	0	0
17	17/26	Stenographer Grade – I	Delhi Pollution Control Committee	B	3	0	0	0	0	3	0	--	--
18	18/26	Junior Laboratory Assistant	Delhi Pollution Control Committee	C	1	0	0	1	0	2	0	0	0
19	19/26	Book Binder	Department of Delhi Archives	C	2	0	0	0	0	2	0	0	0
20	20/26	Assistant Microphotographer	Department of Delhi Archives	C	1	0	0	0	0	1	0	0	0
<b>TOTAL VACANCIES</b>					<b>124</b>	<b>40</b>	<b>17</b>	<b>16</b>	<b>19</b>	<b>216</b>	<b>14</b>	<b>5</b>	<b>8</b>

\*The above vacancies are tentative and based on inputs of the Indenting Departments / Bodies.

Candidates must apply online through the website <https://dsssonline.nic.in> . The closing date for submission of online application is **28/03/2026 (Till 11:59 PM)** thereafter the link will be disabled.

The applicants are advised to visit DSSSB's website <https://dsssb.delhi.gov.in/dsssb-vacancies> to check the detailed advertisement or scan the QR code to confirm eligibility as per the Recruitment Rules of the indenting departments for the above vacancies. The date of examinations will be intimated in due course only through the website of the Board.

**Further, candidate is advised to visit website of the Board on regular basis to get updates. The Board shall not be responsible for any lapse on the part of the candidate in this regard.**

**IMPORTANT NOTE :- Only online applications will be accepted. Applications received by post/by hand/by mail etc. will not be accepted and will be summarily rejected. No correspondence will be entertained in this regard.**

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**Deputy Secretary  
P&P Branch**

**ADVERTISEMENT NO. 02/2026**

The details regarding name of the post(s), post code(s), number of vacancies, educational qualifications (essential/desirable), experience required (essential/desirable), pay scale, age limit etc. as per the Recruitment Rules / Requisitions provided by the Indenting Departments are as under:

<b>Post Code:-</b>	<b>01/26</b>	Name of the post :-	<b>Assistant Manager (Tourism)</b>							
		Department:-	<b>Delhi Tourism &amp; Transportation Development Corporation Ltd.</b>							
R.No.	F.No.762/11/97/DTTDC/2024-25/PF-III/3425							Dated : 16/07/2025		
Number of Vacancies										
<b>UR</b>	<b>OBC</b>	<b>SC</b>	<b>ST</b>	<b>EWS</b>	<b>TOTAL</b>	<b>PwBD* (incl.)</b>				
						<b>Category (a)</b>	<b>Category (b)</b>	<b>Category (c)</b>	<b>Category (d) &amp; (e)</b>	
05	01	00	00	00	<b>06</b>	00	00	00	00	
<b>This post is identified suitable for PwBD category (a) B, LV (b) D, HH (c) OA, BA, OL, LC, Dw, AAV, SD/SI without neurological/limb dysfunction (d) SLD, MI (e) MD involving (a) to (d) above as per User Department letter no. 3425 dated 16/07/2025.</b>										
Educational Qualification:-		Essential:-	Masters in Tourism  <b>OR</b> Post Graduate Diploma in Tourism  <b>OR</b> Post Graduate Diploma in Travel & Tourism.							
		Desirable:-	NIL							
Experience:-		Essential:-	03 years in the field of Tourism or Travel.							
		Desirable:-	NIL							
Pay Scale:-		₹ 44,900 – 1,42,400/- (Pay Level – 7), Group: ‘B’								
Age Limit:-		30 years.  Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.								
<b>Post Code:-</b>	<b>02/26</b>	Name of the post :-	<b>Assistant Manager (General)</b>							
		Department:-	<b>Delhi Tourism &amp; Transportation Development Corporation Ltd.</b>							
R.No.	F.No. 762/11/97/DTTDC/2024-25/PF-III/3423							Dated : 16/07/2025		
Number of Vacancies										
<b>UR</b>	<b>OBC</b>	<b>SC</b>	<b>ST</b>	<b>EWS</b>	<b>TOTAL</b>	<b>PwBD* (incl.)</b>				
						<b>Category (a)</b>	<b>Category (b)</b>	<b>Category (c)</b>	<b>Category (d) &amp; (e)</b>	
05	01	00	00	00	<b>06</b>	00	00	00	00	
<b>This post is identified suitable for PwBD category (a) B, LV (b) D, HH (c) OA, BA, OL, BL, OAL, BLOA, CP, LC, Dw, AAV, SD/SI without neurological/limb dysfunction (d) SLD, MI (e) MD involving (a) to (d) above as per User Department letter no. 3423 dated 16/07/2025.</b>										
Educational Qualification:-		Essential:-	Master in Business Administration in any discipline.							
		Desirable:-	NIL							
Experience:-		Essential:-	NIL							

	Desirable:-	NIL							
Pay Scale:-	₹ 44,900 – 1,42,400/- (Pay Level – 7), Group: ‘B’								
Age Limit:-	30 years. Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.								
<b>Post Code:-</b>	<b>03/26</b>	Name of the post :-	<b>Assistant Manager (Accounts)</b>						
		Department:-	<b>Delhi Tourism &amp; Transportation Development Corporation Ltd.</b>						
R.No.	F.No. 762/11/97/DTTDC/2024-25/PF-III/3424	Dated : 16/07/2025							
Number of Vacancies									
<b>UR</b>	<b>OBC</b>	<b>SC</b>	<b>ST</b>	<b>EWS</b>	<b>TOTAL</b>	<b>PwBD* (incl.)</b>			
						<b>Category (a)</b>	<b>Category (b)</b>	<b>Category (c)</b>	<b>Category (d) &amp; (e)</b>
03	00	00	00	00	<b>03</b>	00	00	00	00
<b>This post is identified suitable for PwBD category (a) B, LV (b) D, HH (c) OA, BA, OL, BL, OAL, LC, Dw, AAV, SD/SI without neurological/limb dysfunction, MDy (d) ASD(M), MI (e) MD involving (a) to (d) above as per User Department letter no. 3424 dated 16/07/2025.</b>									
Educational Qualification:-	Essential:-	CA / CMA from recognised university with 03 years’ experience in Accounts & Finance.							
	Desirable:-	NIL							
Experience:-	Essential:-	As mentioned in Essential Educational Qualification Column.							
	Desirable:-	NIL							
Pay Scale:-	₹ 44,900 – 1,42,400/- (Pay Level – 7), Group: ‘B’								
Age Limit:-	32 years. Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.								
<b>Post Code:-</b>	<b>04/26</b>	Name of the post :-	<b>Assistant Manager (Legal)</b>						
		Department:-	<b>Delhi Tourism &amp; Transportation Development Corporation Ltd.</b>						
R.No.	F.No.PER/762/11/97/DTTDC/2024-25/PF-III/3422	Dated : 16/07/2025							
Number of Vacancies									
<b>UR</b>	<b>OBC</b>	<b>SC</b>	<b>ST</b>	<b>EWS</b>	<b>TOTAL</b>	<b>PwBD* (incl.)</b>			
						<b>Category (a)</b>	<b>Category (b)</b>	<b>Category (c)</b>	<b>Category (d) &amp; (e)</b>
01	00	00	00	00	<b>01</b>	00	00	00	00
<b>This post is identified suitable for PwBD category (a) B, LV (b) HH (c) OL, OA, BA, BL, OAL, BLOA, BLA, LC, Dw, AAV, SD/SI without neurological/limb dysfunction, MDy (d) SLD, MI (e) MD involving (a) to (d) above as per User Department letter no. 3422 dated 16/07/2025.</b>									
Educational Qualification:-	Essential:-	LLB from a recognized university with 3 years’ experience in related field.							
	Desirable:-	NIL							
Experience:-	Essential:-	As mentioned in Essential Educational Qualification Column.							
	Desirable:-	NIL							
Pay Scale:-	₹ 44,900 – 1,42,400/- (Pay Level – 7), Group: ‘B’								
Age Limit:-	30 years. Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.								

<b>Post Code:-</b>	<b>05/26</b>	Name of the post :-	<b>Assistant Manager (Air Ticketing)</b>						
		Department:-	<b>Delhi Tourism &amp; Transportation Development Corporation Ltd.</b>						
R.No.	F.No.PER/762/11/97/DTTDC/2024-25/PF-III/3421						Dated : 16/07/2025		
Number of Vacancies									
<b>UR</b>	<b>OBC</b>	<b>SC</b>	<b>ST</b>	<b>EWS</b>	<b>TOTAL</b>	<b>PwBD* (incl.)</b>			
						<b>Category (a)</b>	<b>Category (b)</b>	<b>Category (c)</b>	<b>Category (d) &amp; (e)</b>
01	00	00	00	00	<b>01</b>	00	00	00	00
<b>This post is identified suitable for PwBD category (a) B, LV (b) D, HH (c) OA, BA, OL, BL, OAL, LC, Dw, AAV, SD/SI without neurological/limb dysfunction (d) SLD, MI (e) MD involving (a) to (d) above as per User Department letter no. 3421 dated 16/07/2025.</b>									
Educational Qualification:-		Essential:-	Graduate with diploma course conducted by IATA / UFTAA or a graduate in Tourism with a certificate course in Ticketing Reservation, Fare Construction etc. approved by IATA, with 5 years' experience in the International Air Ticketing, Reservation, Fare Construction etc. out of which 4 yrs. recent experience should be with approved IATA Agent.						
		Desirable:-	NIL						
Experience:-		Essential:-	As mentioned in Essential Educational Qualification Column.						
		Desirable:-	NIL						
Pay Scale:-		₹ 44,900 – 1,42,400/- (Pay Level – 7), Group: 'B'							
Age Limit:-		30 years. Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.							
<b>Post Code:-</b>	<b>06/26</b>	Name of the post :-	<b>Assistant Manager (Public Relation)</b>						
		Department:-	<b>Delhi Tourism &amp; Transportation Development Corporation Ltd.</b>						
R.No.	F.No.PER/762/11/97/DTTDC/2024-25/PF-III/3426						Dated : 16/07/2025		
Number of Vacancies									
<b>UR</b>	<b>OBC</b>	<b>SC</b>	<b>ST</b>	<b>EWS</b>	<b>TOTAL</b>	<b>PwBD* (incl.)</b>			
						<b>Category (a)</b>	<b>Category (b)</b>	<b>Category (c)</b>	<b>Category (d) &amp; (e)</b>
01	00	00	00	00	<b>01</b>	00	00	00	00
<b>This post is identified suitable for PwBD category (a) B, LV (b) D, HH (c) OA, BA, OL, OAL, CP, LC, Dw, AAV, SD/SI without neurological/limb dysfunction (d) SLD, MI (e) MD involving (a) to (d) above as per User Department letter no. 3426 dated 16/07/2025.</b>									
Educational Qualification:-		Essential:-	Graduate with Diploma in PR / Advertising / Mass Communication / Journalism and experience of 02 years in the field.						
		Desirable:-	NIL						
Experience:-		Essential:-	As mentioned in Essential Educational Qualification Column.						
		Desirable:-	NIL						
Pay Scale:-		₹ 44,900 – 1,42,400/- (Pay Level – 7), Group: 'B'							
Age Limit:-		30 years. Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.							

<b>Post Code:-</b>	<b>07/26</b>	Name of the post :-	<b>Assistant Grade – I (IT)</b>										
		Department:-	<b>Delhi Tourism &amp; Transportation Development Corporation Ltd.</b>										
R.No.	F.No. 762/11/97/DTTDC/2024-25/PF-III/3420										Dated : 16/07/2025		
Number of Vacancies													
UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)						ESM (incl.)	MSP (incl.)
						Category (a)	Category (b)	Category (c)	Category (d) & (e)				
05	01	00	00	00	<b>06</b>	01	00	00	00				
<b>This post is identified suitable for PwBD category (a) B, LV (b) D, HH (c) OL, CP, LC, Dw, AAV, SD/SI without neurological/limb dysfunction (d) SLD, MI (e) MD involving (a) to (d) above as per User Department letter no. 3420 dated 16/07/2025.</b>													
Educational Qualification:-		Essential:-	B.Tech. in Computer Engineering / Computer Science / Computer Technology / Information Technology from a recognized University.										
		Desirable:-	NIL										
Experience:-		Essential:-	Three years' post qualification experience in programming and system development.										
		Desirable:-	NIL										
Pay Scale:-		₹ 35,400 – 1,12,400/- (Pay Level – 6), Group: 'B'											
Age Limit:-		32 years. Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.											
<b>Post Code:-</b>	<b>08/26</b>	Name of the post :-	<b>Radiographer</b>										
		Department:-	<b>Health &amp; Family Welfare Department</b>										
R.No.	F.1 (943)/HR-PARA/H&FW/2022/663										Dated : 09/05/2025		
Number of Vacancies													
UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)				ESM (incl.)	MSP (incl.)		
						Category (a)	Category (b)	Category (c)	Category (d) & (e)				
51	16	07	10	12	<b>96</b>	Not Suitable	04	02	04	00	06		
<b>This post is identified suitable for PwBD category (a) Not Suitable (b) D, HH (c) OA, OL, BL, CP, LC, Dw, AAV, SD/SI without neurological/limb dysfunction (d) ASD(M), SLD, MI (e) MD involving (b) to (d) above as per User Department letter no. 738 dated 06/06/2025.</b>													
Educational Qualification:-		Essential:-	1. Sr. Secondary (10+2) with science from a recognized board / university. 2. Certificate (02 years course) in Radiography or Diploma (02 years course) in Radiography or B.Sc. (Radiography) or Radiological Technology (02 years) from a recognized institute.										
		Desirable:-	NIL										
Experience:-		Essential:-	NIL										
		Desirable:-	NIL										
Pay Scale:-		₹ 25,500 – 81,100/- (Pay Level – 4), Group: 'C'											
Age Limit:-		Between 18 - 27 years. Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.											

		<b>For Contractual Employee of H&amp;FW : -</b>										
		<p>As per H&amp;FW department OM dated 11.10.2020, in which modalities regarding age relaxation to the Contractual Nursing and Paramedical employees under H&amp;FW department are mentioned, the same is reproduced as under :</p> <ol style="list-style-type: none"> <li>1. The contractual Nursing and Paramedical employees who were working as contractual employees under H&amp;FW as on 26.11.2013 (date of order passed by Hon'ble High Court in WPC-6798/2002) and as on date are still continuing (as per extension given for year 2020-21) their service as contractual employee under H&amp;FW department are eligible for this age relaxation.</li> <li>2. The contractual employees should have worked at least 180 days in a particular year.</li> <li>3. "The contractual employees under H&amp;FW can apply only one time (without any age bar i.e. upto 60 years) in direct recruitment of their respective posts as and when next time DSSSB issue a notification for regular appointment on direct recruitment basis".</li> <li>4. Only those contractual employees who were employed (at the time of their appointment on contractual basis) against regular sanctioned posts under H&amp;FW Department are eligible for this relaxation.</li> </ol> <p><b>NOTE : Relaxation in upper age as a one-time measure up to the actual time spent as contractual employee of the same department, subject to a maximum of 5 years provided they have worked for at least 180 working days in that particular year in accordance with OM No. F.19(11)/2015/SIV/1751-1756 dated 11/06/2019 issued by Services Department, Govt. of NCT of Delhi (Annexure - I)</b></p>										
<b>Post Code:-</b>	<b>09/26</b>	Name of the post :-	<b>Optometrist</b>									
		Department:-	<b>Health &amp; Family Welfare Department</b>									
R.No.	F.1(1169)/HR-PARA/H&FW/2025/112799782/789		Dated : 10/07/2025									
Number of Vacancies												
UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)				ESM (incl.)	MSP (incl.)	
						Category (a)	Category (b)	Category (c)	Category (d) & (e)			
08	03	02	01	01	15	Not Suitable	01	00	00	01	00	
<p><b>This post is identified suitable for PwBD category (a) Not Suitable (b) D, HH (c) OL, BL, LC, Dw, AAV, SD/SI without neurological/limb dysfunction (d) SLD, MI (e) MD involving (b) to (d) above as per User Department letter no. 1091 dated 29/08/2025.</b></p>												
Educational Qualification:-		Essential:-	<ol style="list-style-type: none"> <li>1. Class XII pass in Science from a recognized board.</li> <li>2. Degree in Optometry (four years duration) from a recognized university.</li> </ol> <p>Note : - Qualifications are relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified.</p>									
		Desirable:-	NIL									
Experience:-		Essential:-	NIL									
		Desirable:-	NIL									
Pay Scale:-		₹ 29,200 – 92,300/- (Pay Level – 5), Group: 'C' (General Central Service, Non-Ministerial, Non-Gazetted)										
Age Limit:-		<p>Between 21 years and 30 years.</p> <p>Age Relaxation will be given as per <b>para -7</b> (Tabulated - Category-wise) of this Advertisement.</p>										

<b>Post Code:-</b>	<b>10/26</b>	Name of the post :-	<b>Junior Radiographer</b>									
		Department:-	<b>New Delhi Municipal Council</b>									
R.No.	No. 453/SO(HE-II)/SA-11/2024										Dated : 27/03/2025	
Number of Vacancies												
UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)				ESM (incl.)	MSP (incl.)	
						Category (a)	Category (b)	Category (c)	Category (d) & (e)			
05	04	00	00	01	<b>10</b>	Not Suitable	01	00	00	00	00	
<b>This post is identified suitable for PwBD category (a) Not Suitable (b) D, HH (c) OL, BL, CP, LC, Dw, AAV, SD/SI without neurological/limb dysfunction (d) ASD(M), SLD, MI (e) MD involving (b) to (d) above as per User Department letter no. 453 dated 27/03/2025.</b>												
Educational Qualification:-		Essential:-	Matric with 2 years' experience in Dark Room of X-Ray.									
		Desirable:-	NIL									
Experience:-		Essential:-	As mentioned in Essential Educational Qualification Column.									
		Desirable:-	NIL									
Pay Scale:-		₹ 21,700 – 69,100/- (Pay Level – 3), Group: 'C' (Non-Ministerial)										
Age Limit:-		18 - 32 years. Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.										
<b>Post Code:-</b>	<b>11/26</b>	Name of the post :-	<b>Meter &amp; Relay Tester Grade - II</b>									
		Department:-	<b>New Delhi Municipal Council</b>									
R.No.	No.SO(Elect.Estt.-II)/2024/D-213										Dated : 06/12/2024	
Number of Vacancies												
UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)				ESM (incl.)	MSP (incl.)	
						Category (a)	Category (b)	Category (c)	Category (d) & (e)			
16	09	04	02	03	<b>34</b>	Not Suitable				03	01	
<b>This post is identified as not suitable for PwBD category as per User Department certificate dated 06/12/2024.</b>												
Educational Qualification:-		Essential:-	Matriculate Others Qualification : ITI in the grade of Electrician or Competency Class – I.									
		Desirable:-	Diploma holders in Electric.									
Experience:-		Essential:-	NIL									
		Desirable:-	NIL									
Pay Scale:-		₹ 19,900 – 63,200/- (Pay Level – 2), Group: 'C'										
Age Limit:-		18 - 32 years. Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.										

<b>Post Code:-</b>	<b>12/26</b>	Name of the post :-	<b>Reporter</b>								
		Department:-	<b>Legislative Assembly Secretariat</b>								
R.No.	F.19(13)/2024/LAS/Estt./452			Dated : 22/01/2025							
Number of Vacancies											
UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)					
						Category (a)	Category (b)	Category (c)	Category (d) & (e)		
04	02	02	01	01	<b>10</b>	Not Suitable	Not Suitable	01	Not Suitable		
<b>This post is identified suitable for PwBD category (a) Not Suitable (b) Not Suitable (c) OA, OL, BL, OAL, SD/SI without neurological/limb dysfunction (d) Not Suitable (e) Not Suitable above as per User Department letter no. 8815 dated 22/07/2025.</b>											
Educational Qualification:-		Essential:-	1. Bachelors Degree from a recognised university or institute. 2. Skill Test Norms: <b>Dictation:</b> 10 minutes at the speed of 100 words per minute (English or Hindi). <b>Transcription on Computer:</b> 40 minutes (English) or 55 minutes (Hindi).  <b>NOTE : The matter will have to be transcribed on computer.</b>  1. Qualifications are relaxable at the discretion of the Competent Authority, for reasons to be recorded in writing, in the case of candidates otherwise well-qualified.								
		Desirable:-	NIL								
Experience:-		Essential:-	NIL								
		Desirable:-	NIL								
Pay Scale:-		₹ 44,900 – 1,42,400/- (Pay Level – 7), Group: ‘B’ (General Central Service, Non-Ministerial, Non-Gazetted)									
Age Limit:-		Not exceeding 30 years.  Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.									
<b>Post Code:-</b>	<b>13/26</b>	Name of the post :-	<b>Katib (Calligrapher)</b>								
		Department:-	<b>Urdu Academy</b>								
R.No.	F.No.2(20)/UA/2024/3481			Dated : 11/11/2024							
Number of Vacancies											
UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)				ESM (incl.)	MSP (incl.)
						Category (a)	Category (b)	Category (c)	Category (d) & (e)		
01	00	00	00	00	<b>01</b>	Not Suitable	00	00	00	00	00
<b>This post is identified suitable for PwBD category (a) Not Suitable (b) D, HH (c) OL, LC, Dw, AAV, SD/SI without neurological/limb dysfunction (d) ASD(M), ID, SLD, MI (e) MD involving (b) to (d) above as per User Department letter no. 321 dated 19/06/2025.</b>											
Educational Qualification:-		Essential:-	1. Senior Secondary or equivalent pass with Urdu as an elective subject from a recognized Board.								

		2. Two years course in Khattati (Calligraphy) from any recognized institution.									
		NOTE : Qualifications are relaxable at the discretion of the competent authority for reasons to be recorded in writing, in the case of candidates otherwise well-qualified.									
	Desirable:-	1. Certificate in MS-Office with specialization in Photoshop. 2. Hindi / English as one of the subject at Senior Secondary level.									
Experience:-	Essential:-	NIL									
	Desirable:-	NIL									
Pay Scale:-	₹ 21,700 – 69,100/- (Pay Level – 3), Group: ‘C’										
Age Limit:-	Between 18 - 27 years. Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.										
Post Code:-	14/26	Name of the post :-	<b>Patwari</b>								
		Department:-	<b>Delhi Urban Shelter Improvement Board</b>								
R.No.	GA/1140/06/Admn./Recut./25/D-838		Dated : 15/07/2025								
Number of Vacancies											
UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)				ESM (incl.)	MSP (incl.)
						Category (a)	Category (b)	Category (c)	Category (d) & (e)		
08	03	02	01	01	15	Not Suitable				01	01
<b>This post is identified as not suitable for PwBD category as per User Department letter no. D-838 dated 15/07/2025.</b>											
Educational Qualification:-	Essential:-	1. Graduate from any recognized university or equivalent thereof. NOTE : Training shall be imparted to the new incumbents by the department and probation shall be lifted only on successful completion of the training.									
	Desirable:-	1. Proficiency in Computer. 2. Working knowledge of Urdu / Hindi.									
Experience:-	Essential:-	NIL									
	Desirable:-	NIL									
Pay Scale:-	₹ 21,700 – 69,100/- (Pay Level – 3), Group: ‘C’										
Age Limit:-	Between 21 and 27 years. Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.										
Post Code:-	15/26	Name of the post :-	<b>Junior Law Officer</b>								
		Department:-	<b>Delhi Urban Shelter Improvement Board</b>								
R.No.	GA/1140/5/Admn./Recruitment/24/D-880									Dated : 22/08/2024	
Number of Vacancies											
UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)					
						Category (a)	Category (b)	Category (c)	Category (d) & (e)		
01	00	00	00	00	01	00	00	00	00		
<b>This post is identified suitable for PwBD category (a) B, LV (b) HH (c) OA, BA, OL, BL, OAL, BLA, BLOA, CP, LC, Dw, AAV, SD/SI without neurological/limb dysfunction (d) SLD, MI (e) MD involving (a) to (d) above as per user department letter no. 1041 dated 19/09/2024.</b>											

Educational Qualification:-	Essential:-	<ol style="list-style-type: none"> <li>1. Possessing Regular Degree in Law (entitling the incumbent for registration at bar and appearing before the courts) from a recognized university or equivalent; and</li> <li>2. 05 years experience at Bar.</li> </ol> <p><b><u>FOR DUSIB EMPLOYEES</u></b></p> <p>The DUSIB employees with minimum five years' regular service and having regular Degree in Law (entitling the incumbent for Registration at bar and appearing before the Courts) from a recognized university or equivalent.</p>										
	Desirable:-	NIL										
Experience:-	Essential:-	As mentioned in the Essential Educational Qualification Column.										
	Desirable:-	NIL										
Pay Scale:-	₹ 47,600 – 1,51,100/- (Pay Level – 8), Group: 'B'											
Age Limit:-	Not exceeding 32 years.											
	Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.											
Post Code:-	16/26	Name of the post :-	<b>Chemical Assistant</b>									
		Department:-	<b>Office of the Commissioner of Excise, Entertainment &amp; Luxury Tax</b>									
R.No.	F.8(19)/2022/Ex/Estt./1604		Dated : 25/09/2025									
Number of Vacancies												
UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)				ESM (incl.)	MSP (incl.)	
						Category (a)	Category (b)	Category (c)	Category (d) & (e)			
02	00	00	00	00	02	Not Suitable	00	00	00	00	00	
<p><b>This post is identified suitable for PwBD category (a) Not Suitable (b) D, HH (c) OA, OL, BL, Dw, AAV, SD/SI without any associated neurological/limb dysfunction (d) ASD(M), SLD, MI (e) MD involving (b) to (d) above as per User Department letter no. 1604 dated 25/09/2025.</b></p>												
Educational Qualification:-	Essential:-	<ol style="list-style-type: none"> <li>1. B.Sc. with Chemistry as one of the subject from a recognized university.</li> </ol> <p style="text-align: center;"><b>AND</b></p> <ol style="list-style-type: none"> <li>2. 02 years' experience in Chemical Analysis / Research or 02 years' experience in intoxicating analysis from any Govt. Laboratory or NABL approved Pvt. Institute / Laboratory working in Chemical Analysis / Research / Intoxicating substance whatever the capacity like Analyst, Jr. Analyst, Chemical Asstt., Chemist, Scientist, Asstt. Scientist etc.</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>1. M.Sc. in Chemistry / Bio-Chemistry / Forensic Science with Chemistry as one of the subject at B.Sc. level from a recognized university.</li> </ol> <p style="text-align: center;"><b>AND</b></p> <ol style="list-style-type: none"> <li>2. One year experience in Chemical Analysis / Research or 01 year experience in intoxicating analysis from any Govt. Laboratory or NABL approved Pvt. Institute / Laboratory working in Chemical Analysis / Research / Intoxicating substance whatever the capacity like Analyst, Jr. Analyst, Chemical Asstt., Chemist, Scientist, Asstt. Scientist etc.</li> </ol> <p>NOTE 1 : The qualifications are relaxable at the discretion of the Competent Authority in the case of candidates otherwise well-qualified.</p>										

		NOTE 2 : The qualifications regarding experience are relaxable at the discretion of the Competent Authority in the case of candidates belonging to the Scheduled Caste or the Scheduled Tribes if at any stage of selection the Competent Authority, is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.									
		Desirable:-		NIL							
Experience:-		Essential:-		As mentioned in Essential Educational Qualification Column.							
		Desirable:-		NIL							
Pay Scale:-		₹ 29,200 – 92,300/- (Pay Level – 5), Group: ‘C’, General Central Service, Non-Gazetted, Non-Ministerial									
Age Limit:-		Between 18 and 27 years. Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.									
<b>Post Code:-</b>	<b>17/26</b>	Name of the post :-			<b>Stenographer Grade-I</b>						
		Department:-			<b>Delhi Pollution Control Committee</b>						
R.No.	F.No.DPCC/(3)(2)(79)/Admn.-25/2263						Dated : 11/08/2025				
Number of Vacancies											
<b>UR</b>	<b>OBC</b>	<b>SC</b>	<b>ST</b>	<b>EWS</b>	<b>TOTAL</b>	<b>PwBD* (incl.)</b>					
						<b>Category (a)</b>	<b>Category (b)</b>	<b>Category (c)</b>	<b>Category (d) &amp; (e)</b>		
03	00	00	00	00	<b>03</b>	00	00	00	00		
<b>This post is identified suitable for PwBD category (a) B, LV (b) HH (c) OA, OL, BL, OAL, BLOA, CP, LC, Dw, AAV, SD/SI without neurological/limb dysfunction (d) ASD(M), SLD, MI (e) MD involving (a) to (d) above as per User Department letter No. 2263 dated 11/08/2025.</b>											
Educational Qualification:-		Essential:-		<ol style="list-style-type: none"> <li>1. A Bachelor’s Degree from a recognized university / institution.</li> <li>2. Passing of the test in English Shorthand and Typing at a minimum speed of 120 wpm and 40 wpm on computer respectively;</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>3. Not less than 5 years of experience as Stenographer in a Govt. / Public Sector Undertaking / Autonomous body / Private firm of repute.</li> </ol>							
		Desirable:-		NIL							
Experience:-		Essential:-		As mentioned in Essential Educational Qualification Column.							
		Desirable:-		NIL							
Pay Scale:-		₹ 35,400 – 1,12,400/- (Pay Level – 6), Group: ‘B’									
Age Limit:-		Not exceeding 30 years. Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.									
<b>Post Code:-</b>	<b>18/26</b>	Name of the post :-			<b>Junior Laboratory Assistant</b>						
		Department:-			<b>Delhi Pollution Control Committee</b>						
R.No.	F.No.DPCC/(3)(2)(79)/Admn-25/2659						Dated : 26/08/2025				
Number of Vacancies											
<b>UR</b>	<b>OBC</b>	<b>SC</b>	<b>ST</b>	<b>EWS</b>	<b>TOTAL</b>	<b>PwBD* (incl.)</b>				<b>ESM (incl.)</b>	<b>MSP (incl.)</b>
						<b>Category (a)</b>	<b>Category (b)</b>	<b>Category (c)</b>	<b>Category (d) &amp; (e)</b>		
01	00	00	01	00	<b>02</b>	Not Suitable	00	00	00	00	00

**This post is identified suitable for PwBD category (a) Not Suitable (b) D, HH (c) OA, OL, BL, Dw, AAV, SD/SI without neurological/limb dysfunction (d) ASD(M), SLD, MI (e) MD involving (b) to (d) above as per User Department letter no. 2659 dated 26/08/2025.**

Educational Qualification:-	Essential:-	12 <sup>th</sup> class pass with Science stream from a recognised Board with three years' experience in laboratory works.  <b>OR</b>  Degree in Science from the recognized University / Institution.
	Desirable:-	NIL
Experience:-	Essential:-	As mentioned in Essential Educational Qualification Column, wherever applicable
	Desirable:-	NIL
Pay Scale:-	₹ 19,900 – 63,200/- (Pay Level – 2), Group: 'C'	
Age Limit:-	Between 18 - 27 years.  Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.	
<b>Post Code:-</b>	Name of the post :-	<b>Book Binder</b>
	<b>19/26</b> Department:-	<b>Department of Delhi Archives</b>
R.No.	F.No.DA/31/2025-Administration/1182	Dated : 19/08/2025

**Number of Vacancies**

UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)				ESM (incl.)	MSP (incl.)
						Category (a)	Category (b)	Category (c)	Category (d) & (e)		
02	00	00	00	00	<b>02</b>	00	00	00	00	00	00

**This post is identified suitable for PwBD category (a) LV (b) D, HH (c) OL, BL, CP, LC, Dw, AAV, SD/SI without neurological/limb dysfunction (d) ASD(M, MoD), ID, SLD, MI (e) MD involving (a) to (d) above as per User Department letter no. 1501 dated 15/10/2025.**

Educational Qualification:-	Essential:-	ITI in Book Binding or equivalent pass from a recognised Board / Institution.  Note : - Qualifications are relaxable at the discretion of the Competent Authority, for reasons to be recorded in writing, in the case of candidates otherwise well qualified.
	Desirable:-	NIL
Experience:-	Essential:-	NIL
	Desirable:-	NIL
Pay Scale:-	₹ 18,000 – 56,900/- (Pay Level – 1), Group: 'C' (General Central Service, Non-Ministerial, Non-Gazetted)	
Age Limit:-	Between 18 and 27 years.  Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.	
<b>Post Code:-</b>	Name of the post :-	<b>Assistant Microphotographer</b>
	<b>20/26</b> Department:-	<b>Department of Delhi Archives</b>
R.No.	F.No.DA/31/2025-Administration/1183	Dated : 19/08/2025

Number of Vacancies											
UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)				ESM (incl.)	MSP (incl.)
						Category (a)	Category (b)	Category (c)	Category (d) & (e)		
01	00	00	00	00	<b>01</b>	Not Suitable	00	00	00	00	00
<b>This post is identified suitable for PwBD category (a) Not Suitable (b) D, HH (c) OA, OL, OAL, BL, CP, LC, Dw, AAV, SD/SI without neurological/limb dysfunction (d) ASD(M), SLD, MI (e) MD involving (b) to (d) above as per User Department letter no. 1501 dated 15/10/2025.</b>											
Educational Qualification:-		Essential:-		1. B.Sc. with Physics as a subject from a recognized university. 2. Certificate course in Reprography from National Archives of India.							
		Desirable:-		Diploma in Photography from a recognized institution.							
Experience:-		Essential:-		NIL							
		Desirable:-		NIL							
Pay Scale:-		₹ 29,200 – 92,300/- (Pay Level – 5), Group: ‘C’ (General Central Service, Non-Ministerial, Non-Gazetted)									
Age Limit:-		Between 18 and 27 years.  Age Relaxation will be given as per <b>Para -7</b> (Tabulated - Category-wise) of this Advertisement.									

\* As per DoPT OM dated 15.01.2018 and Ministry of Social Justice and Empowerment O.M. dated 04.01.2021 & 24.08.2022, the details of sub categories of Persons with Benchmark Disabilities (PwBD) are as follows :-

**Category (a) : - Blindness (B) and Low Vision (LV)**

**Category (b) : - Deaf (D) and Hard of Hearing (HH)**

**Category (c) : - Locomotor disability including Cerebral Palsy (CP), Leprosy Cured (LC), Dwarfism (Dw), Acid Attack Victims (AAV), Spinal Deformity (SD) and Spinal Injury (SI) without any associated neurological/limb dysfunction and Muscular Dystrophy (MDy)**

**Category (d) : - Autism, Intellectual Disability (ID), Specific Learning Disability (SLD) and Mental Illness (MI).**

**Category (e) : - Multiple Disabilities (MD) from amongst persons under clauses (a) to (d) including deaf-blindness.**

**Abbreviations of Disabled Category : B=Blind, LV=Low Vision, D=Deaf, HH= Hard of Hearing, OA=One Arm, OL=One Leg, BA=Both Arms, BL=Both Leg, OAL=One Arm and One Leg, BLOA=Both leg & one arm, BLA=Both Legs Arms, CP=Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victims, SD=Spinal Deformity, SI=Spinal Injury, MDy=Muscular Dystrophy, ASD= Autism Spectrum Disorder (M= Mild, MoD= Moderate), ID= Intellectual Disability, SLD= Specific Learning Disability, MI= Mental Illness, MD=Multiple Disabilities**

### **1. ELIGIBILITY CRITERIA:**

- (i) The candidate must be a citizen of India.
- (ii) The candidate must be eligible in terms of age, educational qualifications, experience etc. as per Recruitment Rules notified by the User Departments for the post in which he/she intends to apply.
- (iii) The educational qualification, age, experience etc. as stipulated in advertisement shall be determined as on **28/03/2026** i.e. crucial date / cut-off date..

## **2. HOW TO APPLY :**

- (i) Before submitting online applications, candidate must ensure that he/she is registered on DSSSB's portal i.e. <https://dsssonline.nic.in>. The instructions for registration are available on the DSSSB's website. Registration with DSSSB is a onetime exercise. The user ID and password generated after registration should be used to login whenever a candidate is applying for examinations of the posts notified by DSSSB. No separate registration is required for each of examination conducted by DSSSB. If, an applicant submits multiple registrations and appears in the examination (at any stage) more than once, his/her candidature will be cancelled and he/she will be debarred from the examinations of the Board.
- (ii) **Eligible candidates may apply online through the website <https://dsssonline.nic.in> from 27<sup>th</sup> February, 2026 (12.00 Noon) up to 28<sup>th</sup> March, 2026 (till 11:59 PM) thereafter, the link will be disabled.**
- (iii) The candidates must go through the instructions carefully while filling up online application form for the post concerned.
- (iv) The candidates must submit their application through **Online Mode** only. **No other mode of application** shall be accepted. Applications received through any other mode i.e. by post/by hand/by mail etc. will not be accepted and shall not be considered. No correspondence shall be entertained in this regard.
- (v) Candidates are advised in their own interest to submit the online application much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the Board's website on account of heavy load on the website during the closing days. DSSSB will not be responsible for the candidates not being able to submit their applications in stipulated time limit for any reason(s) stated to be beyond their control.
- (vi) Before submission of the online application, candidates must check and ensure that they have filled correct details in each field of the online application form. **Once online application form is submitted, no request for change/ correction/ modification (including change of category) shall be entertained or allowed under any circumstances.** Request received in this regard in any form like Post, Fax, Email, by hand, etc. shall not be entertained and no correspondence will be made in this regard. Candidates will be responsible for any mistake in the data of application form and fees paid by him/her.

## **3. APPLICATION FEES AND MODE OF PAYMENT:**

**₹ 100/- (One Hundred only)**

- (i) Women candidates and candidates belonging to Schedule Caste, Schedule Tribe, PwBD (Person with Benchmark Disability) & Ex-Serviceman category are exempted from paying application fees.
- (ii) Ex-Servicemen who have already secured employment in civil post under Central Government /Government of NCT of Delhi or its Autonomous /Local Bodies on regular basis after availing of the benefits of reservation given to Ex-Servicemen for their re-employment are **NOT** eligible for fees concession.
- (iii) The candidates submitting their application online should pay the requisite fees only through **SBI e-pay**. Other mode of payment shall not be accepted/considered and the payment made shall stand forfeited.
- (iv) Application fees once paid will not be refunded under any circumstances.

#### 4. EXAMINATION SCHEME:

Row	Tier	Post Codes	Exam. Tier	Time Duration	Total Ques. (MCQ)	Total Marks (MCQ)	Total Marks (Descriptive)	Grand Total	Syllabus
1.	One Tier (General)	17/26	I-T-G	2 Hrs.	200	200	NA	200	<p><b>MCQs of 01 mark each -</b></p> <ol style="list-style-type: none"> <li>1. General Awareness</li> <li>2. General Intelligence &amp; Reasoning ability</li> <li>3. Arithmetical &amp; Numerical Ability</li> <li>4. Test of Hindi Language &amp; Comprehension</li> <li>5. Test of English Language &amp; Comprehension</li> </ol> <p><b>(40 Marks each)</b> <b>(200 Questions : 200 Marks)</b></p>
<p><b>Note : -</b></p> <ul style="list-style-type: none"> <li>• Final merit will be prepared on the basis of marks secured in the written examination. Further, mandatory minimum marks criteria will be applicable.</li> </ul>									
2.	One Tier (Technical)	07/26 08/26 09/26 10/26 11/26 13/26 14/26 16/26 18/26 19/26 20/26	I-T-T	2 Hrs.	200	200	NA	200	<p><b>Section –A :</b></p> <p><b>MCQs of 01 mark each -</b></p> <ol style="list-style-type: none"> <li>1. General Awareness</li> <li>2. General Intelligence &amp; Reasoning ability</li> <li>3. Arithmetical &amp; Numerical Ability</li> <li>4. Test of Hindi Language &amp; Comprehension</li> <li>5. Test of English Language &amp; Comprehension</li> </ol> <p><b>(20 Marks each)</b> <b>(100 Questions : 100 Marks)</b></p>

									<p><b>Section-B :</b></p> <p>Objective type multiple choice questions of 01 mark each on the subject concerned as per the qualification prescribed for the post.</p> <p><b>(100 Questions: 100 Marks)</b></p>
<p><b>Note : -</b></p> <ul style="list-style-type: none"> <li><b>In One Tier Technical Examination Scheme, the mandatory minimum qualifying marks will be applicable only in domain subject specific i.e. Section-B and there will not be any minimum qualifying marks in Section-A. However, mandatory minimum qualifying marks criteria will be applicable on the cumulative marks secured in both the sections. Further, combined marks of both Section-A and Section-B will be reckoned for preparing the final merit list.</b></li> </ul>									
3.	Two Tier (General)	12/26	II-T-G	Tier – I (2 Hours)	200	200	NA	200	<p><b>MCQs of 01 mark each -</b></p> <ol style="list-style-type: none"> <li>General Awareness</li> <li>General Intelligence &amp; Reasoning ability</li> <li>Arithmetical &amp; Numerical Ability</li> <li>Test of Hindi Language &amp; Comprehension</li> <li>Test of English Language &amp; Comprehension</li> </ol> <p><b>(40 Marks each)</b> <b>(200 Questions : 200 Marks)</b></p>
				Tier-II 3 Hours (One Session)	200	200	75	275	<p><b>Part-I (MCQ):</b></p> <p><b>MCQs of 01 mark each</b></p> <ol style="list-style-type: none"> <li>General Intelligence &amp; Reasoning</li> <li>Quantitative Ability</li> <li>General Awareness with special emphasis on the History, Culture, Demography, Geography &amp; Economy of Delhi, Administrative set</li> </ol>

									<p>up and Governance in NCT of Delhi</p> <p>4. English Language &amp; Comprehension</p> <p><b>(50 Marks each)</b> <b>(200 Questions: 200 Marks)</b></p> <p><b>Part-II (Descriptive):</b> <b>(75 Marks)</b></p> <p>Essay (In English): <b>50 Marks</b></p> <p>Letter writing/ Expansion of ideas (In English): <b>25 Marks</b></p>
	<p><b>Note : -</b></p> <ul style="list-style-type: none"> <li>• <b>Tier-I examination is only qualifying in nature and used for short listing candidates to appear in Tier-II examination. The mandatory minimum qualifying marks criteria will be applicable in Tier-I Examination.</b></li> <li>• <b>Further, selection will be made based on cumulative marks obtained in Part-I &amp; Part-II of Tier-II examination.</b></li> <li>• <b>The mandatory minimum qualifying marks criteria will be applicable on cumulative marks obtained in part – I (MCQ) &amp; Part – II (Descriptive) of Tier – II examination. There will not be any mandatory minimum qualifying marks criteria for Part – I (MCQ) and Part – II (Descriptive) separately.</b></li> </ul>								
4.	Two Tier (Technical - 2)	01/26 02/26 03/26 04/26 05/26 06/26 15/26	II-T-T2	Tier – I (2 Hours)	200	200	NA	200	<p><b>Section – A :</b></p> <p><b>MCQs of 01 mark each -</b></p> <ol style="list-style-type: none"> <li>1. General Awareness</li> <li>2. General Intelligence &amp; Reasoning ability</li> <li>3. Arithmetical &amp; Numerical Ability</li> <li>4. Test of Hindi Language &amp; Comprehension</li> <li>5. Test of English Language &amp; Comprehension</li> </ol> <p><b>(20 Marks each)</b> <b>(100 Questions : 100 Marks)</b></p>

									<p><b>Section – B :</b></p> <p><b>MCQs of 01 mark each –</b></p> <p>Subject / Qualification Related Paper</p> <p><b>(100 Questions : 100 Marks)</b></p>
				Tier-II 3 Hours (One Session)	200	200	50	250	<p><b>Part-I (MCQ):</b></p> <p><b>MCQs of 01 mark each –</b></p> <p>Subject / Qualification Related Paper</p> <p><b>(200 Questions: 200 Marks)</b></p> <p><b>Part-II (Descriptive):</b> <b>(50 Marks)</b></p> <p>Essay (In English): <b>30 Marks</b></p> <p>Letter writing/ Expansion of ideas (In English): <b>20 Marks</b></p>
<p><b>Note : -</b></p> <ul style="list-style-type: none"> <li><b>In Tier-I Examination, the mandatory minimum qualifying marks will be applicable in domain subject specific i.e. Section-B and there will not be any minimum qualifying marks in Section-A. However, mandatory minimum qualifying marks criteria will be applicable on the cumulative marks secured in both the sections in Tier-I Examination. Further, combined marks of both Section-A and Section-B will be reckoned for short listing of candidates for Tier-II Examination.</b></li> <li><b>Tier-I examination is only qualifying in nature and used for short listing candidates to appear in Tier-II examination.</b></li> <li><b>In Tier-II Examination, the mandatory minimum qualifying marks will be applicable in domain subject specific i.e. Part-I and there will not be any minimum qualifying marks in Part-II. Further, mandatory minimum qualifying marks criteria will be applicable on the cumulative marks secured in both the parts. The combined marks of both Part-I and Part-II will be reckoned for preparing the final merit list.</b></li> </ul>									

## **NOTE:**

- (i) **DSSSB reserves the right to change/amend the examination scheme, if so required, any time before the examination.**
- (ii) **There is no provision of re-evaluation/re-checking of Answer Sheets/Answer Scripts in respect of the examinations conducted by DSSSB. No correspondence in this regard shall be entertained.**
- (iii) **DSSSB reserves the right to cancel/withdraw/delete any question/questions from the question paper and the marks scored shall be prorated out of the maximum marks.**
- (iv) Negative Marking will be applicable and deduction of 0.25 marks will be made for each wrong Multiple Choice Question (MCQ) answer of 01 marks.
- (v) The questions in the examination will be bilingual (Hindi & English) except for the language papers which will be in the language concerned only.
- (vi) The minimum qualifying marks for the written examination (Objective) is given at Sub-para (v) of Para-5 below.
- (vii) Link for mock test (which also include instructions to candidates about the online examination) is given on the website of the Board.
- (viii) **Skill Test / Physical Endurance Test / Driving Test / Trade Test etc. will be taken as per requirement of job.**

## **5. MODE OF SELECTION:**

- (i) The selection shall be made through examination schemes as mentioned above.
- (ii) Marks scored by candidates in the Computer Based Test/Exam will be normalized (If required) by using the formula published by DSSSB vide Notice No. 10 (271)/Sec.Cell/DSSSB/18/989 dated 11.07.2018 (**Annexure-II**) and such normalized scores shall be used to determine final merit and provisional nomination/selection.
- (iii) In case of any question(s) appearing in the exam are held to be invalid, those questions shall not be evaluated and the marks scored by the candidate shall be calculated on prorata basis (out of maximum marks).
- (iv) Draft answer keys of the Computer Based Examination will be displayed on the website of DSSSB after the examination. Candidates may go through the draft answer keys and submit online objections, if any, within the stipulated time limit given by the Board. Objection(s) regarding the draft answer keys received through the online mode within the time limit fixed by the Board will only be considered and scrutinized before finalizing the answer keys. However, the decision of the Board in this regard shall be final. Objections received through any other mode(s) e.g. letter, application, email etc. shall not be entertained. After the receipt of objection(s) in the above stated authorised manner, no further representations, if any shall be entertained in this regard by the Board anytime during or after the display of draft answer key.

- (v) The Board, in order to achieve qualitative selection and to recruit the best talent available, has fixed the following minimum qualifying marks (wherever applicable) for different categories (UR/SC/ST/OBC/EWS/PwBD/ESM) : -

**General/EWS : 40%**

**OBC ( Delhi ) : 35%**

**SC/ST/PH ( PwBD ) : 30%**

**Ex-Servicemen will be given 5% relaxation in their respective categories subject to a minimum of 30%.**

- (vi) The DSSSB reserves its right to prescribe a minimum cut off mark for any post as per availability of candidates.

**Note :** Cut off marks for selection in different categories may go higher depending upon the marks obtained by the candidates and number of vacancies in respective categories.

- (vii) If there are two or more candidates in the same category having equal marks in the examination:

**In case of One Tier (Technical) / Two Tier (Technical II) Posts :-**

- a) Candidate securing more marks in **subject specific section** is to be placed higher in merit.
- b) In case where the marks mentioned at (a) above are also equal, the candidate senior in age is to be placed higher in merit.
- c) In case where the date of birth(s) are also the same, the candidate whose first name comes first in alphabetical order (in English) is to be placed higher in merit.

**In case of One Tier (General) / Two Tier (General) Posts :-**

- a) Candidate senior in age is to be placed higher in merit.
- b) In case where the date of birth are also the same, the candidate whose first name comes first in alphabetical order (in English) is to be placed higher in merit.

- (viii) The admission in the examination is purely provisional, subject to his/her satisfying the prescribed eligibility conditions for the respective Post(s)/Department(s). If, upon verification, at any time before or after the examination, it is found that the candidate does not fulfill any of the eligibility conditions, his/her candidature for the examination will be summarily cancelled.
- (ix) SC, ST, OBC, EWS, ESM and PwBD candidates, who are selected on their own merit without relaxed standards, will not be adjusted against the reserved vacancies. Such candidates will be accommodated against the general/ unreserved vacancies for the post as per their position in the overall merit. The reserved vacancies will be filled up separately from amongst the eligible SC, ST, OBC, EWS, ESM and PwBD candidates.
- (x) **A person with disability who is selected on his/her own merit can be appointed against an unreserved vacancy provided the post is identified suitable for Persons with Disability of the relevant category.**
- (xi) The provisional nomination/selection in the examination confers no right of appointment unless the Appointing Authority i.e. User Department is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service/post.
- (xii) The candidates not having essential qualification for the post on the crucial date i.e. cut-off date need not apply.

**6. RESERVATION BENEFITS:**

- (i) Reservation benefits will be available to the SC/ST/OBC/EWS/PwBD/ESM & other special category candidates in accordance with the extant Instructions / Orders / Circulars issued from time to time by the Govt. of NCT of Delhi/DOP&T, Govt. of India. **The candidate has to select the particular category when applying online for the Post. No request for change of Category will be entertained at any later stage.**
- (ii) **The Board makes selection of candidates in pursuance to the vacancies reported by the concerned User Departments for various posts. The Board does not have any role in deciding the number of vacancies of any User Department. Implementation of reservation policy, maintaining reservation roster and earmarking of vacancies amongst different categories fall under the domain of the User Departments.**
- (iii) **The crucial date i.e. cut-off date will be the closing date of application i.e. 28/03/2026 for ascertaining the eligibility of the candidates for extension of any benefits wherever applicable. However, latest DoPT guidelines issued from time to time may be taken into consideration for final appointment by the user department.**
- (iv) A person, seeking appointment on the basis of reservation to EWS Category, must ensure that he possesses the Income & Asset certificate valid for the financial year 2025-2026 issued on the basis of Income for the financial year 2024-2025 in accordance with DoPT's OM No. 36039/1/ 2019-Estt (Res) dated 31.01.2019.
- (v) Only OBC (Delhi) candidates notified by Govt. of NCT of Delhi vide letter/order No. F.19(10)/2001/S-III/Pt.File/2278-2285 dated 27/07/2007 (**Annexure-III**) and No. F.19(01)/2012/S.IV/1241-1258 dated 28/07/2016 (**Annexure-IV**) will be given the benefit of reservation/age relaxation under OBC category. This has further been clarified by Services Department, Govt. of NCT of Delhi Vide its Office Memorandum No.F.19(02)/2011/S.IV/Vol.I/856 dated 31/05/2021 (**Annexure-V**). **OBC (Outside) candidates will be treated as Un-reserved candidates and they must apply under UR category.** **The OBC candidates must be in possession of OBC certificate issued on or before crucial date i.e. cut-off date i.e. 28/03/2026. Further, OBC candidates must be in possession of OBC (Non-Creamy Layer) certificate issued on/after 01/04/2025 (after completion of previous financial year) but not later than the closing date of online application i.e. 28/03/2026.**
- (vi) **Only following two types of certificates will be accepted as valid certificates for grant of benefit of reservation to OBCs as clarified vide Services Department O.M. dated 31.05.2021**
- a) **An individual, who possesses OBC (Delhi) Certificate issued by the Revenue Department, Government of National Capital Territory of Delhi certifying that he/she belongs to a caste which has been notified as OBC by the Government of National Capital Territory of Delhi, shall be entitled for the benefits of reservation to OBCs in civil posts in various Departments of Government of National Capital Territory of Delhi, irrespective of the fact that the said OBC (Delhi) Certificate has been issued with or without mentioning of old certificate issued to his/her father, siblings and real uncles (Paternal Side Only).**
- b) **An individual who possesses the OBC Certificate issued by a Competent Authority outside Delhi, certifying his/her belonging to a community duly notified as OBC by the Government of National Capital Territory of Delhi, shall also be entitled for the benefits of reservation to OBCs in civil posts under Government of National Capital Territory of Delhi. This certificate should have mandatorily been issued on the basis of OBC Certificate issued by Government of National Capital Territory of Delhi to his/her father,**

**siblings and real uncles (paternal side only) of the concerned person, who had been residing in Delhi before 8<sup>th</sup> September, 1993.**

- (vii) A candidate belonging to SC/ST/OBC/EWS who is provisionally nominated/selected on the same standard as applied to unreserved category candidates and who appears in the combined merit list is treated as own merit candidate. Such candidate is adjusted against unreserved point of the reservation roster. Only such SC/ST/OBC candidates who are selected on the same standard as applied to unreserved candidates shall not be adjusted against reserved vacancies. In other words, **when a relaxed standard is applied in nominating / selecting an SC/ST/OBC candidate**, for example in the age limit, experience, qualification, extended zone of consideration larger than what is provided for unreserved category candidates, etc., the SC/ST/OBC candidates are to be counted against reserved vacancies. Such candidates would be deemed to be unavailable for consideration against unreserved vacancies.

#### **7. AGE RELAXATION:**

Permissible relaxation in upper age limit for different categories is as under:

<b>S.NO.</b>	<b>CATEGORIES</b>	<b>EXTENT OF AGE CONCESSION</b>
1.	SC/ST (For Group B & C)	05 years
2.	OBC (For Group B & C)	03 years
3.	PwBD (For Group B & C)	10 years
4.	PwBD + SC/ST (For Group B & C)	15 years
5.	PwBD + OBC (For Group B & C)	13 years
6.	Departmental candidate i.e. regular Govt. servant with at least three years continuous service. (These instructions are applicable only to Central Government Civilian Employees and Employees of all Departments/Autonomous/Local Bodies of Govt. of NCT of Delhi)	<b>For Group B Post: -</b> Up to 05 years for Group 'B' posts (which are in the same line or allied cadres and where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of post) as per DoP&T norms.  <b>For Group C Post: -</b> Up to 40 years of age (45 years for SC/ST, 43 years for OBC) for Group 'C' post (which are in the same line or allied cadres) as per DoP&T norms.
7.	Ex-Servicemen (Group B & C (Non-Gazetted) )	Period of Military service plus 3 years (Maximum upto 55 years)
8.	Meritorious Sports Persons (Only for Group 'C' posts)	Up to 05 years (10 years for SC/ST and 08 years for OBC candidates)
9.	Disabled Defence services personnel (Only for Group 'C' posts)	45 years (50 years of SC/ST, 48 years for OBC)
10.	Widows/ divorced women/ women judicially separated and who are not re-married (Only for Group 'C' posts)	Up to the age of 35 years (up to 40 yrs for SC/ST & 38 for OBC)

**(Note:- The above age relaxations will be regulated as per DoPT Guidelines.)**

- (i) Any specific age relaxation provided in the Recruitment Rules for posts of various departments of GNCTD, Autonomous Bodies of Government of NCT of Delhi shall be applicable in respect of those particular posts.
- (ii) In Recruitment Rules for the posts, wherever it is mentioned that age relaxation shall be given as per Government of India instruction, the age relaxation given here-in-above shall be applicable.

- (iii) An Ex-serviceman who has already secured employment under the Central Government/Delhi Govt. or its Autonomous/Local bodies in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to Ex-Serviceman for their re-employment are not eligible for reservation in ESM category and fees concession. However, such Ex-Serviceman will be permitted to avail the benefit of age relaxation as prescribed for ex-servicemen for securing another employment in any higher post or service. Also, such candidate will not be eligible for benefit of reservation.
- (iv) In case of Person with Benchmark Disability, relaxation in age-limit shall be applicable irrespective of the fact whether the post is reserved or not, provided the post is identified as suitable for persons with disabilities.
- (v) If a Person with Disability is entitled to age concession by virtue of being a Central Government employee, concession to him/her will be admissible either as a 'Person with Disability' or as a 'Central Government employee' whichever may be more beneficial to him/her as per DoPT O.M. No. 15012/1/2003-Estt.(D) dated 29.06.2015.

## 8. **IMPORTANT INSTRUCTIONS TO CANDIDATES:**

(i)	Candidate must go through the requirements of essential educational qualification, age, experience, PwBD suitability etc. and satisfy himself/herself that he/she is eligible for the post. The Board does not undertake any scrutiny of applications for the eligibility and other aspects at the time of examination(s) and, therefore, candidature will be accepted only on provisional basis. <b>Copies of supporting documents will be sought at the time of online calling of e-dossier only. If any candidate fails to upload the e-dossier during given time period, his/her candidature shall not be considered and no further opportunity will be given on whatsoever ground.</b> The scrutiny of e-dossiers will be carried out by concerned user department. The user department shall check the eligibility as per RRs and other terms and conditions of the advertisement notice. During scrutiny of documents, if any claim made by the candidate in the application is found to be false or not substantiated, the candidature of such candidate will be cancelled without any notice or correspondence.
(ii)	The educational qualification, age, experience and other eligibility conditions for the post shall be determined as on <b>28/03/2026</b> .
(iii)	<b>The crucial date i.e. cut-off date will be the closing date of application i.e. 28/03/2026 for ascertaining the eligibility of the candidates for extension of any benefits wherever applicable. However, latest DoPT guidelines issued from time to time may be taken into consideration for final appointment by the user department.</b>
(iv)	Candidates with only <b>Benchmark Physical Disability(s)</b> status will be considered as Persons with Disabilities (PwD) and only such candidates will be entitled to age-relaxation/ reservation under the category of Persons with Disabilities.
(v)	If a candidate successfully submits his/her application, it will only be considered on <b>'Provisional'</b> basis. Candidates should take printout of the online application form for their own records.
(vi)	Only one online registration is allowed to be submitted by a candidate. Therefore, candidates must exercise due diligence at the time of filling their online registration forms. In case, more than one registration of a candidate is detected, all such registrations will be rejected and his/her candidature for the examination will be cancelled. If a candidate submits multiple registrations and appears in the examination (at any stage) more than once against specific post, his/her candidature will be cancelled and he/she will be debarred from the examinations of the Board.
(vii)	Only one online application is allowed to be submitted by a candidate for the examination of each post code. Therefore, candidates must exercise due diligence at the time of filling their online application forms for the relevant post. In case, more than one application of a candidate is detected for the same post code, all such applications will be rejected and his/her candidature for the examination will be cancelled. If a candidate submits multiple applications and appears in the examination (at any stage) more than once, his/her candidature will be cancelled and he/she will be debarred from the examinations of the Board.

(viii)	<b>Candidates are advised to upload recent and clear colour photograph. The background should be a plain white or off-white. It should have full face, front view, eyes open. Online applications with blurred/ illegible Photograph/ Signature will be rejected. Candidate must bring same photo printed on photo quality paper whenever asked by the Board. Digital or printed photo not meeting above guidelines will be rejected and candidature of the candidate will be rejected.</b>
(ix)	Request for change/ correction in any particulars of the application form including change of category, once submitted, will not be entertained under any circumstances. Such requests received through Post/ Fax/ Email/ By hand, etc. will neither be entertained nor any correspondence will be made.
(x)	Candidates must fill their correct and active e-mail addresses and mobile numbers in their online application forms so that any communication from the board is properly received by the candidate. Further, <b>candidate is advised to visit website of the board on regular basis to get updates as the communications sent through email &amp; SMS are additional facilities. The Board shall not be responsible for any lapse on the part of the candidate in this regard.</b>
(xi)	In case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, such candidate/ cyber cafe will be held responsible for the same and liable for suitable legal action under Cyber Crime Act / IT act.

## 9. GENERAL INSTRUCTIONS FOR CANDIDATES:

- (i) The Board makes the nomination / selection of candidates provisionally in accordance with the vacancies reported by the user department for various posts. The Board does not have any role in deciding the number of vacancies of any user department. The vacancies advertised are liable to vary (increase or decrease). In case the vacancy position is reduced to any number or even nil by the user department, Board is not liable to compensate the applicant for any consequential damage/loss.
- (ii) Implementation of reservation policy, maintaining reservation roster, earmarking of vacancies for different categories and identification of suitability of posts for various benchmark disabilities are under the domain of the user departments. The PwBD suitability for the post will be considered as identified and intimated by the user department.
- (iii) The DSSSB reserves the right to cancel or modify the advertisement or part of it, at any stage.
- (iv) The centers for holding the examination will be in Delhi/NCR and other states as decided by DSSSB.
- (v) The Board reserves the right to cancel a part or entire process of examination or a part of it due to administrative reason(s) and in case of unfair means, cheating or other irregularities/ malpractice noticed by the Board. The Board also reserves the right to cancel or set up a new examination centre and divert the candidates from a particular examination centre to another examination centre, if required. The Board also reserves the right to shift candidates of any one centre to some other centre to take the Exam. No request for change in date, time and centre of exam will be accepted under any circumstances.
- (vi) **In case of any inadvertent error in publication of advertisement, the final result will be prepared on the basis of Requisition / Recruitment Rules of the concerned post, DoPT guidelines and any other prevailing guidelines of GNCTD and GOI.**
- (vii) **The Board reserves the right to change or make amendment(s) in the examination scheme, any time before the examination, if so required.**
- (viii) The candidature of the candidate to the examination is entirely provisional and subject to the outcome of any direction/ decision/ order/ pronouncement of any Court of Law and mere issuance of admit card or appearance at examination does not entitle him/her to any claim for the post.
- (ix) Use of calculator, laptop, palmtop, bluetooth devices, earbuds, camera, other digital Instrument/ mobile/ cell phone, pager/ electronic watches and any metallic items etc. is/ are not allowed.

Candidates are strictly advised not to bring any of the above gadgets in the examination centre as no arrangements for keeping or for security of these items will be available at the centers.

- (x) In case any candidate is caught/ found to be in possession of any prohibited gadget/instrument/article, he/ she would be debarred from the examination and legal proceedings shall also be initiated against the candidates.
- (xi) **The candidates are instructed to follow the following dress code while appearing for DSSSB Exam :**
- (a) **Light clothes with half sleeves not having big buttons, brooch/badge, flower etc. with Salwar/ Trouser.**
  - (b) **Slippers, sandals with low heels. Shoes are not allowed.**
- (xii) In case there is any discrepancy among the English, Hindi, Urdu and Punjabi version of advertisement/ information, the English version will be treated as final.
- (xiii) Abbreviations used are denoted as under:  
**EWS-Economically Weaker Sections, ESM- Ex-Servicemen, UR-Unreserved (General), SC- Scheduled Caste, ST- Scheduled Tribe, OBC- Other Backward Classes, PwBD-Person with Benchmark Disability, OH-Orthopedically Handicapped, VH- Visually Handicapped, HH-Hard of Hearing, MSP – Meritorious Sports Person.**
- (xiv) Notification/Corrigendum/Addendum issued to the advertisement, if any, will be published on Board website.

#### **10. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:**

Candidates are warned that they should not furnish any particulars that are false or suppress any material information while filling in the online application form.

Without prejudice to criminal action/debarment from DSSSB's examination wherever necessary, candidature will be summarily cancelled at any stage of the recruitment in respect of candidates found to have indulged in any of the following:

- (i) Possession of mobile phone & accessories and other electronic gadgets within the premises of the examination centre, whether in use or in switch off or switch on mode.
- (ii) Involved in malpractices.
- a) Using unfair means in the examination hall.
  - b) Obtaining support for his / her candidature by any means.
  - c) Impersonation/Procuring impersonation by any person.
  - d) Submitting fabricated documents or documents which have been tampered with.
  - e) Making statements which are incorrect or false or suppressing material information.
  - f) Resorting to any other irregular or improper means in connection with his/her candidature for the examination.
  - g) Misbehaving in any other manner in the examination hall with the Observer/Centre Superintendent, Invigilator or Board's representatives.
  - h) Taking away the Question Paper/Answer Sheet (in case of offline/online/descriptive/skill test papers) with him/her from the examination hall, or passing it on to unauthorized persons during the conduct of the examination.
  - i) Intimidating or causing bodily harm to the staff deployed/authorised by the Board for the conduct of examination.
  - j) Not fulfilling the eligibility conditions mentioned in the Notice.
  - k) Candidature can also be cancelled at any stage of the recruitment for any other ground which the Board considers to be sufficient cause for cancellation of candidature.
  - l) If, any candidate uses offensive/abusive/foul language /obscene picture he/she will be liable for necessary penal action under relevant Act.

In such cases, if required, the Board may also report the matter to Police/ Investigating Agencies, as deemed fit and the Board may also take appropriate action to get the matter examined by the concerned authorities/ forensic experts, etc.

**11. BOARD'S DECISION FINAL:**

The decision of the board in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centre and preparation of merit list, debarment for indulging in malpractices will be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.

**Disclaimer:** - The vacancy notice is based on the requisitions received from the indenting departments. The essential qualifications have been given as prescribed in the RRs of the posts provided by the indenting departments. In case of any typographical error, the recruitment will be strictly as per the RRs only.

-sd-

**Deputy Secretary  
P&P Branch**

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
SERVICES DEPARTMENT - (BRANCH-IV)  
7<sup>TH</sup> LEVEL, B-WING, DELHI SECRETARIAT,  
I.P.ESTATE, NEW DELHI-110002**

No.F.19(11)/2015/S-IV/ 1751-1756

Dated: 11/06/2019

**OFFICE MEMORANDUM**

Sub: **Relaxation in upper age limit to the contractual employees working under Government of NCT of Delhi at the time of regular appointment on direct recruitment basis.**

The issue with regard to suitable relaxation in upper age limit to contractual employees, as a onetime measure, in Direct Recruitment has been examined in the light of various judicial pronouncements, DOPT guidelines, the opinion of Additional Solicitor General and in consultation with Finance Department and Law Department of GNCTD.

2. The Competent Authority is pleased to order all Head of Departments to fill-up the posts as per the recruitment rules and contractual employees hired against those posts may be given age relaxation as per the following modalities to be adopted on uniform basis for in respect of contractual employees under Government of NCT of Delhi.

- I. The contractual employees working against teaching posts will be eligible for one time relaxation in upper age limit upto maximum period of 5 years. The quantum of age relaxation will be subject to number of years spent in the department on contract basis provided, they have worked for at least 120 days in a particular academic year.
- II. The contractual employees working against all other administrative posts, will be eligible for one time relaxation in upper age limit upto maximum period of 5 years. The quantum of age relaxation will be subject to number of years spent in the department on contract basis provided, they have worked for at least 180 days in a particular year.
- III. The contractual employees, working at the time of applying for direct recruitment, shall only be considered eligible for relaxation in upper age limit.
- IV. The contractual employees would be considered eligible for relaxation in upper age limit only for the department in which they are working.
- V. The contractual employees, who have already availed one time age relaxation, granted by the respective department, would not be eligible under the scheme.

**Contd....2/-**

-2-

- VI. Any contractual employee, whose service was terminated due to unsatisfactory work during their contractual employment, shall be treated as ineligible for the benefit of relaxation in upper age limit.
- VII. The contractual employees may seek "age - relaxation certificate" from the department where they are working on contract basis. The department concerned, after examination of application, in accordance with the above modalities, shall issue the certificate by clearly indicating the quantum of age relaxation, the contractual employee is eligible for. The Certificate shall be issued under the signature and seal of HoD concerned.
3. This issues with the approval of Competent Authority.

  
(S. N. MISRA)  
SPECIAL SECRETARY (SERVICES)

No.F.19(10)/2015/S-IV/ 1751- 1756

Dated: 11/06/2019

**Copy to :**

1. All Pr. Secretaries / Secretaries / Head of Departments, Corporations, Boards, PSUs and Autonomous Bodies of Govt. of NCT of Delhi.
2. The Pr. Secretary to Hon'ble Lt. Governor, Delhi, Raj Niwas, Delhi.
3. The Staff Officer to Chief Secretary, 5<sup>th</sup> Level, A-Wing, Delhi Secretariat, New Delhi.
4. The Chairperson, DSSSB, Govt. of N.C.T. of Delhi,
5. Section Officer (Services-Coord) with the request to upload this circular to the website of Services Department.
6. Guard File.

  
(S. N. MISRA)  
SPECIAL SECRETARY (SERVICES)

**GOVT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DELHI SUBORDINATE SERVICES SELECTION BOARD  
FC-18, INSTITUTIONAL AREA, KARKARDOOMA DELHI-110092**

F.No.10(271)/Sec.Cell/DSSSB/18/989

Dated:-11/07/18

**NOTICE**

As mentioned in the public notice F.No.10(271)/Sec. Cell/DSSSB/18/718 dated 31/05/2018 regarding partially shifting to online exam, in case of an exam being held in multiple shifts, normalisation of marks obtained by candidate will be done to account for variation in difficulty level. Normalisation will be done by using "Score Normalisation Based on Deviation Method" formula which is as under;

$$X_n = (S_2/S_1) * (X - X_{av}) + Y_{av}$$

(X <sub>n</sub> )	Normalized Score for each candidate
S <sub>2</sub>	Is the SD of the shift with the Highest Average Score taken as base for normalization
S <sub>1</sub>	Standard Deviation for the corresponding shift (to be scaled to S <sub>2</sub> )
X	Raw score of a candidate
X <sub>av</sub>	Simple average of the Shift
Y <sub>av</sub>	Average corresponding to shift with highest Average (taken as base for normalization)

  
 Dy. Secretary  
 DSSSB

MOST URGENT/TUT TODAY

NO F.19(10)/2001/S-III/Pt. File/ 2278-2285  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
( SERVICES DEPARTMENT : BRANCH - IV )  
7<sup>TH</sup> LEVEL, "B WING", DELHI SECRETARIAT,  
I.P. ESTATE, NEW DELHI 110 002.

CID.No.

dated: 27/7/07

To

1. The Chairman  
Delhi Subordinate Services Selection Board,  
Government of NCT of Delhi  
UTCS Building, Shahadra, Delhi
2. All Head of Department/Local/Autonomous Bodies/  
PSUs, Government of NCT of Delhi.

**Sub: Reservation for OBCs in the jobs under the Government of NCT of Delhi.**

Madam/Sir,

I am directed to inform that the Hon'ble Lt. Governor has considered the matter regarding grant of benefit of reservation to OBCs in Civil posts under the Govt. of NCT of Delhi and has decided that the Central list for OBCs qua Delhi and castes defined as OBCs by OBC Commission and accepted so by the Government be extended the benefit of reservation in Delhi.

In light of the above, appropriate action for grant of benefits of reservation to OBCs in the civil posts of Govt. of NCT of Delhi may be taken accordingly.

Yours faithfully,

(S.P.SINGH)

JOINT SECRETARY ( SERVICES )

NO F.19(10)/2001/S-III/Pt. File/ 2278-2285

dated: 27/7/07

Copy to:

1. Secretary to Lt. Governor, Delhi, Govt. of NCT of Delhi
2. Secretary to the Chief Minister, Govt. of NCT of Delhi
3. Secretary (Legislative Assembly), Govt. of NCT of Delhi.
4. Staff Officer, Office of the Chief Secretary, Govt. of NCT of Delhi
5. Secretary to the Speaker, Delhi Vidhan Sabha, Govt. of NCT of Delhi
6. Secretaries to all Ministers of Govt. of NCT of Delhi
7. Superintendents (Services-I/II/III/IV/Coordination Branch)
8. Guard File.

(S.P.SINGH)

JOINT SECRETARY ( SERVICES )

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
SERVICES DEPARTMENT - (BRANCH-IV)  
7<sup>TH</sup> LEVEL, B-WING, DELHI SECRETARIAT,  
I.P. ESTATE, NEW DELHI-110002**

No.F.19(01)/2012/S.IV/1241-1258

Dated: 28/7/2016

To,

All Head of Departments,  
Govt. of N.C.T. of Delhi,  
Delhi / New Delhi

**Sub: Reservation for OBCs in the jobs under the Government of  
N.C.T. of Delhi - reg.**

Sir / Madam,

In continuation with this department's circular dated 27.07.2007 on the subject cited above (copy enclosed) I am directed to inform that Govt. of N.C.T. of Delhi has decided to accept the following two types of certificates as valid certificates for grant of benefit of reservation to OBCs in civil posts under Govt. of N.C.T. of Delhi:

- 1) OBC certificate (Delhi) issued by the Revenue Department of GNCT of Delhi, on the basis of any old certificate issued to any member of individual's family from GNCT of Delhi.
- 2) OBC certificate issued by a Competent Authority outside Delhi to a person belonging to a community duly notified as OBC by GNCT of Delhi. This certificate should have mandatorily been issued on the basis of OBC certificate issued by Govt. of N.C.T. of Delhi to any family member of the concerned person who had been residing in Delhi before 08.09.1993.

This issues with the prior approval of the Competent Authority.

Yours faithfully,

Encl: As above.

*Anupma*  
(ANUPMA CHAKRAVORTY)  
DY. SECRETARY (SERVICES)

No.F.19(01)/2012/S.IV/1241-1258

Dated: 28/7/2016

Copy to:

1. Pr. Secretary to Lt. Governor Delhi, Govt. of N.C.T. of Delhi.
2. Pr. Secretary to the Chief Minister, Govt. of N.C.T. of Delhi.
3. Staff Officer, O/o the Chief Secretary, Govt. of N.C.T. of Delhi.
4. Secretaries to all Ministers, Govt. of N.C.T. of Delhi.
5. Superintendent (Services-I, II, III, ACP cell & Coordination branch, Delhi Secretariat, Govt. of N.C.T. of Delhi.
6. Superintendent (Coordination), Delhi Secretariat to upload on the website of Services Department.
7. Guard file.

*Anupma*  
(ANUPMA CHAKRAVORTY)  
DY. SECRETARY (SERVICES)

No.F.19(02)/2011/S.IV/Vol.I/856  
**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
SERVICES DEPARTMENT - (BRANCH-IV)  
7<sup>TH</sup> LEVEL, 'B'-WING, DELHI SECRETARIAT,  
I.P. ESTATE, NEW DELHI-110002**

Dated: 31/05/2021

**OFFICE MEMORANDUM**

**Sub: Reservation for OBCs in the jobs under the Government of N.C.T. of Delhi - reg.**

In continuation of this Department's letter No.F.19(10)/2001/S-III/Pt. File/2278-2285 dated 27<sup>th</sup> July, 2007 and No.F.19(01)/2012/S.IV/1241-1258 dated 28<sup>th</sup> July, 2016 on the subject cited above (copies enclosed), the undersigned is directed to convey the clarification that: -

- 1) an individual, who possesses OBC (Delhi) Certificate issued by the Revenue Department, Government of National Capital Territory of Delhi certifying that he/she belongs to a caste which has been notified as OBC by the Government of National Capital Territory of Delhi, shall be entitled for the benefits of reservation to OBCs in civil posts in various Departments of Government of National Capital Territory of Delhi, irrespective of the fact that the said OBC (Delhi) Certificate has been issued with or without mentioning of old certificate issued to his/her father, siblings and real uncles (paternal side only).
- 2) an individual, who possesses the OBC Certificate issued by a Competent Authority outside Delhi, certifying his/her belonging to a community duly notified as OBC by the Government of National Capital Territory of Delhi, shall also be entitled for the benefits of reservation to OBCs in civil posts under Government of National Capital Territory of Delhi. This certificate should have mandatorily been issued on the basis of OBC Certificate issued by Government of National Capital Territory of Delhi to his/her father, siblings and real uncles (paternal side only) of the concerned person, who had been residing in Delhi before 8<sup>th</sup> September, 1993.

This issues with the approval of the Competent Authority.

Encls: As above

  
(HARLEEN KAUR)  
SPL. SECRETARY (SERVICES)

No.F.19(02)/2011/S.IV/Vol.I/

Dated: / /2021

**Copy for information / appropriate action to: -**

- ✓ 1. The Secretary, UPSC, Dholpur House, Shahjahan Road, New Delhi - 110069
2. Chairperson, DSSSB, Govt. of N.C.T. of Delhi.
3. Principal Secretary (Revenue), Revenue Department, 5, Shamnath Marg, Delhi-110054.
4. All the Heads of Departments/Autonomous Organizations /PSUs, Govt. of N.C.T. of Delhi, Delhi / New Delhi.

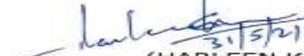
**Copy for information to: -**

1. Secretary to Hon'ble Lt. Governor, Delhi, Raj Niwas, Delhi.
2. Secretary to Hon'ble Chief Minister of Delhi, 3<sup>rd</sup> Level, Delhi Secretariat, New Delhi.

**Contd....2/-**

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3. Secretary to all Ministers, Govt. of N.C.T. of Delhi, Delhi Secretariat, New Delhi.
4. Staff Officer to Chief Secretary, Delhi Govt. of N.C.T. of Delhi, 5th Level, Delhi Secretariat, New Delhi.
5. P.A. to Secretary (Services), Govt. of N.C.T. of Delhi, Delhi Secretariat, New Delhi.
6. P.A. to Spl. Secretary (Services), Govt. of N.C.T. of Delhi, Delhi Secretariat, New Delhi.
7. Dy. Secretary (Services)-I / III, Govt. of N.C.T. of Delhi, Delhi Secretariat, New Delhi.
8. Section Officers of all branches of Services Department, Govt. of N.C.T. of Delhi.
9. Section Officer (Coordination), Services Department, Delhi Secretariat, New Delhi with the direction to upload this letter / circular on the website of the Services Department.

  
(HARLEEN KAUR)  
SPL. SECRETARY (SERVICES)